

**Livingston County Board for the  
Care and Treatment of Persons with a  
Developmental Disability  
377 Board Meeting Minutes**

**October 20, 2011**

**377 Board Present:** Bob McCarty and Vicki Day

**708 Board Present:** Jack Vietti, Vicki Day, Margaret Brunskill and Steve Tock

**Public Health Committee:** Mark Runyon, Judy Campbell, John Yoder and Joe Steichen

**Staff Present:** Carol Flessner and Janice Golliday

**Guests:** None

President Bob McCarty called the 377 Board meeting to order.

Jack introduced Amy Zick, the new financial officer for 708/377 and the Youth Commission, to the board.

It was moved by Vicki and seconded by Bob M. to approve the September minutes. Motion carried.

It was moved by Vicki and seconded by Bob M. to approve the September financial report. Motion carried.

**Executive Director Report:**

- Carol reported that the Director of DCFS, Mac McEwen, has resigned.
- Recent information reflects that the state still plans to close the two DD facilities, it is not so clear if they will close the MI facilities. The North Central Facilitator informed Carol that they are moving forward with the paperwork to close Jackson and Mabley. There is a meeting scheduled with the new DHS DD director in a couple of weeks. By June 30<sup>th</sup>, due to the Ligas Consent Decree, 560 clients must move from ICF-DD's to CILA homes. According to statistics there will be enough CILA home openings across the state to accommodate this transition.
- The DHS Bureau of Quality Management made their unannounced annual visit to survey the PAS, Case Coordination, Bogard and ISSA programs. Two surveyors were here for two half-days. The out come was a score of 96% out of 100%. A Corrective Action Plan is due back to DHS in 30 days. Everyone was pleased.

**Old Business:**

- The FY12 Budget was approved by the County Finance Committee.
- Carol reported that Brent Sylvester, project manager for LCCN, resigned. LCCN us taking applications for the position. Dawn & Brenda are filling in until someone is hired. Seven county schools are participating in the program. LCCN will buy a day of Mandy's time to work with children and families identified by the LCCN. Many children in this area have no means of transportation to Pontiac for IHR services. IHR is providing services at the OSF office in Chatsworth each Friday.
- Carol reviewed the two bids from RK Dixon and Icon for a new copier. RK Dixon is who we are presently deal with for our service on the Canon copier that was purchased back in 2005. The service has been excellent, however, the Canon was discontinued and replacement parts are no longer available. It was moved by Vicki and seconded by Bob M. to purchase the Lanier LD655c

SP at the bid of \$12,240.00 along with the Total Care service contract at a monthly fee of \$32.00 per month. Motion carried.

**New Business:**

- Carol discussed the Mental Health Court program in Livingston County. Joe Vaughan and Carol think they can get this program up and running. They will meet with Judge Bauknecht next week to discuss how to develop and implement the plan. Carol is suggesting that \$10,000 out of the line item for an assistant director be used to pay for a day each week of Mandy's time to implement the Mental Health Court program. Carol spoke with Judge Robb and the judge stated that the Mental Health Court in McLean County is working very well and invited Carol and Joe Vaughan to observe Mental Health Court there next time it is held. Dennis Crowley also suggested Carol observe how Macon County's Mental Health Court operates. It was moved by Vicki and seconded by Bob M. to move forward with Mental Health Court. Motion carried.
- Janice presented a review of the Health & Safety Annual Report and the new FY12 H & S Calendar for the boards' approval. It was moved by Vicki and seconded by Bob M. to approve the FY11 Health & Safety Annual Report. Motion carried.
- Carol presented a 377 funding request by Karen Meister wishing to implement a day program at the Pontiac's Grace Episcopal Church for children with severe physical and mental disabilities. She is requesting \$71,413.00 to cover payroll, rent, transportation, insurance, supplies and food for meals. The program would be held three days per week. Discussion was held among the board members and many concerns were expressed. It was moved by Vicki and seconded by Bob M. to deny the Cursambri Center funding request for the following reasons:
  - Lack of additional \$71,000 dollars to fund another program.
  - No oversight
  - Liability issues

**Agency Comments:**

**Futures Unlimited:**

- Not present.

**Institute for Human Resources:**

- Not present.

**ADV/SAS:**

- Not present.

**Mosaic:**

- Not present.

It was moved by Bob M. and seconded by Vicki to go into executive session. Motion carried.

It was moved by Vicki and seconded by Steve to come out of executive session. Motion carried.

No action was taken in executive session. Motion carried.

It was moved by Vicki and seconded by Bob M. to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary