

**Livingston County Board for the  
Care and Treatment of Persons with  
A Developmental Disability  
377 Board Meeting Minutes**

**November 26, 2013**

**377 Board Present:** Bob McCarty, Vicki Day and Mary Etta Mullen

**708 Board Present:** Jack Vietti, Ed Legner, Vicki Day, Laura Leslie and Steve Tock

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Carol Flessner, Amy Zick and Janice Golliday

**Guests:** Brian Blossom and Sam Lehmann, Futures Unlimited and Margee Morrison, ADV/SAS

President Bob McCarty called the 377 Board meeting to order.

It was moved by Mary Etta and seconded by Vicki to approve the October 17, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the October, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- The good news is that the County Board has approved the 3% increases in levies for the FY14 Budget. The overall FY14 Budget passed as well.
- The County has changed auditors that will be a cost savings of \$7,000. The new accountants are from Morris, Illinois. Jack believes it is a larger savings than \$7,000. He will find out the savings and get back to everyone.
- The Youth Commission auditors have lowered their fees as well. In the last two years they have lowered their fees by \$2,000.

**Old Business:**

- Carol requested that the 377 Board approve the FY14 Budget as presented. It was moved by Vicki and seconded by Mary Etta to approve the 377 Board FY14 Budget. Motion carried.

**New Business:**

- Carol and the board discussed the results of the Strategic Planning Survey. Carol thought the results were what she expected. About one year ago OSF had done a survey that they have to do to retain their charitable status with the federal government. Joe Vaughan, Carol, MaLinda Hillman and Theresa Grant-Quick were included on the OSF committee along with OSF staff to review the survey results and now have moved into

Phase II of the implementation process. The 708 Board was discussed in many of the meetings. The OSF staff understand the services that the 708 Board is funding. IHR is providing services in the OSF offices in Dwight, Chatsworth and Fairbury. Flanagan and Cullom would also be interested in IHR providing services in the OSF offices in their towns as well. Vicki mentioned the fact that in several of the answers to different questions on the 708 Board survey that there is a waiting list for services at IHR. Vicki has not had to schedule any patients with IHR recently so she is not sure if there really is an issue. Carol shared the survey results with Joe and he has come up with keeping 4 open slots every day for individuals that need to get in to IHR for services. The board members felt that was a "good start". Also, there is waiting list for services with the substance abuse department. With the additional funding in the IHR FY14 budget he will be hiring another person to work in the substance abuse department to help eliminate anyone having to wait for services. This survey helps Vicki to know and relay to OSF staff the needs of the Livingston County residents and how they are being met.

- The 708/377 Board Christmas Open House will be held from 3:00 – 4:00 pm. The 708/377 Board meeting will begin at 4:00 p.m. Invitations will be mailed the week before the event.
- Approving the Policy on Weapons and Contraband will be postponed. Janice will be participating in a webinar regarding the specific information on changes that need to be made in policies regarding the conceal carry gun law and medical marijuana pilot program act that both become legal as of the first of the year.

#### **Agency Comments:**

#### **Institute for Human Resources:**

- Not present.

#### **Futures Unlimited:**

- Brian updated both boards on the Eagle Eye System. Clients in both locations of Dwight and Pontiac have had their first experience with the system. He distributed a couple of pictures of the clients' first reactions to the system. Brian intends to include a picture in their Christmas newsletter.
- Brian presented a grant to the 377 Board for funding. The grant money would be used for Futures Unlimited Trainee Assistance for such examples as: medical bills, transportation to appointments, utilities, rent, groceries/personal hygiene/clothing/medications, child care, education, evaluations, medical/mental health care costs. This TAG money would only be distributed if all other community resources have been ruled out. Any other questionable requests will be addressed with 708 & 377 Executive Director, Carol Flessner. Futures Unlimited would provide a monthly spreadsheet of TAG funds that would display the person's location along with an ID #, reason for request, amount expended and the remaining fund balance. It was moved by Vicki and seconded by Mary Etta to approve the TAG grant money of \$10,000 to Futures Unlimited. Motion carried.

#### **ADV/SAS:**

- Margee reported that she went to the Senior Fair put on by Representative Harms and Senator Barickman held in Pontiac. Margee reported she was able to speak with many participating in the fair about the services her agency would offer.
- Erin Broerman, Prevention Specialist, is keeping very busy and is in the Pontiac Junior High every Wednesday.

**Mosaic:**

- Not present.

It was moved by Mary Etta and seconded by Vicki to go into executive session for personnel issues. Motion carried.

It was moved by Mary Etta and seconded by Vicki to come out of executive session. Motion carried.

No action was taken in executive session.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary