

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

October 16, 2014

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Ed Legner, Vicki Day, Laura Leslie and Steve Tock

Livingston County Board Members: Jack Vietti

Staff Present: Carol Flessner, Amy Zick and Janice Golliday

Guests: Michelle Borrego, Mosaic; Joe Vaughan, IHR; and Karen Donovan, Futures Unlimited

President Bob McCarty called the 377 Board meeting to order.

It was moved by Mary Etta and seconded by Bob M. to approve the October 2014, 377 Board minutes. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the October 2014, 377 Board financial statements. Motion carried.

Executive Director Report:

- Carol reported that Ira Chasnoff, M.D. is one of the leading researchers in the field of child development. He will be presenting the topic "Behavior Belongs in the Brain" at the Pontiac Elks Club on November 13th from 6-8pm.
- The Mental Health Board department has received an invoice from the County Treasurer's office for various expenses related to the accounting software maintenance in the amount of \$3,000. Carol would like the board's approval to pay this invoice at next month's meeting.
- DHS has sent some of the FY15 payments for the four programs, but not up to date in all program payments.
- There was discussion regarding the ACMHAI organization. Members want to reduce the dues which then in turn will mean that expenses will need to be reduced. Many members feel that the Executive Director's position would only require part-time status instead of full-time. A transition committee has been created and Carol has been appointed chairman.
- The Kiwanis Club telephoned Carol last week to request her to present on the topic of mental health in Livingston County at their November lunch meeting. Carol and Joe Vaughan will present to the Kiwanis Wednesday, Nov. 5th at noon at the Pontiac Kitchen. Carol will also be presenting at the noon Rotary meeting. The Rotary donated \$1500 towards the Livingston County Learning Center (formally the Alternative School).

Old Business:

- The Illinois DHS State Budget for FY15 is going to run out of money. It is just a matter of time. It will depend quite a bit on the issue as to if the income tax is decreased or not. The 708/377 FY15 Budget have been submitted to the county for approval.
- The LCCN group will meet tomorrow at OSF. A RFP is available for needed technology. Mandy and Carol have completed a proposal for two Microsoft Surface Pros. The LCCN

Summit has been rescheduled for Tuesday, November 18th at 4:30 p.m. at the Pontiac Bible Church.

New Business:

- Janice gave a brief summation of the annual inspections/drills that were conducted over the course of the last year. The FY15 Health and Safety Calendar was presented for the 377 Board's approval. It was moved by Mary Etta and seconded by Vicki to approve the FY15 H & S Calendar. Motion carried.
- Carol reported that the GEM Conference was a success. It was held last Friday at the Pontiac Bible Church.

Agency Comments:

Institute for Human Resources:

- Joe reported that Operation Snowflake will be held Saturday, October 25th in Dwight. This program is open to all 4th and 5th graders in Livingston County.
- Joe announced that one of his employees recently gave birth. There are 6 more employees that will be due over the course of the next few months.
- July, August and September have been extremely busy.

Futures Unlimited:

- Jack congratulated Karen Donovan for being selected by the Futures Unlimited Boars as the new Executive Director.
- Karen reported that the Dwight building renovation is progressing well. The goal is to be moved in after Thanksgiving.
- Karen and the FUI Board are researching a new business opportunity. It is a seed ball. The current owner wants to retire and would like to sell it to Futures Unlimited. There will be four Futures Unlimited staff traveling to Oregon next week to research the business.

ADV/SAS:

- Not present.

Mosaic:

- Michelle Borrego of Mosaic reported that they anticipate opening a 4-bed CILA home located at 413 E. Howard St. in Pontiac.

It was moved by Vicki and seconded by Mary Etta to go into executive session for employment issues. Motion carried.

It was moved by Mary Etta and seconded by Vicki to come out of executive session. Motion carried.

It was moved by Mary Etta and seconded by Vicki to adjourn Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary