

**Livingston County Board for the Care and Treatment  
For Persons with a Developmental Disability  
377 Board Meeting Minutes**

**December 20, 2018**

**377 Board Present:** Bob McCarty, Vicki Day and Mary Etta Mullen

**377 Board Absent:** None

**708 Board Present:** Jack Vietti, Debbie Studnicki, Vicki Day, Steve Tock and Rose Smith

**708 Board Absent:** Mark Donovan and Ed Legner

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Amy Zick and Janice Golliday

**Guests:** Joe Vaughan, Bob Kinas, Carol Foersterling, IHR; Patty Haberkorn & Linda Fornero, Futures Unlimited; Megan DeMoss, OSF; and Dan Mullen

President Bob McCarty called the 377 Board meeting to order.

It was moved by Mary Etta Mullen and seconded by Vicki Day to approve the November 2018, 377 Board minutes. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the November, 377 Board financial statements. Motion carried.

**Executive Director Report:**

- Chris attended the December ACMHAI Conference and it was very informative. The Kennedy Forum and NAMI sent a 28 page statement to Pritzker's transition team detailing the top three points being, prioritizing prevention and early treatment, develop a crisis service for mental health issues and substance abuse individuals, and end discrimination of health insurance.
- Chris announced the "Night to Shine Dance" sponsored by the Tim Tebow Foundation will be held on February 8th at the Authentic Church on Custer Avenue in Pontiac. Limo rides are provided along with paparazzi, a red carpet, and they all receive crowns at the end of the night. Donations such as suits, ties, dresses and shoes are accepted. It is open to individuals with special needs age 14 and up. Chris helped out last year and it was fun for all involved.

**Old Business:**

- None

**New Business:**

- Bob McCarty moved Futures Unlimited Weavers to the top of the agenda. Linda Fornero who runs the weaving program explained how steps involved in the art of weaving. Placemats and rugs are the majority of their craft. There are some of their products for sale at Pfaff's Herbal Health in downtown Pontiac. Linda would love to find more places to sell their creations. They will do special order requests, too.

Recently the fabric cutter which cuts the strips of fabric to weave became unusable after many attempts and parts to fix it over the years. Linda brought in her personal fabric cutter but it was then discovered their need for a new one. It was moved by Mary Etta Mullen and seconded by Vicki Day to approve the \$499 to purchase a new fabric cutter tool for the Futures Unlimited Weavers Club. Motion carried.

- Chris reported to the 377 Board she used \$125 of 377 funds to purchase Christmas gifts for 3 Mosaic individuals who have no family or place to go over the holidays. They will be tickled to be receiving gifts like the rest of the individuals who have family.
- Chris reported the FY19 Purchase of Service Agreements with the funded agencies have been signed with the exception of IHR's. It will be signed tomorrow.
- Amy advised both Boards this month of financials are the last to look like this as next month the financials will be done using the new Financial Edge software. She reminded the board if there is any other information they would like to see on the reports she could add it. There were no suggestions or requests.
- Chris and Amy recently did an audit of the AIR Program. The amounts all lined up however, it was suggested to use a spreadsheet to keep track of expenses in the future. Copies of the audit will be available.

#### **Agency Comments:**

##### **Institute for Human Resources:**

- Joe requested Bob Kinas explain IHR's name. Bob explained mental health issues have carried a stigma so Bob felt the name Institute for Human Resources seemed to be a non-descript name. The agency started with 5 pastors including Ed Halsten, the first director of the Mental Health Department. The logo, the hand grip, represents the patient/counselor. Joe added Bob was in charge of the Domestic Violence program. Four counselors have been sent for training regarding the program to replace Bob. Bob's retirement party will be held Thursday, December 27<sup>th</sup> at 4 p.m. and everyone is invited to attend.

##### **Futures Unlimited:**

- Patty Haberkorn thanked both the 708 & 377 Boards for the funding of their requests. Futures Unlimited will be short 3 CILA workers after the holidays. Exact Packaging work has stopped for now. Patty reported Futures served over 500 people at the Breakfast with Santa this year. The mailer Futures mailed out to residents netted them an individual who wants to donate a kitchen. It was on the wish list for one of their CILA homes.

##### **Safe Journeys:**

- Not present.

##### **Mosaic**

- Not present.

##### **OSF:**

- No report. However, Megan did remind everyone of OSF's online mental health therapy, Silver Cloud, which is free.

**AKTION Club:**

- Bob McCarty updated everyone about the AKTION Club. The Pontiac Club went to Dwight to meet the Dwight Club and enjoyed a spaghetti, pizza and salad dinner with over 40 in attendance with members of both clubs and guests. They had the Kiwanis Charter Installation for Dwight members and Pontiac AKTION Club will have their charter installation once the paperwork is all received. It may possibly be in February. The Pontiac members have extended an invitation to the Dwight Club once it is scheduled. Bob thanked Futures Unlimited and Mosaic for providing the transportation for these events.

It was moved by Mary Etta Mullen and seconded by Vicki Day to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary