

GALLUP PUBLIC RADIO (GPR) BOARD OF DIRECTORS MEETING AGENDA

DATE: Monday, March 9, 2026 **TIME:** 5:30 PM **LOCATION:** UNMG's Zollinger Library Conference Room

1. CALL TO ORDER (5:30 PM)

- Welcome Public & KGLP Members

2. APPROVAL OF MINUTES

- Approval of the February 9, 2026, Board of Directors Meeting Minutes

3. REPORTS FROM OFFICERS & STATION MANAGEMENT

- **Station Manager's Report (Tom Maxedon):**
 - **Operational Updates:** Continuation of station transition.
 - **Policies:** Defining volunteer roles and procedures manuals.
 - **Travel Costs:** Review of cost estimates for the April NAB convention in Las Vegas and the July Greater Public Marketing Conference in Chicago.
 - **Underwriting & Programming:** Update on developing a rate card and the potential "Moth-style" storytelling partnership with the First United Methodist Church (FUMC).
 - **Software Upgrade:** Status of the Broadcast Electronics (BE) 2025 scheduler software installation.
 - **Listener Survey:** Highlights of recent online survey.
 - **Fund drive:** Set dates / methods for early April.
 - **Program Schedule:** Review proposed new program schedule and ideas for launching a call for new shows in mid-March.
 - **KGLP Logo Contest:** We need a reboot because we are lacking hi-res digital files for marketing purposes. Recommendation for cash award.
 - **Route 66 Anniversary:** Recommendations on how KGLP can tie-in such this Spring & Summer.
- **President / Treasurer's Report (Raymond Calderon):**
 - **Current Financial Status.**
 - **Legislative Advocacy:** Follow-up on discussions with state legislators regarding permanent public broadcasting funding

- **UNM Journalism Partnership:** Updates on the potential \$40,000 local news reporter fellowship and the proposed statewide weekly local news correspondence show

4. OLD BUSINESS

- **Engineering & Equipment:**
 - **STL Equipment:** Status of refurbishing the Mosley Studio Transmitter Link equipment (approx. \$2,000)
 - **Transmitter Roof:** Final update on Vertical Bridge roof repairs. Decision on proceeding with independent shingle repair if no response was received
 - **EAS System & Transport:** Update on coordinating with Keith Desautels for 4WD transport to the site and swapping the old Sage EAS machine for the new EASyCAP system
 - **Equipment Barter:** Confirmation of trading the old BE transmitter and safety switch to Millennium Media/Keith Desautels
- **Financial & Administrative:**
 - **Bank Signatures:** Confirmation that Tom Maxedon has been successfully added to all KGLP bank accounts, and Rachel Kaub (along with any other former members) has been removed
- **Rachel Kaub Contract:** Execution of the finalized post-employment consulting agreement (\$250/month retainer + \$100/hr) and confirmation of her \$15,000 bonus and vacation payout
- **Expense Review:** Review of the 3-year annualized expense report from bookkeeper Andrew Havens to identify potential cost reductions

5. NEW BUSINESS

- **Board IDs and PSAs:** Scheduling time for new and current board members to record official station IDs and PSAs
- **Tax Filing (Form 990):** Update from Ollie Waters regarding the preparation of the annual 990 tax filing
- **UNM-Gallup Adjunct Position:** Continued discussion on Tom Maxedon potentially teaching a media class in the fall to unlock university equipment funding for the station

6. PUBLIC INPUT

7. ADJOURNMENT

- **Next Board Meeting:** Monday, April 13, 2026 (TBD).