

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes
September 19, 2019**

377 Board Present: Bob McCarty and Mary Etta Mullen

377 Board Absent: Vicki Day

708 Board Present: Jack Vietti, Ed Legner, and Debbie Studnicki

708 Board Absent: Vicki Day, Rose Smith, Jane Anderson, and Mark Donovan

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers and Amy Zick

Guests: Patty Haberkorn, Futures Unlimited; and Megan DeMoss, OSF

The 377 Board meeting was called to order President Bob McCarty.

Executive Director Report:

- September is Suicide Awareness month. Chris sent suicide awareness information to the local newspapers and high school guidance counselors.
- Bob Young has resigned as the Livingston County Board chair effective immediately. Kathy Arbogast, has been appointed interim Board chair until an election can be held at the October meeting by the County Board members.
- An Ad Hoc Committee has been formed to continue research regarding the new building plans for Public Health and Mental Health Departments. The committee members are Marty Fannin, Gerald Earing, and John Vitzthum.
- There are 19 signed up for the Mental Health First Aid training to be held on September 23rd at the Farm Bureau. Gibson City Wellness is the trainers. Chris called NAMI to inquire if they would help with the cost of the 45 text books purchased for the training at a total of \$800.

Old Business:

- None

New Business:

- Discussion on empty office space was held.
- Updated Executive Director job description was reviewed.
- The County Board Budget Narrative was discussed.
- The last Strategic Plan was distributed for board members to review and updates will be decided at the October and November meetings.
- Any action on all 708/377 Board agenda topics is postponed until October 24, 2019 meeting.

Agency Comments:

Safe Journeys:

- Not present.

Institute for Human Resources:

- Not present. However, Joe Vaughan provided a brochure on IHR's Prevention Program for distribution at the meeting.

Futures Unlimited:

- Patty reported the rate increase is on hold and that means a loss of \$100,000 and she is not sure if it will be retroactive.
- Tom Bennett stopped at Futures Unlimited and spent about an hour and half.
- Patty spoke with Jason Barickman regarding the hold on the 3.5% rate increase and the fact it is taking 6-8 weeks to get a CANTS check approved for new hires. This has caused a loss of 5 candidates waiting for approval so in the meantime they found other jobs.
- SeedBalz production has picked up.
- A small group will be going to Exact Packaging for a job.
- There have been surveys at least once a week since CARF left. Futures Unlimited did receive a 3-yr CARF accreditation.
- They will be going on week three of the ½ day Friday schedule there have been a few snags and very little negative feedback.
- Patty and Chris are working with Kristal Shelvin to set up a Mental Health First Aid training for Futures Unlimited staff on a Friday afternoon with the new Friday schedule.

OSF:

- Megan DeMoss reported Dr. Mikeworth has been sending her lots of work.

It was moved by Mary Etta Mullen and seconded by Bob McCarty to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary