

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes
Due to the COVID-19 Pandemic the Open Meetings Act
was modified to include
Conference Call Meetings as Acceptable
October 15, 2020 @ 4:00p.m. by Telephone or In-Person**

377 Board Present: Vicki Day, Bob McCarty (by phone) & Mary Etta Mullen (by phone)
377 Board Absent: None

708 Board Present: Jack Vietti, Ed Legner, Rose Smith and Lynette Barnett (by phone)
708 Board Absent: Debbie Studnicki

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Janice Golliday, and Amy Zick

Guests: Joe Vaughan, IHR; Patty Haberkorn, Futures Unlimited; Susan Bursztnsky, Safe Journeys; Gary Beier, Dwight Police Dept., and Deb Moran,

President Bob McCarty requested Vice President Vicki Day run the meeting since she was present in person and he was participating by phone. The 377 Board meeting was called to order by Vice-President Vicki Day.

It was moved by Bob McCarty and seconded by Vicki Day to approve the September 17th, 377 Board minutes. Motion carried.

It was moved by Bob McCarty and seconded by Vicki Day to approve the 377 Board September 2020 financial statement. Motion carried.

Executive Director Report:

- Chris Myers reported the County Board approved employees to take Election Day as a paid day off this year.
- Chris met with Megan DeMoss regarding creating a new program called Premise Alert Program. Many of the police departments and Randy Wittenberg of VCom (911) in the county are excited for this program to start as soon as possible. Chris will be meeting with local agencies to educate them regarding the new program that will be available soon.
- Amy Zick and Chris Myers went to Safe Journeys for an audit of August billing and now are reviewing more programming standards.
- Amy Zick is observing her 9th year of employment with the county in October. Chris Myers thanked her for her service.
- IHR, Public Health and Mental Health received a letter from Kathy Arbogast, County Board Chairwoman, regarding their concern over anyone's use of the south ramp entrance/exit located in the Mental Health Board's hallway of the H & E building.

Old Business:

- None.

New Business:

- The 377 Board members were presented with agency funding requests to spend down their approved annual funding on other needs since it was not spent on services due to COVID-19. The following action was taken:

AIR Program:

It was moved by Vicki Day and seconded by Mary Etta Mullen to table their request until next month when someone from the program can come explain their request. Motion carried.

OSF Infant Toddler Enrichment Program:

It was moved by Bob McCarty and seconded by Mary Etta Mullen to approve \$900 for a rock wall. Motion carried.

Mosaic:

Mosaic put together a list of items the CILA homes could use with the unspent FY20 funding. It was moved by Vicki Day and seconded Bob McCarty to approve their request for up to \$5,730 for the items requested. Motion carried.

Futures Unlimited-

Patty Haberkorn provided Futures Unlimited's wish list of items they could purchase with their FY20 funding that will be unspent for services this year. It was moved by Vicki Day and seconded by Bob McCarty to approve up to \$173,638.81 for items on the wish list which includes payment of 3 months of billing left for FY20. Motion carried.

Guardianship:

Chris had a parent of a DD child who is turning 18 and needs guardianship put in place. Her husband has been laid off since March. The attorney is requesting a \$1,500 retainer and then an additional \$1,000 for the guardianship completion. The request is for \$1,000 to be paid directly to the attorney. It was moved by Vicki Day and seconded by Mary Etta Mullen. Motion carried.

Agency Comments:

Safe Journeys:

- No further to report.

Institute for Human Resources:

- Joe reported everything is about the same. They participated in Jesse's Ride and thanked Vicki Day. Joe also thanked Jack for his help during the construction planning process.

Futures Unlimited:

- Patty reported they have had four staff member test positive for COVID-19. All clients remain safe. They have cut back CDS services. Staff have been understanding, however there have been a few people resign. The state is giving an extra 15% increase in rates for CDS services from October through December 31st. Every little bit helps. Production has slowed down to a more manageable pace. The parking lot is complete for this phase.

OSF:

- Not present.

It was moved by Mary Etta Mullen and seconded by Vicki Day to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary