

Physical Address:
208 N. Ferris Street
Garrett, Texas 75119
Phone 972)875-1136

Garrett Municipal Court

COURT HOURS:
Monday thru Friday 9:00 am- 4:00pm

Mailing Address:
P. O. Box 1148
Ennis, Texas 75120
Fax: 972)875-0226

This letter is furnished to you as a courtesy by the Garrett Municipal Court, of Ellis County, Texas to allow you to take care of this matter by mail if you so desire. **IT IS NOT NECESSARY TO CALL THE COURT. PLEASE READ THIS HANDOUT COMPLETELY AND SUBMIT TO THE COURT BY YOUR COURT DATE LOCATED AT THE BOTTOM OF YOUR CITATION.**

Please note: The JUDGE cannot discuss the merits of a pending judicial proceeding prior to trial. **If you fail to respond to the charge(s) by the date shown on the citation, an additional charge may be filed against you for violating promise to appear. The Department of Public Safety will deny renewal of your driver's license and warrants may be issued for your arrest.** A juvenile who fails to appear by the time and date on the citation may have his/her license suspended as required by law. **Juveniles 16 and under must contact the court with a parent or guardian.**

SCHEDULE OF ACCEPTABLE FINES:

You can pay fines on line at trafficpayment.com or call 1-800-444-1187. You can mail personal check, cashier's check or money order made payable to Garrett Municipal Court.

- 1. Speeding.....\$199.10 up to 10 miles over posted speed limit then \$5.00 a mile after 10 miles.
- 2. No Driver's License.....\$216.00
- 3. Open Container.....\$566.00
- 4. Driving While License Invalid (Suspended).....\$266.10
- 5. Ran Stop Sign.....\$199.10
- 6. No Driver's License.....\$216.00
- 7. Public Intoxication.....\$599.00
- 8. Fail to Maintain Financial Responsibility (FMFR) no liability insurance.....\$339.00
(Show proof on or before court date for dismissal)

The judgement and sentence for the offense you are charged with is the payment of a fine and court costs. If ordered to pay a fine court costs, and you cannot pay, notify the court immediately. If you are determined by the court to have insufficient resources or income to pay, the court is required to provide you other ways to discharge the fine and court costs.

OPTION #1-----PAYMENT OF FINES OR NOT GUILTY PLEAS:

____ 1. I hereby enter a plea of GUILTY or NO CONTEST (circle one) to the charges of _____ and waive jury trial and appearance for trial. Enclosed is my citation and a check, cashier's check or money order for the fine amount made payable to THE CITY OF GARRETT MUNICIPAL COURT.

____ 2. I hereby enter a plea of NOT GUILTY to the charge of _____ and request a JURY/TRIAL/NON JURY TRIAL (circle one). You will be notified by mail of your trial date. (IT IS YOUR RESPONSIBILITY TO NOTIFY COURT OF ANY CHANGE OF ADDRESS).

SIGNATURE _____ CITATION # _____ DATE _____

NOTE: JUVENILES 16 & UNDER MUST APPEAR IN COURT WITH PARENT OR GUARDIAN.

For more information, fees or printable forms visit our website or email us at

Email: courtclerk@cityofgarrett.com Website: www.cityofgarrett.com

OPTION #2-----REQUEST FORM FOR DRIVERS SAFETY COURSE

FAILURE TO REMIT THIS FORM ON OR BEFORE YOUR APPEARANCE DATE WILL RESULT IN INELIGIBILITY OR ADDITIONAL ADMINSTRATIVE FEES. THERE WILL BE NO EXTENSIONS

A Driver's Safety Deferral may dismiss some violations. The following must be completed and signed in order to take a driver's safety course in lieu of a conviction being entered on my driving record.

TRUE or FALSE (circle)-I have requested the driver safety course on or before my appearance date

TRUE or FALSE (circle)-I hold a valid Texas Driver's License (**copy enclosed**) **CDL LICENSE HOLDERS NOT ELIGIBLE**

TRUE or FALSE (circle)-I have not had a safety course in the last 12 months to have a traffic citation dismissed

TRUE or FALSE (circle)-I was not going more than 24 mph over the posted speed limit

TRUE or FALSE (circle)-I have proof of financial responsibility (insurance-**copy enclosed**)

TRUE or FALSE (circle)-I am enclosing a self-addressed stamped envelope

TRUE or FALSE (circle)-I am enclosing a check, cashier's check or money order in the amount of \$109.10 made payable to the Garrett Municipal Court or have paid on line at **trafficpayment.com or 1-800-444-1187**.

I hereby enter a plea of **GUILTY OR NO CONTEST (circle only one)** to the charge of _____ and request the driver safety course. I understand I will be required to pay a fee to the safety course of my choice and I am responsible for enrolling in a STATE CERTIFIED SAFETY COURSE designed for my violation and getting a copy of my TYPE 3A DRIVING RECORD.(www.texasonline.com)

NAME _____ MAILING ADDRESS _____

SIGNATURE _____ DATE _____ CITATION NUMBER _____

OPTION #3-----REQUEST FORM FOR DEFERRED DISPOSITION (PROBATION)

Failure to submit request on/before your appearance date could result in ineligibility for probation. **If you are under the age of 25 and request probation you will be required to take a Driving Safety Course. If you hold a CDL license you are not eligible.** Deferred will be granted to violators at the Judge's discretion. Please be aware that if granted deferred the fine amount will be higher than the original fine. You will have 30 days to pay the full amount and be put on a probation period no more than 180 days. At the end of your probation you are required to return a Notarized Sworn Affidavit provided to you by the court. **Deferred Requirements:** 1) Submit this form signed and dated on or before your appearance date. 2) Copy of Driver's License. 3) Self- addressed stamped envelope. 4.PLEA of GUILTY/NO CONTEST(circle one).SEND NO MONEY AT THIS TIME.

NAME _____ MAILING ADDRESS _____

SIGNATURE _____ DATE _____ CITATION # _____
