

**Livingston County Board for the Care and Treatment of
Persons with a Developmental Disability**

377 Board Meeting Minutes

**Due to the COVID-19 Pandemic the Open Meetings Act
was modified to include**

Conference Call Meetings as Acceptable

September 17, 2020 @ 4:00p.m. by Telephone/In-Person Conference

377 Board Present: Bob McCarty and Vicki Day

377 Board Absent: Mary Etta Mullen

708 Board Present: Jack Vietti, Ed Legner, Rose Smith and Lynette Barnett (by phone)

708 Board Absent: Debbie Studnicki

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers and Amy Zick

Staff Absent: Janice Golliday

Guests: Joe Vaughan, IHR; Patty Haberkorn, Futures Unlimited; Megan DeMoss, OSF; Gary Beier, Dwight Police Dept., and Deb Moran,

The 377 Board meeting was called to order by President Bob McCarty.

It was moved by Bob McCarty and seconded by Vicki Day to approve the August 20th, 377 Board minutes. Motion carried.

The 377 financials were discussed. The I-pad and accessories were ordered for OSF 0-3 and the order came in. Chris delivered it to OSF and she received emails from Melissa Pina and Andrew Offermann who are both very appreciative for the much needed device. The Mosaic charge of \$70 was a counseling invoice for an individual. Vicki and Amy had a discussion on the Income and Expense by program report and what it represents. It was moved by Vicki Day and seconded by Bob McCarty to approve the 377 Board August 2020 financial statement. Motion carried.

Executive Director Report:

- Chris Myers reported Harvest Days in Dwight has been cancelled. The "Hidden in Plain View" trailer that depicts a youth's bedroom has been rescheduled for the 2021 Harvest Days event.
- IHR monitoring went smoothly. The month of May was reviewed.
- Based on an IHR referral, 708 funded two nights at the Fiesta Motel for an individual.
- Vicki will discuss Jesse's ride PTSD fundraiser later in the meeting.
- All paperwork is complete for the new building. Staging will be the week of the 21st. Parking will be in the back of the building.
- There will be no GEM Conference this fall. The 377 Board usually contributes \$500.

Old Business:

- None.

New Business:

- The remaining agency fund balances were discussed. OSF, Mosaic, and AIR will not be close to billing out. Futures Unlimited has some requests pending such as the \$18K electronics and \$7K PPE request for 377. Rose suggested Chris reach out to the providers with excess funds to provide a wish list of items. It was also suggested that the Boards could assist with funding of staff training and mental health first aid. No vote deemed necessary.

- The board reviewed the new monitoring tool. The checklist was updated for two items. Two redundant line items were combined in regards to service plan with measurable goals. A new line was added for the payer to declare if insurance, Medicaid, Medicare or uninsured. A new Agency Inquiry form was developed to provide more information regarding quality assurance and consumer satisfaction. No vote deemed necessary.
- Futures Unlimited request for PPE was discussed and it is not disposable PPE. PPE requested are janitor cart, thermometers, spray bottles, dispensers, covers for keyboards/mouse, hand wash stations, water fountain lock and other items. On July 16th the 377 Board had approved the amount of \$24,150 for IT equipment. Since they did not spend the full amount Futures Unlimited requested they use the remainder of the funding to purchase non-disposable PPE and supplies for a safe operation for reopening. It was moved by Bob McCarty and seconded by Vicki Day to approve \$7,039 balance for PPE and supplies. Motion carried.

Agency Comments:

Safe Journeys:

- Not present.

Institute for Human Resources:

- Joe reported there is a new drug court graduate, a young lady with a young child. She was in the program for six months.
- A Suicide Awareness Campaign is a 2021 goal.

Futures Unlimited:

- Patty reported Futures Unlimited passed a virtual survey. The 377 funded I-pads in the homes were used for the survey to give virtual tours. Futures Unlimited reopened on September 1st and is going well. The individuals are happy to be back. Right now, about 17-18% if the population is back. The goal is to get up to 37%+ people back. This reduction will impact the budget and critical decisions are to be made. The Division has no more “reinvention” funding. The language has changed, no more instruction that they must maintain staff. The funding for virtual programs in \$5.46 per hour per person. Billing is possible for at home day services. CILA has a bunch of night shifts open. Production is busy for SeedBallz.

OSF:

- Megan and Chris are working together on a new initiative for first responders. Residents can have on file with the telecom service if there is mental illness, DD, autism, wheelchair use, oxygen use, and other important health information. It will come across on the screen in writing, not the radio, for the first responders to know pertinent information when responding to calls. They are in the process of scheduling a meeting with Police, Sheriff, VCom, 911, and ETSB to discuss this program.

Vicki Day handed out fliers on Jesse’s Ride which is scheduled for Saturday, September 26th. It includes a poker run, Honor Guard, band, vendors, breakfast, lunch, raffles, and a silent auction. All proceeds go to PTSD and Veterans groups. It will be held at the First Lutheran Church here in Pontiac.

It was moved by Vicki Day and seconded by Bob McCarty to adjourn. Motion carried.

Respectfully submitted,

Vicki Day, Secretary Protem