



27th Annual Catawba Valley Pottery & Antique Festival: March 22nd and 23rd

A presentation of the Historical Association of Catawba County and North Carolina Pottery Center
Catawba Valley Pottery Festival, P. O. Box 73, Newton, North Carolina 28658

CVPAF Planning Committee: Steve Abee, Chad Alley, Sydney Ball, Marc Dagenhardt, Carmen Eckerd, Susan Holbrook, Coley Houser, Lindsey Lambert, Sid Luck, Susan Mata, Alyssa Miller, Charles Moody, Jane Pekman, Jeff Pruitt, Julianne Ward

August, 16th, 2023

Dear Exhibitor,

The Historical Association of Catawba County (HACC) and the North Carolina Pottery Center are hosting the 27th Annual Catawba Valley Pottery & Antiques Festival (CVPAF) on Friday, March 22nd and Saturday, March 23rd, 2024 at the Hickory Metro Convention Center in Hickory, North Carolina. The goal of the CVPAF is to bring together traditional potters and dealers to create a quality show that will celebrate our region's pottery heritage, one of North Carolina's most treasured cultural resources. The mission of the CVPAF is to foster an educational event where the public may learn about traditional North Carolina pottery, within the wider context of Southern pottery, and to provide an opportunity to purchase, collect, and study this unique cultural resource through contact with working potters and knowledgeable pottery dealers.

Exhibitor spaces of 10ft x 10ft are currently available. Discounted booth rates are available with receipt of application and check or money order (postmarked on or before October 23rd, 2023): \$345.00 per 10ft x 10ft booth and \$595.00 per 10ft x 20ft booth. Prompt registration will ensure that your business will be listed in marketing and advertising efforts. The rate for late registration (postmarked between October 23rd, 2023 and December 4th, 2023) is \$390.00 per 10ft x 10ft booth and \$626.00 per 10ft by 20ft booth. The final deadline is December 4th, 2023.

The registration fee includes booth rental for the entire show, decorative draping (8ft curtain backdrop and 3ft curtain side rails), two chairs, one 6ft table per each 10ft x 10ft booth, and heavy hors d'oeuvres for **TWO** booth attendants on Friday night (**Additional Friday night dinner tickets for two more booth attendants may be purchased at a later date**). Exhibitors are encouraged to bring additional display units and tables. Electrical and/or telephone needs must be arranged through the Hickory Metro Convention Center at (828) 324-8600. Exhibitors will be notified of booth assignments by January 29th, 2024, along with additional information. Please register promptly to secure a booth. Exhibitors are permitted to begin booth set-up as early as **9:00am** on Friday, March 22nd, 2024. All booths must be ready for Fire Marshall Inspection by 4:00pm.



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The Hickory Metro Convention Center is located at 1960 13th Ave Drive SE Hickory, NC 28602. (Exit 125 off I-40) Lodging and travel information is available through the Hickory Metro Convention Center and Visitors Bureau at (828) 324-8600.

Enclosed is an application form to participate in the 27th annual Catawba Valley Pottery & Antiques Festival. Space is limited, so please respond promptly. The deadline for registration is October 23rd, 2023. After that, a late fee will apply and a booth cannot be guaranteed.

Make all checks payable to:

Historical Association of Catawba County (HACC)

Please indicate MEMO: CATAWBA VALLEY POTTERY AND ANTIQUES FESTIVAL (CVPAF)

Mail completed applications to:

Historical Association of Catawba County

P.O. Box 73

Newton, NC 28658

For additional information, please contact Alyssa Ball at (828) 465-0383.

We look forward to seeing you at the 27th Annual Catawba Valley Pottery & Antiques Festival!

Sincerely,

Chad Alley and Alyssa Ball,

Co-Chairs

Catawba Valley Pottery & Antiques Festival Planning Committee

Please note: Our refund policy states that if you request a refund on or before Dec 4th, 2023, you are eligible for a full refund minus a \$25 admin fee. Any requests made after Dec. 4th will only be eligible for a half refund.

EXHIBIT SPACE APPLICATION/CONTRACT
27th ANNUAL CATAWBA VALLEY POTTERY FESTIVAL
MARCH 22-23, 2024

Potter

Dealer

Name: _____

Business Name: _____

Mailing Address: _____

NC Sales Tax I.D. #: _____

Website: _____

Telephone: () _____

Cell: () _____

E-mail: _____

2024 PARTICIPANT REGISTRATION

I will require the following size booth:

Registration

(Must be postmarked before October 23rd, 2023)

10 x 10.....\$345

10 x 20.....\$595

Late Registration

(Must be postmarked between October 23rd, 2023 and December 4th, 2023)

10 x 10.....\$390

10 x 20.....\$625

**Payment must be attached. Make checks payable to: *Historical Association of Catawba County or HACC*
*(MEMO on Checks: CVPAF or Catawba Valley Pottery Festival)***

I have read the rules and regulations with this application and agree to abide by them.

Signature

Date

Applications will be accepted only with payment and signature. Management may refuse acceptance of any contract if found not to be in the interest of the show. Payment will be returned. Mail to: *Historical Association of Catawba County, P.O. Box 73, Newton, NC 28658.*

CATAWBA VALLEY POTTERY FESTIVAL RULES AND REGULATIONS

1. Management reserves the right to refuse any or all applications for space and to prohibit or remove any exhibit, display or part thereof, or proposed exhibit display or device, which in the opinion of show management is not suitable to or in keeping with the policy of show management.
2. Booths are assigned for the purposes of displaying merchandise and must be properly manned during the hours of the show.
3. Exhibit fee covers rental of exhibit space assigned for the period of the show.
4. All exhibitors must comply with the local fire protection code. This code will be strictly enforced.
5. Exhibitors will be held responsible for any and all property damage incurred by their employees. Violators will be held responsible and charged for repairs.
6. Selling activities and promotional efforts must be confined within the space assigned to each exhibitor.
7. Noisy or undignified displays are prohibited and will not be permitted, nor will noisily operated displays be allowed. Sound devices, megaphones, loud speakers, sideshow tactics, or undignified methods of attracting attention will not be permitted.
8. Exhibitors will be permitted to commence setting up their exhibits on the day indicated. After official opening, no cases or packing materials are to be left in the aisles or booths.
9. Any space either applied for or contracted for, of which the exhibitor does not complete his contractual obligation, shall be deemed as forfeited by the exhibitor, as shall any deposits or other monies paid. Show management is herein authorized to dispose of such space as is best for the success of the exhibit and shall retain as damages, any and all such monies that had been paid, as damages and expenses.
10. The exhibit facility, as well as any officer or staff member of the NCPC or CCHA mentioned, will not be responsible for any damage that might occur from fire, theft, loss of merchandise, water damage, personal injury to exhibitors, their personnel, their buyers or visitors, or for any other injury or damage alleged to have been caused or attributed to, by reason of any exhibitor's participation in the show. It is agreed that the exhibit facility and sponsoring parties shall be blameless for all liability which might ensue from any cause mentioned above.
11. Food and drink concessions are not allowed as part of any booth.
12. Animals and pets are not permitted in the Metro Trade Center building with the exception of hearing and seeing-eye dogs.
13. Booth signage or decoration must be approved prior to being attached to any Metro Trade Center surface.
14. Events or circumstances not covered in these operating policies and procedures may be subject to special consideration and stipulations as deemed appropriate by the Catawba Valley Pottery Festival management or the management of the Hickory Metro Trade Center.

NEW EXHIBITOR INFORMATION FORM

2024 CATAWBA VALLEY POTTERY FESTIVAL

Mission Statement:

The mission of the Catawba Valley Pottery Festival is to foster an educational event where the public can learn about traditional North Carolina pottery and the wider context of Southern pottery and provide an opportunity to purchase, collect, and study this unique cultural resource through contact with working potters and knowledgeable dealers of antique pottery.

While we affirm the principle of artistic freedom, the Catawba Valley Pottery & Antiques Festival Planning Committee does not condone the creation of objects that demean cultural groups and further advises all exhibitors not to bring merchandise that caricatures or disparages others.

The Planning Committee of the CVPF maintains the right to choose for participation the exhibitors that best fulfill the Festival's goals for an attractive and diverse show within its stated mission. Please include this form with your application. Any applicant not chosen will have their fee returned in full.

NAME:

Please describe your pottery and/or antiques and your booth set-up and include 3-5 photos of pottery, including a photo of booth set-up. Please no slides or CD-DVDs:
(Photos can also be emailed to cchaaball@gmail.com)
