

# **VENETIAN ISLES PICKLEBALL CLUB BYLAWS**

## **Article I – Name and Principal Office**

1. Name: The name of the organization shall be the VENETIAN ISLES PICKLEBALL CLUB.
2. Principal Office: The Venetian Isles Clubhouse, 8850 Venetian Isles Blvd., Boynton Beach, FL 33472

## **Article II – Purpose and Mission of the Club**

1. The purpose and mission of the Venetian Isles Pickleball Club (hereinafter "The Club") is to promote and support the recreational and social play of pickleball, to promote and support the competitive play of pickleball, and to provide fun and healthy activities for all Members of The Club.
2. The Club shall be non-political, not-for-profit and non-religious.

## **Article III – Membership, Dues and Rules**

1. Eligibility: All Venetian Isles residents that are in good standing with the Venetian Isles Homeowners Association (hereinafter "HOA") are eligible for Membership in the Club.
2. Members are defined as eligible residents of Venetian Isles whose annual dues to the Club are up to date and whose membership in the Club has not been terminated under Article III, Paragraph 4 of these By-Laws.
3. All members shall abide by these Bylaws and shall abide by the Venetian Isles Pickleball Rules and Regulations (hereinafter "VI PB Rules and

Regulations”) adopted for The Club by the Venetian Isles Pickleball Club Board of Directors (hereinafter “Board”)

4. Membership will be terminated by voluntary withdrawal, nonpayment of Club dues or HOA assessments, violation of these Bylaws or violations of the VI PB Rules and Regulations.
5. Members who have been found to be in violation of the rules may request a review by the Grievance Committee. The Board shall appoint a standing Grievance Committee who will meet when necessary and whose members are NOT members of the Board.

#### **Article IV – Meetings**

1. There will be an Annual Meeting of the members will be held during the first two (2) weeks of December, or earlier as may be practical, for the purpose of announcing to the members the results of the elections of members of the Board, and to discuss needs assessments and general planning for the upcoming season.
2. A majority of the Board shall constitute a quorum for all meetings of the Board.
3. As soon as may be practical after the annual meeting, the remaining and any newly elected members of the Board of Directors shall meet in an Organizational Meeting for the purpose of electing Officers and scheduling the next monthly meeting of the Board. This Organizational meeting shall not be public.
4. Special meetings may be called by the President or upon request of at

least three members of the Board of The Club, or by written petition of 10% of the general membership of the Club, The request or petition shall specify an agenda for the proposed meeting. Such meetings shall have at least seven (7) days advance notice to the Members.

5. All meetings are open to Club Members, except as otherwise provided for in these Bylaws.
6. Parliamentary Authority: Robert's Rules of Order shall govern the club in all cases to which they are applicable.
7. The Board shall schedule meetings on not less than a bi-monthly basis. Meetings may be more frequent in the discretion of the Board. Notice of Board of Directors meetings shall be distributed via email to the Members, shall be in the vicinity of the Pickleball Courts and shall be posted on The Club website seven (7) of more days before each Meeting.

#### **Article V: Elections**

1. Elections will be held on an annual basis in the last quarter of the year and at least two weeks before the Annual Meeting.
2. The Board will consist of five (5) Members.
3. Any Member of The Club is eligible to be elected to the Board.
4. Members interested in being a candidate for election to the Board shall submit statements of qualification and interest at a time prior to the elections as determined by the Board.
5. The Board will notify the Members of elections at least two (2) times by

email.

6. Except as noted below, Board Members will serve two (2) year terms and may serve up to two (2) additional terms if reelected by the Membership.
7. The Board will select an Election Committee of three (3) Members of The Club selected from volunteers at the monthly meeting immediately preceding the election to count the votes. The Election Committee may not include anyone who is currently a Member of the Board or any Member who is running for the Board.
8. Three (3) members of the Board are elected every other year, and the remaining two (2) members of the Board are elected in alternate years for two (2) year terms that begin January 1. Assignment of terms is based on winning vote totals. Ties are decided by a coin toss.
9. Vacancies during the term of a Director shall be filled by a vote of the remaining Members of the Board of Directors. There shall be no requirement for an open meeting for such selection.
10. The appointed Director will remain in that position for the remainder of the term of the previous Director and may stand for election at the next annual meeting of The Club. The time of the appointed term of a Director shall not be considered in the calculations of any term limits.

#### **Article VI: Duties of the Board and Directors**

1. All Board Members are Directors. The Directors shall elect the officers of The Club. The elected officers of The Club shall be President, Vice President, Secretary and Treasurer.

2. The duties of the officers shall be:

(A) **PRESIDENT:** Shall assume club leadership, preside at all meetings, call special meetings as needed, and be a spokesperson for The Club. The President shall be responsible for official club related communications with other clubs, Venetian Isles management and the Master Board as needed.

(B) **VICE PRESIDENT:** Shall assume the responsibilities in the President's absence.

(C) **SECRETARY:** Shall take minutes of Club meetings. Be responsible for determining if a quorum exists at meetings and shall notify HOA officials of changes in Club's officers. The Secretary shall issue notices of meetings, events, and special issues to the Members as may be necessary and shall help the HOA coordinate elections for the Board of Directors. Shall maintain records of The Club including email addresses of all Members.

(D) **TREASURER:** The Treasurer is the chief financial officer of the Club and must perform, or cause to be performed, the following duties: collect dues, assessments and other fees as directed by the Board; keep full and accurate accounts of all financial records of the Club; deposit all monies and other valuable effects in the name and to the credit of the Club in such depositories as may be designated by the Board; disburse funds when proper to do so; present reports at every Board meeting on the financial affairs of the Club; provide financial information necessary to prepare and file the required state and federal government reports; and any other duties as may be prescribed by the Board.

(E) **DIRECTORS:** All Directors shall serve The Club's strategic needs as determined by the Board and act as committee Chairpersons and as liaisons between the Board committees and the Membership.

3. The Board shall implement VI PB Rules and Regulations and such guidelines as the Board may deem reasonable and proper to facilitate the purpose and mission of The Club.
4. With the approval of the HOA, The Club will schedule the usage of the courts for Club Members, Members of the Venetian Isles community, and any others authorized by the HOA. At all times, with the exception of competitive matches, at least one (1) court shall remain available for community play.
5. The Board shall determine the annual dues for The Club Members, fees for Team Members and charges for The Club events.
6. The Board shall establish a procedure for an independent review of financial performance each year.
7. The Board shall follow the following procedures for the handling of Banking & Financial Accounts:
  - All banking and financial accounts shall be in the name "Venetian Isles Pickleball Club, LLC".
  - The currently serving Treasurer and President shall be the only signatories authorized to issue checks on any accounts.
  - Neither the Treasurer nor the President may sign a check or draft to themselves or any of their immediate family members.
  - As soon as may be practical, any incoming Treasurer and/or President shall take such steps as may be necessary to remove the retiring officers from any and all accounts and to have themselves added to the account(s) as a signatory.
  - No account(s) shall have an ATM Debit card or a Credit card.
8. Motions brought before the Board shall be approved by a majority vote of the Directors.

### **Article VII - Teams, Clinics and Club Sanctioned Events**

1. All competitive teams and recreational events must be sanctioned by The Club.
2. All participants on teams & in Club sanctioned events must be Members. The Board may waive this requirement for a specific activity. If using the courts, it must be made available to all members of the community.
3. Clinics may be provided for residents of Venetian Isles who want to learn the basics of the sport.

### **Article VIII – Committees**

1. The Board may appoint any number of committees from the Membership to assist the Board in performing its duties.

### **Article IX – Fiscal Year**

1. The fiscal year of The Club shall Start the 1st day of January and end the 31<sup>st</sup> day of December.

### **Article X – Amendments**

1. Changes to the Bylaws may be proposed by the Board or by written petition of 10% of the total membership of The Club and shall be presented to the Members for approval upon the affirmative vote of a majority of the Board.