

**Livingston County Board for the Care and Treatment of  
Persons with a Developmental Disability  
377 Board Meeting Minutes**

**September 25, 2014**

**377 Board Present:** Bob McCarty and Mary Etta Mullen

**708 Board Present:** Jack Vietti, Ed Legner, Laura Leslie and Bob Walter,

**Livingston County Board Members:** Jack Vietti and Joe Steichen

**Staff Present:** Carol Flessner, Amy Zick and Janice Golliday

**Guests:** Erin Broerman, ADV/SAS; Joe Vaughan, IHR; and Karen Donovan, Futures Unlimited

President Bob McCarty called the 377 Board meeting to order.

It was moved by Mary Etta and seconded by Bob M. to approve the August 2014, 377 Board minutes. Motion carried.

It was moved by Mary Etta and seconded by Bob M. to approve the August 2014, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- Carol reported that the first billing for Medicaid Match has been processed and we are now awaiting the first check for \$792.
- Carol will be attending an ACMHAI meeting next Wednesday in Springfield at the Crowne Plaza and then Thursday and Friday Carol, Mandy and Bob Walter will be attending the IL Association of Problem-Solving Courts Conference which will also be held at the Crowne Plaza Hotel in Springfield.
- Alisha O'Boyle provided the OIG training to all staff this week. This is mandated every two years by the Bureau of Quality Management. The quarterly health and safety meeting followed up the training.

**Old Business:**

- There have been a total of six resumes received for the Executive Director job opening. October 1<sup>st</sup> is the deadline so hopefully there will be more applicants in the next week or so. Carol would like to schedule a special meeting to review all the resumes sometime the beginning of October. Janice will send the boards an email with possible dates to hold a morning meeting with breakfast provided. The ad has been in the Pantagraph and the Champaign News-Gazette and online for 30 days in both circulation areas. Carol wondered if it would be a good idea to advertise in the Joliet Herald. The job opening has also been posted on the Don Moss website as well as ACMHAI.
- Jerry Miller of GEM Carpet Cleaners looked at the green spots on the hallway carpet in Mental Health section and does not believe it is mold. However, he does not know what it is. Carol is debating as to replacing carpet in that section with tile or linoleum.

- The executive committee for LCCN met this month regarding sustainability. There will be another meeting scheduled in October. The LCCN Summit has been cancelled for October 16<sup>th</sup>. A reschedule date has not been announced.
- Amy distributed a revised FY15 budget to 708/377 Board members. This revised budget has been given to June Slagel. There is a 3% increase to funded agencies. It was moved by Mary Etta and seconded by Bob M. to approve the FY15 377 budget dated 9-25-2014. Motion carried.

#### **New Business:**

- A "new concept" that DHS has come up with is called Discovery. This concept is to find out what individuals being served enjoy in life such food & recreation, and hobbies. This is a federal mandate. The Mental Health Board staff have been doing this for years. There will not be another PUNS pull this year. There are over 22,000 individuals on the PUNS list.

#### **Agency Comments:**

##### **Institute for Human Resources:**

- Joe distributed a report of IHR services that are being conducted in the OSF medical offices throughout the county. The statistics were reviewed. IHR provides these services in Chatsworth, Fairbury, Flanagan, Dwight and Cullom. Mary Etta inquired about services for Forrest. Joe replied that it could be done. A variety of all ages have been served.
- Bob Kinas has been kept busy with the new service provided to Evenglow residents. He goes there every week and there has been good attendance.

##### **Futures Unlimited:**

- Karen reported that Lana Brown has completed Futures Unlimited Strategic Plan. Karen hopes that the Futures Unlimited board members will approve the plan at next week's meeting. Once the Strategic Plan has been approved Karen will make sure to provide the Mental Health Board with a copy.
- The Dwight facility is being dry walled, electrical is being updated and the painting will be done. Karen hopes that they will be opening this location in November.
- Shannon Dohleman and Tracey Wyant, Futures Unlimited staff, started the Livingston County Advocates in Action (LCAA) which will host Director Kevin Casey of DHS DD Department who will present "Project Independence" as the featured guest speaker on October 16<sup>th</sup> at Pontiac City Hall.
- Futures Unlimited will host Business After-Hours at the Encore Shoppe on October 9<sup>th</sup> from 5:00 to 7:00 pm.

##### **ADV/SAS:**

- Erin Broerman of ADV/SAS reported that she provides Prevention Education to the Livingston County school district. She has presented to all age groups from kindergarten through high school students. The summer was a little slower paced however she did provide educational programs for both the Boys & Girls Club of Livingston County over the summer months.
- **Mosaic:**
- Not present.

It was moved by Mary Etta and seconded by Bob M. to go into executive session for personnel issues. Motion carried.

It was moved by Mary Etta and seconded by Bob M. to come out of executive session.  
Motion carried.

No action was taken.

It was moved by Mary Etta and seconded by Bob M. to adjourn Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary