

**Livingston County Board for the Care
And Treatment of Persons
With a Developmental Disability
377 Board Meeting Minutes**

November 20, 2014

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Ed Legner, Vicki Day, Laura Leslie and Steve Tock

Livingston County Board Members: Jack Vietti

Staff Present: Carol Flessner, Amy Zick and Janice Golliday

Guests: Joe Vaughan, IHR; and Karen Donovan, Futures Unlimited

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Mary Etta to approve the October 2014, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the October 2014, 377 Board financial statements. Motion carried.

Executive Director Report:

- Carol reported ACMHAI will hold the quarterly conference in Normal the first week in December. Kevin Casey, the DHS director for the Department of Developmental Disabilities, is scheduled to be the key note speaker. Carol hopes he will retain his position when the new administration takes over.
- The state is four months behind on paying DHS fee for services.
- Two new Microsoft Surface Pro 3 computers have been acquired through the LCCN grant money. Mandy has started utilizing her Surface Pro 3 to do screenings on the youth who are at the Law & Justice Center for court appearances on Thursdays. Documents can be signed by the youth and parent/guardian on the monitor screen with a specialized pen that comes with the Surface Pro 3.
- The Livingston County Childrens Network Summit was held Tuesday Nov. 18th from 4:30 to 7 at the Pontiac Bible Church. It was a success with 78 in attendance. Judge Bauknecht gave an excellent presentation. Recidivism is down and so is truancy since the LCCN program has been in effect. Earlier in the day the Foundation had four representatives in Pontiac for a site visit to learn what LCCN has accomplished with the grant money. Sustainability was a big part of the discussion.

Old Business:

- Carol reported that seems to be conflicting stories regarding the FY15 Budget. Carol spoke with one a DHS employee who told her that the General Assembly has approved the allocated money to fund through December. Michelle Saddler, DHS, on the other hand reports that there is enough money to allocate through February. A full year's budget was never approved.

New Business:

- Barb Sear, Treasurer for the county, sent an invoice for \$3,000 relating to the accounting software maintenance fee for the year. Carol would like both boards' approval. It was moved by Vicki and seconded by Mary Etta to approve \$1,000 toward the software invoice. The \$1,000 would come out of the service development line item of the FY14 budget. Motion carried.
- The topic of the bad condition of the hallway carpet in the Mental Health area was discussed again. Carol would like both boards' approval to replace the hallway carpet with carpet squares. It was moved by Vicki and seconded by Mary Etta to go forward with replacement of the hallway carpet. The funding would come out of the service development line item of the budget. Motion carried. The carpet in the offices will be cleaned by GEM Carpets in December.

Agency Comments:**Institute for Human Resources:**

- Joe distributed a breakdown of the statistics regarding the IHR collaboration with the OSF Medical Clinics and the services that have been provided for the first quarter of July, August and September 2014.
- Joe reported that Sarah Duffy won the Athena Award yesterday and in her acceptance speech she commended IHR for the services that they provide to the county.

Futures Unlimited:

- The state inspector approved the inspection at the new Dwight location. Now they will need the State Fire Marshall approval before they can open. The facility looks great and hoping for an Open House in January.
- The new business they are hoping to purchase is looking hopeful. The Humiston Trust has offered to help pay for a portion. Karen says there are a couple other opportunities that may help offset the cost of the business then Futures Unlimited would not have to borrow money to buy the business. The owner would really like to sell the business before the New Year.
- Futures Unlimited recently had the BQM surveyors at their agency and they scored a 97% and 95% in the programs that were surveyed/
- Breakfast with Santa is scheduled for Sunday, December 7th from 8:00 – 1:00 pm.

ADV/SAS:

- Not present.

Mosaic:

- Not Present.

It was moved by Mary Etta and seconded by Vicki to go into executive session for personnel issues. Motion carried.

It was moved by Mary Etta and seconded by Vicki to come out of executive session. Motion carried.

It was moved by Mary Etta and seconded by Vicki to adjourn Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary