

**Livingston County Board for the Care
And Treatment of Persons with Developmental Disability
377 Board Special Meeting Minutes**

November 26, 2012

377 Board Present: Bob McCarty, Bob Walter and Vicki Day

708 Board Present: Jack Vietti, Paul Studnicki, Laura Leslie, Margaret Brunskill, Steve Tock, Vicki Day and Ed Legner

Public Health Committee: Joe Steichen and John Yoder

Staff Present: Carol Flessner and Amy Zick

Guests: Joe Vaughan, IHR; Brian Blossom, Futures Unlimited; and Joan Bullard

President Bob McCarty called the 377 Board meeting to order for the sole purpose to approve a **amended** FY13 708 Board Budget.

Old Business:

- Carol commented on the inaccurate account the County Board received at their board meeting last week regarding the 708/377 Board budgets. Carol asked Amy Zick, the 708/377 Board CPA/Financial Officer, to explain the budget to the 708/377 Boards. There was mention at the County Board meeting that there should only be a fund balance of 30%. Amy did some research regarding the fund balance. The fund balance is determined on the timing of the incoming and out-going cash flow. Especially with government entities. Property tax payments are when the 708/377 Board receives incoming cash flow. These payments are received in August or September which is 9-10 months into our fiscal year. Amy figures that to have 75-80% would be a reasonable fund balance. This money is obligated to the funded agencies over the year in monthly payments. Vicki and Steve voiced their opinion of the decision that the County Board was based on the presentation of one County Board member. After much discussion regarding the County Board's decision. Carol suggests that we continue to speak with Tom Blakeman regarding the County Board to amend our levy. It was moved by Bob W. and seconded by Vicki to approve the **amended** FY13 377 Board Budget. Motion carried.

Futures Unlimited:

- No report

Institute for Human Resources:

- No report.

ADV/SAS:

- Not present

Mosaic:

- Not present.

It was moved by Vicki and seconded by Bob W. to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary