

**Livingston County Board for the Care and Treatment  
Of Persons with a Developmental Disability  
377 Board Meeting Minutes  
Due to the COVID-19 Pandemic the Open Meetings Act  
was modified to include  
Conference Call Meetings as Acceptable  
August 20, 2020 @ 4:00p.m. by Telephone/In-Person Conference**

**377 Board Present:** Bob McCarty, Mary Etta Mullen, and Vicki Day

**377 Board Absent:** None

**708 Board Present:** Jack Vietti, Ed Legner, Debbie Studnicki, and Lynette Barnett (by phone)

**708 Board Absent:** Rose Smith

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Janice Golliday, and Amy Zick

**Guests:** Joe Vaughan, IHR; and Patty Haberkorn, Futures Unlimited

The 377 Board meeting was called to order by President Bob McCarty.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the July 16th, 377 Board minutes. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the 377 Board July 2020 financial statement. Motion carried.

**Executive Director Report:**

- Chris Myers reported there were almost 300 people who went through the mobile COVID-19 free testing site at the Public Health Department the last two days. The testing was conducted by the State.
- The Livingston County Public Health Department has a wonderful Facebook page. On their site they post updates regarding COVID-19 in our county and have very interesting and informational topics. Just "like" their Facebook page and then the posts will pop up on your newsfeed. Chris reported the current COVID-19 numbers for Livingston County.
- Livingston Family Care Center has durable medical equipment for loan.
- Chris thanked Rose Smith and Vicki Day for their input updating the One and Three Year Strategic Plan for both boards.
- ACMHAI is our state association and met last week via Zoom. Over the years representatives from ACMHAI have met with various Directors of various State of IL departments such as DMH, DD, SUPR, etc. The new director of HFS is very interested in working closely with ACMHAI, more so than others in that position before.
- Unfortunately, Chris received two 708 Board members resignation letters which she read to everyone in attendance. Chris did speak with Steve Tock regarding any possible replacement from the Dwight area he would recommend. Chris gave the board several names to think about. Some board members had a few suggestions as well. Chris will be making some calls to fill the two open positions as soon as possible.

**Old Business:**

- None.

**New Business:**

- OSF is requesting to spend some of their budgeted FY2020 unused funding for an iPad and accessories for a total of \$532.95. It was moved by Bob McCarty and seconded by Mary Etta Mullen to approve the funding to purchase their request. This money can be deducted from the miscellaneous line item of their FY2020 purchase of service. Motion carried.
- It was moved by Mary Etta Mullen and seconded by Vicki Day to revise the mission statement from substance abuse services to substance use services. Motion carried.
- The revamped Mental Health Board brochure was presented to the board and they were satisfied with it.
- The 2020-2023 Draft Strategic Plan was presented to the 708/377 Boards for their approval. It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the Strategic Plan with a few minor word changes. Motion carried.

**Agency Comments:****Safe Journeys:**

- Not present.

**Institute for Human Resources:**

- Joe mentioned that IHR also has a Facebook page and each day they post a daily topic. Grace Spires has been busy providing many of the posts seen on the IHR Facebook page.
- Carol Foersterling, a secretary at IHR, has given her resignation notice for October of this year. Carol has been with IHR for 30 years.
- They are averaging about four new intakes per business day.
- IHR is linked up with the schools that are open including Woodland, Tri-Point, Dwight, Prairie Central, and Pontiac. They have a 2 day per week contract with the Regional Alternative School and also go to the Boys & Girls Club. IHR continues to provide services in the Fairbury and Flanagan OSF offices as well as OSF in Pontiac.

**Futures Unlimited:**

- Patty reported they continue to prepare for their reopening on September 1. She is wondering if the state may push back the date. There is conference call coming up she will be on to get any updates. The majority of the Futures Unlimited clients are ready to come back.
- They have had some "hot" orders in production. The Employment Services clients are back.
- The new IT equipment has been a "god-send" especially with the COVID-19 epidemic. Patty thanked the board again for the funding of the technology.
- The parking lots are still in the works.

**OSF:**

- Not present.

It was moved by Vicki Day and seconded by Mary Etta Mullen to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary