

# Privacy Policy

01/28/2026

Wolfe Property Management LLC (“Wolfe Property Management,” “we,” “us,” or “our”) respects your privacy and is committed to protecting the personal information of our clients, residents, property owners, service providers, and website visitors. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website or engage our services.

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## Information We Collect

We may collect personal information that you voluntarily provide to us, including but not limited to:

- Name
- Email address
- Phone number
- Mailing or property address
- Property details and service preferences
- Billing and payment information
- Communications, inquiries, and service requests

We may also automatically collect certain technical information when you visit our website, such as:

- IP address
  - Browser type and device information
  - Pages viewed and interaction data
  - Cookies and similar tracking technologies
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## How We Use Your Information

We use the information we collect to:

- Provide and manage property management services
  - Communicate with property owners, residents, and service providers
  - Coordinate maintenance, inspections, and emergency services
  - Process payments and invoices
  - Improve our services, website functionality, and customer experience
  - Comply with legal, regulatory, and contractual obligations
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### **Sharing Information With Third Parties**

We may share limited personal information with **trusted third-party vendors and service providers** when necessary to perform services on your behalf, including but not limited to:

- Maintenance and repair contractors
- Landscaping, pool, HVAC, plumbing, electrical, and security providers
- Inspection and monitoring services
- Payment processors and accounting services
- Technology platforms used to manage properties and communications

These third parties are authorized to use your information **only as necessary to perform services for Wolfe Property Management** and are expected to maintain appropriate confidentiality and security standards.

We do **not** sell your personal information to third parties.

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### **Legal Disclosures**

We may disclose your information if required to do so by law, court order, or governmental request, or if we believe disclosure is necessary to:

- Protect our rights, property, or safety
  - Protect the rights or safety of others
  - Investigate or prevent fraud, security issues, or unlawful activity
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## **Data Security**

We implement reasonable administrative, technical, and physical safeguards designed to protect your personal information from unauthorized access, disclosure, alteration, or destruction. However, no method of transmission or storage is completely secure, and we cannot guarantee absolute security.

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## **Your Choices and Rights**

You may:

- Request access to or correction of your personal information
- Request deletion of personal data, subject to legal and contractual obligations
- Opt out of non-essential communications

To exercise these rights, please contact us using the information below.

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## **Cookies and Tracking Technologies**

Our website may use cookies and similar technologies to enhance functionality and analyze usage. You can modify your browser settings to decline cookies, though this may affect site functionality.

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## **Third-Party Links**

Our website may contain links to third-party websites. We are not responsible for the privacy practices or content of those external sites, and we encourage you to review their privacy policies.

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## **Children's Privacy**

Our services and website are not directed to individuals under the age of 18, and we do not knowingly collect personal information from children.

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## **Changes to This Privacy Policy**

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date.

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### **Contact Us**

If you have questions about this Privacy Policy or our data practices, please contact:

**Wolfe Property Management LLC**

Scottsdale, Arizona

Email: [jennifer@jwolfepropertymanagement.com](mailto:jennifer@jwolfepropertymanagement.com)