

**Livingston County Board for the Care and Treatment  
Of Persons with a Developmental Disability  
377 Board Meeting Minutes**  
**Due to the COVID-19 Pandemic the Open Meetings Act  
was modified to include  
Conference Call Meetings as Acceptable**  
**March 17, 2022 @ 4:00p.m. by Conference Call or In-Person**

**377 Board Present:** Bob McCarty, Vicki Day, and Mary Etta Mullen  
**377 Board Absent:** None

**708 Board Present:** Jack Vietti, Debbie Studnicki, Ed Legner, Rose Smith, Lynette Barnett, and Gary Beier  
**708 Board Absent:** Pam Krominga

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Meg Gillette, and Amy Zick

**Guests:** Patty Haberkorn, Futures Unlimited; Joe Vaughn and Christina McMillion, IHR/Operation Snowball; High School Representatives from Cebrin Goodman Teen Institute (CGTI), Operation Snowball; egan DeMoss, OSF.

The 377 Board meeting was called to order by President Bob McCarty.

Chris Myers requested Operation Snowball presentation be moved to the beginning of the agenda.

**Presentation:**

Christine McMillion, IHR presented with High School Representatives who attended CGTI for Operation Snowball. Operation Snowflurry is a program for fourth and fifth graders and Operation Snowflake is a program for grade sixth through eighth graders. CGTI was held in February and the representatives learned drug-prevention and self esteem boosting to use in the program. The representatives from the high schools in Livingston County spoke on the things they learned at CGTI and how they brought back the knowledge gained to incorporate into the Operation Snowball program. The representatives spoke on techniques and tools to encourage positive community engagement and positive risk taking to teach the youth attending the Operation Snowball program.

It was moved by Bob McCarty and seconded by Mary Etta Mullen to approve the 377 Board minutes for December 2021. Motion carried.

It was moved by Mary Etta Mullen and seconded by Bob McCarty to approve the 377 Board check listing for December 2021. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the 377 Board financial statements for December 2021. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the 377 Board check listing for January 2022. Motion carried.

It was moved by Mary Etta Mullen and seconded by Bob McCarty to approve the 377 Board financial statements for January 2022. Motion carried.

It was moved by Bob McCarty and seconded by Mary Etta Mullen to approve the 377 Board check listing for February 2022. Motion carried.

It was moved by Mary Etta Mullen and seconded by Vicki Day to approve the 377 Board financial statements for February 2022. Motion carried.

**Executive Director Report:**

- Chris Myers re-introduced Meg Gillette as the new Administrative Assistant to those members of the board who were not present at the previous meeting.
- Still getting settled into the new building and working out some of the kinks that we have encountered in the move and new building trials.
- Chris and Amy met last week with the Building Director and Financial Director to determine what bills will be taken over by the Mental Health Board with the new building costs compared to the old building costs. Currently all bills will remain the same until we have the majority of the year to determine overall official costs of the new building, will revisit closer to the first of next year, 2023.
- Mandy Roberts-Leib has given her resignation. She takes care of our Youth Commission, handling the truancy cases and Intensive Placement Services. We placed an ad for replacement and will be looking for applicants.
- Chris was asked to chair the developmental disabilities committee subgroup with our ACHMAI membership.

**New Business:**

- ACHMAI April meeting is in Springfield, mileage and lodging available to anyone interested in attending. April 26 and 27, 2022. No charge to attend. Covers networking and information available for the ACHMAI administration.
- Mary Etta Mullen is planning to step down from the 377 Board. We are looking for a replacement who would have any interest, hopefully someone who would have some experience with developmental disabilities.
- Approval of the Annual Report by the 377 Board. It was moved by Bob McCarty and seconded by Mary Etta Mullen. Motion carried.

**Old Business:**

- None.

**Agency Comments:**

**Safe Journeys:**

- Susan states she hopes some people have noticed the billboards going up around the county that shows their phone number and resources to their services. Podcasts, social media, and radio ads are being created and sent to the area to try and increase awareness.
- They are separating our Advocates and Counselors, instead of one person having dual roles. They are going to be seeking to have a full-time Advocate for Livingston County and a Counselor as well as the County Educator.

- They will be looking for a larger office space that will allow for each person to have a separate office for each role in order to meet with clients simultaneously.

**Institute for Human Resources:**

- Joe thanked Christine for bringing in the high school student representatives in and for all the amazing work they are doing with the program.
- The Prevention Program has announced they will have another grant coming to allow for a program to target the fourth and fifth grade students.
- Teresa Diemer and Erin Fogarty are going to be traveling around the county to bring awareness and training with the Narcan system for substance abuse and overdose treatment.

**Futures Unlimited:**

- Patty says they are still in the same situation as last month. Still waiting on the employee retention funds to arrive, even though they are required to put the information in their financials.
- Continue to look for placement for the gentleman who was having issues.
- As significant amount of time is being spent on the Home and Community Based Settings Rule. This is a federal rule that must show that they are providing clients with choices and rights as people without disabilities. Examples of these choices and rights are or could be: choices on having roommates, access to food, locks on doors, in addition to other choices not mentioned.

**OSF:**

It was moved by Vicki Day and seconded by Mary Etta Mullen to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary