

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes**

September 15, 2016

377 Board Present: Bob McCarty, Vicki Day and Mary Etta Mullen

708 Board Present: Jack Vietti, Vicki Day, Steve Tock, Debbie Studnicki and Ed Legner

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Amy Zick and Janice Golliday

Guests: Joe Vaughan, IHR; and Karen Donovan, Futures Unlimited

President Bob McCarty called the 377 Board meeting to order.

It was moved by Vicki and seconded by Mary Etta to approve the August 18, 2016, 377 Board minutes. Motion carried.

It was moved by Mary Etta and seconded by Vicki to approve August, 377 Board financial statements. Motion carried.

Executive Director Report:

- Chris, Mandy, Mary Etta and Judge Jennifer Bauknecht will be attending the ACMHAI quarterly meeting the end of next week.
- The Specialty Court Conference in Bloomington will be October 6 & 7th. Chris & Mandy will attend.
- Chris announced Bob Walter has given his written resignation to the 708 Board. He was a definite asset to the 708/377 Boards with over 25 years of service between the two boards. He will be greatly missed. Chris inquired of the board for names of a possible replacement for the empty slot on the 708 Board.
- Margie Morrison, ADV/SAS, has officially retired. A new director, Susan Bursztynsky, has been announced and she will begin October 10th. Over the course of 30 years, Susan was a staff attorney at Prairie State Legal Services, the director of Family Violence Prevention Council for the 13th Judicial Circuit and CEO of Starved Rock Regional Center for Therapy & Child Development (Easter Seals of LaSalle & Bureau counties).

Old Business:

- Chris and Amy conducted the monitoring of the Substance Abuse services this last Monday. The remaining IHR services will be rescheduled for monitoring in October due to 5 crises at IHR on Monday.

New Business:

- Janice Golliday, Health & Safety Coordinator for the Mental Health department, gave an annual report of inspections & trainings that have been conducted over the past year. She also shared the asbestos removal event that took place the last week in June that ended on July 1st. The Pontiac Fire Chief and a Seico technician were inspecting the H & E building alarm systems the end of August. There was one violation noted were the battery back-up systems for the exit and emergency lights. He trusts that the issue will be resolved and then

put on a routine maintenance checklist. A re-inspection will not be scheduled unless requested. The Seico inspection was good however technical support has been difficult to achieve with this alarm company.

- A funding request for the Livingston County Adapted Recreation is part of a partnership with LCSSU, Pontiac Parks & Recreation, Futures Unlimited and PTHS. The mission of this partnership is to provide activities and recreation for all persons with special needs from age three through adult. They have served age 14 through adult. They are requesting an additional \$3,000 to cover expenses for September 2016-December 2016. After a brief discussion. It was moved by Vicki and seconded by Bob to fund \$3,000 as requested for September 2016-December 2016. Motion carried.
- The 2016 GEM Conference will be held Friday, October 7th at the Pontiac Bible Church. The committee is requesting funding to help with the cost of the conference. A proposed budget was presented to the 377 Board to review regarding the expenses it takes to put on this conference. It was moved by Mary Etta and seconded by Vicki to approve \$500 for the 2016 GEM Conference. Motion carried.

Agency Comments:

Institute for Human Resources:

- Joe reported they have been extremely complicated cases that staff have been dealing with this last week. There were 5 crises alone on Monday. The added service at OSF hospital has been available the last three Thursdays by Amy Duffy.

Futures Unlimited:

- CARF was there the last 3 days. Program survey had no recommendations; in fact, they were so impressed they made notes of methods that are being used at FUI for other agencies to try. Administrative survey had five recommendations. They received a 3- year approval.

ADV/SAS:

- Not present.

Mosaic

- Not present.

It was moved by Vicki and seconded by Mary Etta to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary