

The Model T Ford Club

INTERNATIONAL, INC.

Not affiliated with Ford Motor Co.



P.O. Box 95 Allendale, MI 49401

New Chapter Application Instructions

This packet is being provided to help you form a new chapter in the MTFCI. There is little doubt that MTFCI chapters are the very heart and soul of our organization. They provide the camaraderie, knowledge, support and hands-on assistance that our members need and enjoy. It is our hope that your new chapter will soon be able to realize all of these same rewards in the very near future. The entire Board of Directors of the MTFCI thank you for your interest and commitment to the history and heritage of the Model T. It is our goal to assist you in any way that we possibly can. It is important to note that there are no fees to enroll a new chapter.

Enclosed with this packet are some prepared materials to help you to become an MTFCI chapter. We have made some sincere efforts to make this as easy for you as possible. Attached files include:

1. **Return Item 2 – New Charter Form** (WORD doc)– This allows you to submit the chapter name and your chapter charter member names for MTFCI Board consideration.
2. **Return Item 3 – Suggested Bylaws** (WORD doc) – The MTFCI requires each chapter to submit its bylaws. We are providing a sample set of bylaws for you. You can create your own bylaws or modify the sample we are providing.
3. **Return Item 4 – If Needed - MTFCI Individual Membership Application** (PDF) – You will need at least five (5) current MTFCI members to apply. This form is enclosed in case any of your proposed charter members is not currently a member of the MTFCI. All chapter members must be members of the MTFCI. Please duplicate this form if additional copies are needed.
4. **Keep Item 5 - Informational – MTFCI Liability Insurance** (PDF) – The MTFCI provides a very comprehensive insurance policy to protect the organization, including its chapters. The attached sheets explain the details and benefits of this insurance coverage.
5. **Keep Item 6 - MTFCI Bylaws** (PDF) – A copy of the current MTFCI bylaws is attached for your reference. *It is important to note that chapter bylaws must be in compliance with MTFCI bylaws.*

Please return **Item 2 – New Charter Form** and **Item 3 – Sample Bylaws**. **Item 4 - MTFCI 2026 Membership Application** is also included for any members of your new chapter that are not already members of the MTFCI. These items are required for the MTFCI Board to review and approve chapter applications. You may email these items directly to me at the email listed below or USPS mail them to me at **717 Augusta Drive, Rochester Hills, MI 48309**. When these items are returned, they will be presented at the next MTFCI Board meeting for approval. Upon approval, you will be sent your official Charter and individual Certificates.

The entire MTFCI would like to thank you for your interest in starting a new chapter!

We look forward to hearing from you-

A handwritten signature in black ink, appearing to read 'Steve Shotwell'.

Steve Shotwell

Chapter Relations Chairperson

Cell: 248-930-8306

E-mail: chapterrelations@modelt.org