

**Livingston County Board for the Care and Treatment
Of Persons with a Developmental Disability
377 Board Meeting Minutes
Due to the COVID-19 Pandemic the Open Meetings Act
was modified to include
ZOOM Conference Call Meetings as Acceptable
November 19, 2020 @ 4:00p.m. by ZOOM or In-Person**

377 Board Present: Bob McCarty (in person) Vicki Day, and Mary Etta Mullen (by ZOOM)

377 Board Absent: None

708 Board Present: Jack Vietti (in person), Rose Smith, Debbie Studnicki, Gary Beier, Deb Moran, and Lynette Barnett (All participated by ZOOM)

708 Board Absent: Ed Legner

Livingston County Board Members: Jack Vietti

Staff Present: Chris Myers, Janice Golliday, and Amy Zick

Guests: Joe Vaughan, IHR; Patty Haberkorn, Futures Unlimited; Susan Bursztznsky, Safe Journeys; and Maryssa McCoy and Lori Gould, AIR Program

The 377 Board meeting was called to order by President Bob McCarty.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the October 15th (not October 19th as the agenda stated), 377 Board minutes. Motion carried.

It was moved by Vicki Day and seconded by Mary Etta Mullen to approve the 377 Board October 2020 financial statement. Motion carried.

Executive Director Report:

- Chris Myers reported she purchased \$800 of various gift cards to be used as incentives for individuals in the Drug Court Program and also probation clients. Heidi Zeidenstein thanked the 708 Board and reported the clients who have received one so far, were beyond pleased.
- Alina Hartley, County Board Executive Director, conveyed to Chris the 708 Board would continue to pay rent through November 2021. After that the 708 Board will be responsible for paying utilities and maintenance. Further detail will be needed at that time and an agreement with the County as to 708 Board's responsibilities.
- Mosaic has been enjoying the Wii game consoles and the iPads came in handy for the clients to participate in the annual Speak Up Speak Out Conference which normally physically attend this conference but due to COVID-19 it was held virtually.

Old Business:

- Maryssa McCoy and Lori Gould were present to answer questions on their funding request for the AIR Program. They had a power point presentation with the items in question. The board's questions were answered and it was moved by Vicki Day and seconded by Mary Etta Mullen to approve the \$4,935.20 on the request. Motion carried.
- OSF is asking for an additional \$75 for the rock wall. The board had approved \$900 last month but the total ended up being \$975. It was moved by Bob McCarty and seconded by Vicki Day to approve the additional \$75 for the rock wall. Motion carried.
- Chris informed both boards the County reimbursed employees who worked during the shutdown this past spring an additional \$3 per hour. This additional money was available from a grant the County received.

- Premise Alert Program has been finished and is a fillable form. It is available online on Sheriff's and Local police department websites. It is also available at the Chamber of Commerce. They have spoke with over half dozen agencies so far. Chris reported the new Program to the County Board. They also would like to do a press release via radio.
- Chris informed the 377 Board of the agencies balances for the 2020 Budget.
 - Patty at Futures Unlimited will get the receipts to us for the purchases to spend down the \$173,000 left in their budget line item.
 - OSF will have a balance of \$28,000 after the purchase of the rock wall.
 - Mosaic balance is at \$600.
 - AIR Program has a balance of \$2,000.
 - Service Development has a balance of \$13,000.

Vicki Day suggested the Mosaic balance could be spent on gift cards to a couple of favorite restaurants and get carry-out for the clients and the staff working in the homes that day. It was moved by Vicki Day and seconded by Mary Etta Mullen to approve \$500 worth of gift cards for the Mosaic clients. Motion carried.

It was also moved by Mary Etta Mullen and seconded by Bob McCarty to approve \$500 gift cards for the Futures Unlimited CILA clients and staff working to get carry-out meals. Motion carried.

New Business:

- None.

Agency Comments:

Safe Journeys:

- Susan says they continue to work as usual. Two out of four of their staff are from Pontiac with children in school but the schools have gone to remote learning. They are providing remote services. They have submitted a request to the state asking for permission to conduct teleservices. They are waiting for the state's response.

Institute for Human Resources:

- Joe submitted the Substance Use Disorder Annual Report for 2020. This is a thorough report of the many different services that have been provided. Joe asked if anyone had any questions. No questions were asked. Depending on what transpires in the next couple of weeks IHR may start teleservices if clients are uncomfortable coming in person.

Futures Unlimited:

- Patty reported they continue to provide day services as long as they can follow the guidelines and stay at 25% capacity. CILA clients have had no symptoms of COVID. However, some staff have tested positive and go on quarantine. They continue to look for staff to fill positions in the CILA homes. They did close a CILA and move those gentlemen into other CILAs. They male clients were happy with their moves to other locations. Public Health has helped them so much during this epidemic. Projects are coming along and Patty will get the invoices to us tomorrow. There will be no Breakfast with Santa this year but they will be sending out their Holiday Mailer. At this very moment surveyors on site surveying the Day Program Services.

OSF:

- Not present.

It was moved by Vicki Day and seconded by Mary Etta Mullen to adjourn. Motion carried.

Respectfully submitted,

Mary Etta Mullen, Secretary