



There is little doubt that MTFCI chapters are the very heart and soul of our organization. They provide the camaraderie, knowledge, support and hands-on assistance that our members need and enjoy. It is our hope that your new chapter will soon be able to realize all of these same rewards in the very near future. The entire Board of Directors of the MTFCI thank you for your interest and commitment to the history and heritage of the Model T. It is our goal to assist you in any way that we possibly can.

We have made some sincere efforts to make creating a new chapter as easy for you as possible.

Click on the Chapter Contact Info Form button: Note there are three options on the form, pertaining to how much (or little) information you would like published in the *Model T Times* magazine on the Chapter Listing page. Please fill out only one option. This form must be completed (one option only) and submitted by clicking the **SUBMIT** button at the bottom of the form. (Should you elect to publish an email address for your chapter, you will receive an “official” @modelt.org email address, with the name of your chapter forming the rest of the email address. This email will be a “forwarding” email; the personal email address of your chapter contact provided will receive any and all communication sent to the @modelt.org address.)

The following three e-files will be emailed to the chapter contact’s email after completion and submission of the Chapter Contact Info Form. E-files allow you to add, delete, or change information:

1. Sample Charter. Please type (or neatly print) the name of your proposed chapter and the charter members. You will need at least five (5) current MTFCI members to apply.

2. Sample Bylaws. The MTFCI requires each chapter to submit its bylaws. You can create your own bylaws or modify the sample that you receive by email after you submit the Chapter Contact Info online. A link to Chapter Relations is provided for you in the Sample Bylaws section if you wish to modify these for your new chapter.

Save the completed Sample Charter and Suggested Chapter By-Laws and email both of them (in the same email) back to chapterrelations@modelt.org. These items will then be

presented at the next MTFCI Board meeting for review and approval. Upon approval, you will be sent your official Charter and individual Certificates.

3. Chapter Press Release. This optional template may be completed with your pertinent chapter information (in all areas highlighted in yellow) and sent to your local newspaper and/or other local news outlet to announce the formation of your chapter. The basic idea is that there may be others in your vicinity who have a Model T Ford, or at least have an interest in them, who may see the announcement and step forward to your chapter as a new member.

Other information available to you on this webpage:

Liability Insurance – The MTFCI provides a very comprehensive insurance policy to protect the organization, including its chapters.

MTFCI By-Laws – A copy of the current MTFCI By-Laws is provided for your reference. It is important to note that chapter bylaws must be in compliance with MTFCI By-Laws.

MTFCI Individual Membership Application – This application can be printed and distributed to proposed charter members who are not currently members of the MTFCI. The online membership application is also available. All chapter members must be members of the MTFCI.

The entire MTFCI would like to thank you for your interest in starting a new chapter!

We look forward to hearing from you.

Respectfully yours,

Committee Chairman
2016 Chapter Relations Committee
chapterrelations@modelt.org