

**Livingston County Board for the Care and Treatment  
Of Persons with a Developmental Disability  
377 Board Meeting Minutes  
Due to the COVID-19 Pandemic the Open Meetings Act  
was modified to include  
Conference Call Meetings as Acceptable  
September 16, 2021 @ 4:00p.m. by Conference Call or In-Person**

**377 Board Present:** Bob McCarty, Vicki Day, and Mary Etta Mullen (by phone)

**377 Board Absent:** None

**708 Board Present:** Jack Vietti, Ed Legner, Debbie Studnicki, Lynette Barnett, and Rose Smith

**708 Board Absent:** Gary Beier and Deb Moran

**Livingston County Board Members:** Jack Vietti

**Staff Present:** Chris Myers, Janice Golliday, and Amy Zick

**Guests:** Susan Bursztnsky, Safe Journeys

The 377 Board meeting was called to order by President Bob McCarty.

It was moved by Vicki Day and seconded by Bob McCarty to approve the August, 377 Board minutes. Motion carried.

It was moved by Vicki Day and seconded by Bob McCarty to approve the 377 Board August financial statements. Motion carried.

**Executive Director Report:**

- Chris reported IHR's Open House is tonight from 4-6pm.
- Mosaic clients went bowling the last two weeks and enjoyed pizza too. Also, Crescent Cinemas opened up especially for Mosaic to provide two separate movies for them to view.
- This week is Direct Support Professional (DSP) recognition. Each DSP received a \$10 Casey's gift card in appreciation for all they do.
- Deb Moran has given her resignation on the 708 Board due to health issues. Chris asked the Board for suggestions for a replacement board member.

**Old Business:**

- None.

**New Business:**

- Chris discussed the Futures Unlimited funding issues with the Board. No one was in attendance from Futures Unlimited. Chris was directed by the board to find out how much money Futures Unlimited are asking for and get some legal direction from Randy Yedinak. No action was taken.

**Agency Comments:**

**Safe Journeys:**

- Susan Bursztnsky reported they have been training four new employees. They still have one full-time position and one part-time case manager position open.

**Institute for Human Resources:**

- Not present.

**Futures Unlimited:**

- Not present.

**OSF:**

- Not present.

**LCMHB Policy and Procedure Review**

- The Board received copies of both the LCMHB Travel Policy and also the County Travel Policy. It was moved by Vicki Day and seconded by Bob McCarty to discontinue the LCMHB Travel Policy and follow the County Travel Policy from now on. Motion carried.
- The Board reviewed the LCMHB Policy on Credit Card Use and it was moved by Vicki Day and seconded by Mary Etta Mullen to continue to follow the LCMHB policy with the deletion of number 3 under Procedures as the LCMHB no longer uses a Wal-Mart credit card. Motion carried.
- The Board received copies of both the LCMHB Policy on Internet, E-Mail, and Computer Use and the County Policy on Electronic Communications. It was moved by Mary Etta Mullen and seconded by Bob McCarty to discontinue the LCMHB Policy on Internet, E-Mail, and Computer Use and follow the County Policy on Electronic Communications. Motion carried.

It was moved by Mary Etta Mullen and seconded by Vicki Day to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary