

**Livingston County Board for the Care and Treatment
of Persons with a Developmental Disability
377 Board Meeting Minutes**

October 19, 2017

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Vicki Day, Ed Legner, Rose Smith, Steve Tock, and Debbie Studnicki

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Amy Zick and Janice Golliday

Guests: Joe Vaughan, IHR; Patty Haberkorn, Futures Unlimited; and Meagan DeMoss, OSF

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Mary Etta to approve the September 19, 2017, 377 Board minutes. Motion carried.

It was moved by Mary Etta and seconded by Vicki to approve September, 377 Board financial statements. Motion carried.

Executive Director Report:

- Chris distributed a revised FY18 Budget for 708 and 377 Boards. Due to the tax levies for FY18 there is an increase in both budgets as reflected in this new report.
- Chris collaborated with probation regarding a wife whose spouse had been taking her payroll checks to support his drug habit. It was necessary to get her out of that living arrangement until alternative living arrangements were found. 708 funding paid for 3 nights and Probation funding paid for an additional 2 nights in a local hotel. The Homeless Coalition was contacted to help assist the woman find different living arrangements.
- A futures client who was agitated at work and acting out was due to his neighbors in Chatsworth intimidating him and he was afraid to go home. He spent a couple of nights in a hotel until circumstances had a chance to calm down and is now living back at home.
- The Mental Health First Aid training will be held tomorrow at OSF St. James Hospital.

Old Business:

- None.

New Business:

- Chris inquired with the Boards if the December 21st meeting date should be changed due to the fact of being so close to Christmas. Both Boards are fine with keeping the December 21st date for the 708/377 Board meeting and the Christmas Open House.
- Chris informed the 377 Board about LCAR and AIR (Adaptive Inclusive Recreation) becoming one program that will include social activities plus athletic activities including Special Olympic basketball and other possible sports will be added in time. Taylor Baxter, director of the Pontiac Parks & Recreation has created this new endeavor. The membership rates will be reduced for the developmentally disabled. LCAR still has \$5,000 unused for activities. Chris is inquiring of the board to allow AIR to access these funds towards uniforms and equipment. The second part of the inquiry to the 377 Board is to transfer the

FY18 Funding to the AIR program that has been allotted to LCAR. After a brief discussion it was moved by Vicki and seconded by Mary Etta to approve AIR to help spend down the remaining FY2017 funds. Motion carried.

It was moved by Vicki and seconded by Mary Etta to approve the transfer of FY18 budget line item from LCAR to AIR. Motion carried.

Agency Comments:

Institute for Human Resources:

- Joe reported Operation Snowflurry will be held next Saturday at Central School in Pontiac. The program is open to all Livingston County 4th and 5th graders. Operation Snowflake will be held in the spring.

Futures Unlimited:

- Patty reported they continue to keep busy. They were able to give everyone a very well deserved raise from anywhere from 25-75 cents per hour. Everyone was very appreciative. They continue to have ongoing behavioral issues with a few individuals. Patty remarked that Chris and staff plus DHS have been working with them to resolve these issues. DT and CILA are very busy. Exact Packaging will have a couple upcoming contracts for Futures Unlimited staff. One contract is temporary for DT staff packing funding raising boxes. SeedBalz has slowed down but they have picked up a couple more contracts for next season. Work at Caterpillar continues with all 3 shifts. Patty reminded everyone about their fundraiser Breakfast with Santa that will be held on Sunday, December 3rd.

ADV/SAS:

- Not present.

Mosaic

- Not present.

OSF:

- Meagan is now working at the OSF St. James Hospital in room Suite 207 working with individuals with behavioral health needs. Meagan contacts Joe Vaughan often to get his input on many issues.

It was moved by Mary Etta and seconded by Vicki to go into executive session to discuss personnel matters. Motion carried.

It was moved by Mary Etta and seconded by Vicki to come out of executive session. Motion carried.

No action was taken in executive session.

It was moved by Mary Etta and seconded by Vicki to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary