

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

**Due to the COVID-19 Pandemic the Open Meetings Act
was modified to include**

Conference Call Meetings as Acceptable

June 18, 2020 @ 4:00p.m. by Telephone/In-Person Conference

377 Board Present: Bob McCarty, Mary Etta Mullen, and Vicki Day

377 Board Absent: None

708 Board Present: Jack Vietti, Ed Legner, Debbie Studnicki, Rose Smith, Vicki Day and Jane Anderson

708 Board Absent: Mark Donovan

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Janice Golliday, and Amy Zick

Guests: Joe Vaughan, IHR; and Patty Haberkorn, Futures Unlimited; Lynette Barnett, Pastor of the Chatsworth and Forrest Methodist Church

The 377 Board meeting was called to order by President Bob McCarty. Jack Vietti, 708 Board President welcomed and introduced Lynette Barnett who was on the conference call. Lynette gave everyone a little background of herself. Lynette and her husband Jim, moved to Pontiac last July. They lived in Pinckneyville for 16 years. Jim is the Vermillion River District Superintendent for the Methodist Church and Lynette is the Pastor of the Chatsworth and Forrest Methodist Church. They have a total of 4 children and 2 grandchildren. Everyone in attendance proceeded to introduce themselves to Lynette.

Chris Myers requested both 708 and 377 Agendas be amended to omit the viewing of the PowerPoint presentation regarding Mental Health to a later date.

It was moved by Vicki Day and seconded by Bob McCarty to approve the May 21st, 377 Board minutes. Motion carried.

It was moved by Mary Etta Mullen and seconded by Bob McCarty to approve the May 28th, 377 Board minutes. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to amend the 377 Board Agenda to omit the Power Point Presentation to a future date. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the 377 Board May 2020 financial statement. Motion carried.

Executive Director Report:

- Chris Myers and Jack Vietti recognized Vicki Day for her 16.5 dedicated years on the 708 Board. We will all miss her professional input on multiple topics. However on upside, Vicki will continue as a 377 Board member. Vicki Day was applauded for her achievement.
- The H & E building plans were approved by the County Board to go out for bid in July. Bids will be due back by July 22nd. The top 3 bids will go to the County Board in August. The County Board is in hopes of breaking ground in September. The DCEO grant the County had hope to submit did not happen as the money for the grant was all expended the very first day.

- Project Oz would like to continue renting 2 offices in our department. Both 708 and 377 Boards are fine with Project Oz renting the space but it will need to be approved by the County Property Committee too at the July meeting.

Old Business:

- Last month the 377 Board agreed to amend the Futures Unlimited FY20 Budget to allow them to use the unspent money from the Day Services line item towards the purchasing of the requested technology needs. It was moved by Mary Etta Mullen and seconded by Vicki Day to approve Futures Unlimited Amendment #1 of their 377 FY20 Budget allowing them to spend up to \$24,150 towards new computers, other technology and software. Motion carried.

New Business:

- Video-History of Mental Health was omitted from the agenda to a later date.
- Chris Myers gave the 377 Board an initial review of the overall 377 Board FY21 Budget and then reviewed the breakdown of the agency funding applications. After discussion it was moved by Vicki Day and seconded by Bob McCarty to approve the AIR funding request as presented. Motion carried. It was moved by Bob McCarty and seconded by Mary Etta Mullen to approve the OSF ITEP funding request. Motion carried. It was moved by Vicki Day and seconded by Mary Etta Mullen to approve Mosaic funding request. Motion carried. It was moved by Mary Etta Mullen and seconded by Vicki Day to approve the 377 Board Futures Unlimited funding request. Motion carried. It was moved to approve the FY21 377 Board Budget Draft as presented by Vicki Day and seconded by Mary Etta Mullen. Motion carried. Now the FY21 budget will be submitted to the County Finance Committee.

Agency Comments:

Safe Journeys:

- Not present on conference call.

Institute for Human Resources:

- Joe Vaughan reported June 1st employees came back to work in the building. Dr. Puga and Dr. Sherie will continue to see clients over the phone. Grace Spires, the new intake coordinator at IHR, reported to Joe she has 36 new intakes in the month of June and has had 23 new intakes this last week. There is a lot of depression and anxiety due to COVID-19. Parenting classes will begin. There are 10 couples signed up and two staff conducting the class so the classes will be five couples per class. Joe hopes to start the substance abuse groups next week but the groups.

Futures Unlimited:

- Everyone is staying healthy in the CILA homes, both staff and residents. All staff have returned to work with reduced hours from 9am-2pm. Some of their contracts require staff to work from 6am-2pm such as Managed Services. Futures continues to be closed for Day Services until August 31st granted there are no more setbacks. Futures Unlimited is working with Public Health on safe measures for CILA residents to visit with their families. Some CILA residents are anxious to get back to Futures Unlimited where others are enjoying being home and sleeping in. It may be difficult for staff to get those individuals back to their schedule once services are available again. DHS is "reinventing" themselves. Changes will be reflected July 1st in funding. There a lot of unanswered questions.

OSF:

- Not present on conference call.

It was moved by Mary Etta Mullen and seconded by Vicki Day to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary