

**Livingston County Board for the Care and
Treatment of Persons with a Developmental Disability
377 Board Meeting Minutes**

May 18, 2017

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Ed Legner, Vicki Day, Steve Tock, Mark Donovan and Debbie Studnicki

Livingston County Board Members: Jack Vietti and Bob Young

Staff Present: Chris Myers, Amy Zick and Janice Golliday

Guests: Joe Vaughan and Tiffany Yoder, IHR; Susan Bursztnsky, ADV/SAS; Karen Donovan and Patty Haberkorn, Futures Unlimited

President BobMcCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Bob to approve the March 16, 2017, 377 Board minutes. Motion carried.

It was moved by Mary Etta and seconded by Vicki to approve the April 20, 2017, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve April, 377 Board financial statements. Motion carried.

Executive Director Report:

- Chris reported it is time for staff annual evaluations which she is in the process of doing. Also, Janice has created an evaluation on Chris on the Survey Monkey site for 708/377 Board members to fill out and send to a Board member to collect. It was decided that Ed Legner would be the collector. Janice will be sending them out next week.
- The new incentive program called the “High Five Award was given to Tim Parks of Mosaic. Tim helped an individual who lives on his own with agency supports, study so he could pass his driver’s license test. He passed!!
- Kristal Shelvin, of the Children Network has received a scholarship to enroll in the training become a trainer for Mental Health Training of children. The scholarship covers \$1600 of the \$1800 fee for the training. Chris mentioned the board covering the remaining \$200.
- Service Coordination had one referral crisis from IHR.
President Jack Vietti introduced Bob Young, Livingston County Board Chairman, who came to observe a 708/377 Board meeting.

Old Business:

- None.

New Business:

- Amy reported that the county has purchased a new accounting software named Financial Edge. Amy has had some training on it and it is anticipated to begin use on September 1st.
- Chris introduced Tiffany Yoder, Prevention Specialist IHR, who goes into the Livingston County schools to discuss prevention. Tiffany is the coordinator of the Operation Snow Ball and Snowflurry. In March they had the largest turnout ever 220 of 6th, 7th and 8th graders held at the Prairie Central Jr. High School. 50-75 high school students volunteer to help with the event each year. Tri-Point schools have not been involved but Tiffany is working on getting them included, too. There were several presentations throughout the course of the 12 hour day. A report with the breakdown of schools participating was included in this month's board packet.
- Bob McCarty is due for re-election to the 377 Board. It was moved by Vicki and seconded by Mary Etta to reappoint Bob. Motion carried.
- There were no new nomination of 377 Board officers. The current slate of officers are:
Bob McCarty – President
Vicki Day – Vice-President
Mary Etta Mullen – Secretary
It was moved by Vicki and seconded by Mary Etta to nominate and approve the current slate of 377 Board officers. Motion carried.

Institute for Human Resources:

- Joe reported that slowly staff are returning from maternity leave. There are still 3 out. Also, they are short a couple licensed therapists. One due to retirement and one designated to OSF.

Futures Unlimited:

- Karen introduced Patty Haberkorn who will be taking over as director July 1 as Karen is retiring. Patty reported that she has lots to learn but Karen is available if needed. Patty reported that a transportation staff member won 1st place in the IDOT Roadeo held in New Berlin recently.
- They just had their ISO audit and there were no non-conformities found.
- The past 2 weeks there have been state surveys. The DT program received a 100% and the DSP shortage issue continues.
- Futures held their annual awards ceremony last month. Patty named some of the awards and the recipients this year.
Spirit Award – Melissa McKenzie
Supporting Business - Kendrick Coats
Volunteer of the Year – Jamie Lenox
- The Brian Blossom Golf Outing is June 16th and there is a raffle if anyone is interested in purchasing a ticket.

ADV/SAS:

- Susan reported she has been busy working on state grant applications that are due.

Mosaic

- Not present.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary