

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes
December 21, 2023 at 4:00 PM**

377 Board Present: Bob McCarty, Vicki Day, Chris Johnson
377 Board Absent:

708 Board Present: Jack Vietti, Barb Schlatter, Pam Stone, Ed Legner, Clark Reamer, Gary Beier, Debbie Studnicki
708 Board Absent:

Livingston County Board Members: Jack Vietti

Staff Present: Taylor Hartman, Meg Gillette and Tanya Melvin

Guests: Patty Haberkorn, Futures Unlimited; Joe Vaughn, IHR: Susan Bursztnsky, Safe Journeys

The 377 Board meeting was called to order by President Bob McCarty.

Agenda:

- It was moved by Bob McCarty, seconded by Chris Johnson to approve the July 2023 Minutes. Motion carried.
- It was moved by Vicki Day, seconded by Bob McCarty to approve the September 2023 Minutes. Motion carried.
- It was moved by Chris Johnson, seconded by Vicki Day to approve the October 2023 Minutes. Motion carried.
- It was moved by Vicki Day, seconded by Chris Johnson to approve the October 2023 Check Listing. Motion carried.
- It was moved by Chris Johnson, seconded by Vicki Day to approve the October 2023 Financial Statement. Motion carried.
- It was moved by Vicki Day, seconded by Chris Johnson to approve the November 2023 Check Listing. Motion carried.
- November 2023 Financial Statement was tabled until the January 2024 meeting.

Executive Director Report: All bank accounts and credit cards are all officially signed over. Since we have started Positive Pay there hasn't been anything come up or any flags. IHR has started getting everything settled for the Opioid Settlement Funds.

Agency Comments:

Futures - They were surveyed by the Bureau of Accreditation, Licensure and Certification. CILA program got a 98% and the CDS program got a 97%. They were a fun group and a very thorough with the survey. They have had some issues with Covid, it has been very random. They had a Christmas door decorating contest, they all had a lot of fun with it and the clients enjoyed going around and looking at them.

Safe Journeys – Thanked the Board for the extra money in the last fiscal year. They were able to purchase a number of items for the shelter. They had the Grinch and Santa

Claus at the Shelter. There is a new employee to be starting on December 27th and if that goes well they will be fully staffed.

IHR – They are fully staffed for the most part. Have some staff moving from Substance Abuse to other departments. Started the Family Support Group with the Opioid Funding, the first group was on December 9th and had a couple people show up. It will take a little bit to get it built up. They will have fliers going out with the dates of the next groups.

Old Business:

- **End of Year Updates:** For 377 we did under spend in the QS expenses as well that was primarily in Services Development and OSF. OSF only spent 42% of their budget so because of that the amount was lowered for next year.

New Business:

- **2024 Agency Contracts:** All have been signed and filed.

Executive Session:

Adjourn

It was moved by Vicki Day and seconded by Chris Johnson to adjourn. Motion carried.

Respectfully submitted,

Chris Johnson, Secretary