

Dauphin Dance Center

Studio Information & Policies

REGISTRATION FEES

- A non-refundable **Registration Fee of \$50.00** will be due at time of registration for combo level classes and higher. One registration fee is due per family. A non-refundable **Recital Fee of \$120.00** is also due at the time of registration. One recital fee per dancer.
- Pre-School classes are done in two sessions, Fall and Spring. A **\$25.00 registration fee** is due at the time of registration for each session. One registration fee per family. Each session has a **Performance Fee of \$100.00** that is due at the time of registration. Your performance fee includes a costume for the recital. One performance fee per dancer.
- *The registration process will not be considered complete and class space is not reserved until these fees have been paid.*
- *Pre-school students will need to re-enroll at the beginning of each semester. Combo level and higher students are automatically enrolled for the full dance season.*

CLASS TUITION

- Tuition is due on the 1st of the month for each class.
- Families will be required to put a credit card on file for tuition auto-payments.
- A \$10 late fee will be applied to accounts not paid by the 10th of the month.
- Tuition remains the same regardless of child's absences and whether it is a long, five-week month or a short, three-week month. **Tuition is per month – not per class!** We base our tuition costs on the total cost of a full season or session of dance classes. **Tuition payments are equal monthly installments towards this cost.**

Monthly Tuition Breakdown:

30 Minutes Class	\$60/month
45 Minute Class	\$70/month
1 Hour Class	\$75/month
1.25 Hour Class	\$80/month
1.5 Hour Class	\$85/month
Unlimited Classes	\$375/month

Each class is charged separately unless it is marked as a combination class.

STUDIO RULES

- No student should be in the studio unless enrolled in that particular class.
- Please drop-off/pick-up your child within 15 minutes of the class starting and ending time. We cannot guarantee that a teacher will be available to watch your child more than 15 minutes before/after class.
- Students should be dressed and prepared for class before it starts with the correct shoes and attire for each class. (see below).
- Dancers should have a designated bag for their dance shoes only. Please do not send your child with stickers, food, outside clothing, toys, or any other distractions in their bag.
- No street shoes should be worn in the dance studios. Please change into dance shoes before class.
- No food or drinks, with the exception of water, are allowed in the dance studios. Other food and drink is allowed only in the break room or lobby area.
- Chewing gum is never allowed in the dance studios.
- 1 adult per dancer may wait in the lobby during class.
- Parents or other family members are not allowed in the dance rooms to watch class unless other permission is given.
- **Always treat your teacher and fellow classmates with respect. Bullying of any kind will not be tolerated.** We reserve the right to dismiss any dancer from class that is displaying inappropriate behavior.

CLASS PLACEMENT

Students will be placed in classes according to their physical ability and age. Class placement is at the discretion of the studio director and instructors. Please confirm with our staff your dancer's correct level before registering for classes. *Please note:* Poor attendance will have a direct result in the advancement of a dancer. Regular attendance is essential in maintaining or advancing levels.

CLASS WITHDRAWAL

A written notice (email or handwritten) from the Parent/Guardian must be received before a student is considered dropped from a class. Withdrawal must occur before Tuition is due for the following month (the 1st of the month). If withdrawal notice is given after the 1st, no refund will be given for the tuition charged for that month of classes.

No discounts will be given for classes missed. Classes may be made up in a class of the same or lower level if there is availability. Check with your instructors or the director to find out what classes are available for makeup.

RECITALS

All students are expected to participate in our recitals. Please check the website for projected dates for the season. Anyone who cannot participate in the recital will need to notify the studio upon registering. Recital fees are non-refundable.

Pre-School students will have an in-studio recital at the end of each session. Combo level and higher students will participate in the end-of-season recital at a local theater.

- Additional performance opportunities may occur throughout the dance season. For example: winter and spring dance showcases. These will require outside rehearsals and additional fees. Check the website for requirements and dates for additional performances.

BAD WEATHER / HOLIDAYS

The studio will typically follow Dekalb County school closings. If they close for weather, we will close for weather. If in doubt, call the studio before coming to class on the given day or send us an email. Parents will be contacted via email or phone in the event of unplanned studio closings.

ATTENDANCE

Good attendance is imperative, as absences and tardiness can hold back an entire class. Students should be prompt and prepared for class. If many concurrent absences occur, the student's class(es) will go under review. It is not acceptable for any dancer to have more than 4 absences per class.

DRESS CODE

Dancewear is required for all classes. Students must wear comfortable form-fitting dance attire to display proper body alignment and allow for easy movement. No baggy t-shirts, baggy shorts, blue jeans, no large jewelry or other inappropriate attire will be allowed. **Hair should always be securely pulled away from the face.**

- **PRE-SCHOOL & COMBO** – Uniform leotard purchased through DDC, tan or pink tights (ladies). / Fitted white t-shirt and black jazz pants or shorts (gentlemen).
- **BALLET** – Hair in a bun. Any color leotard, tights and ballet shoes (ladies) / Jazz pants, fitted solid t-shirt and ballet shoes (gentlemen). Ballet skirts are acceptable.

- **TAP, JAZZ, LYRICAL, CM, THEATER** - Any type of form-fitting appropriate dance wear such as jazz pants, leggings, shorts, leotards, sports bras or form-fitting t-shirt and the appropriate shoes. Please do not wear excessively over-sized clothing to class.
- **HIP HOP** - Sneakers and comfortable clothing.

PRIVATE LESSONS

Private lessons may be requested for dancers needing extra help, performing a routine or for those interested in perfecting their technique. Private lessons must be pre-scheduled with the instructor, and cancellations must occur at least 24 hours prior to the designated time or you will be charged for the lesson. Private lessons will be charged to your card on file.