

Genesis Cafe

Vendor Policy

Booth Setup & Breakdown

- Vendors must arrive during the designated setup time and be fully prepared before the event begins.
- Early teardown before the event ends is not permitted unless authorized by event staff.
- Vendors are responsible for providing their own tables, tents, signage, and displays unless otherwise stated.

Fees & Payment

- Vendor fees are due in full by the deadline specified in your acceptance email.
- Fees are non-refundable. If you are unable to attend, your payment cannot be transferred to another event.

Products & Sales

- Only products or services listed in your application may be sold.
- Vendors are responsible for all sales transactions and handling their own cash, credit card, or mobile payments.
- Food and beverage vendors must comply with all health, safety, and licensing requirements.

Conduct & Representation

- Vendors are expected to maintain a professional and respectful attitude toward customers, event staff, and other vendors.
- No offensive, illegal, or inappropriate materials may be sold.
- Vendors agree to promote a clean and safe environment in their booth area.

Liability

- Genesis will not be responsible for any loss, theft, or damage to vendor property.
- Vendors are fully responsible for their booth, products, and any damage caused by themselves, staff, or equipment.

Marketing & Promotion

- Vendors are encouraged to promote the event on their social media and business platforms.
- By participating, vendors grant Genesis Cafe permission to use business names, logos, and images for event marketing.

Compliance

- Vendors must comply with all local, state, and federal laws regarding sales, food handling, and business operations.
- Failure to follow these policies may result in removal from the event without refund.

Vendor Application

GENESIS CAFE

www.GenesisCafe.org
admin@genesiscafe.org
912-418-7741

Basic Information

Business Name:		Business Phone:	
Contact Person:			
Email:		Phone:	
Website/ Social Media:			

Business Details

Type of Business (Retail, Food, Service, etc.)			
Price Range:		Licenses Required? (Y/N)	
Product Description:			
Requested Event(s):			

Agreement

	Yes/No
Do you agree to setup/breakdown times & policies?	
Do you agree to vendor fee & deadlines?	
Can we use your logo/photos in event marketing?	
Are you willing to promote event on social media?	

Liability

Genesis Cafe, LLC. will not be responsible for any loss, theft, or damage to your property. Vendors are solely responsible for their booth and products. If any damage is created to the venue or surrounding property, the vendor will be held responsible.

Declaration:

I hereby declare that all information provided in this application is true and accurate to the best of my knowledge. I acknowledge that Genesis will not be responsible for any loss, theft, or damage to my property. I accept full responsibility for my booth, products, and any damage caused by myself, my staff, or my setup to the venue or surrounding property. By signing below, I agree to abide by all event policies, setup and breakdown procedures, and payment requirements as outlined by the organizers.

	Signature
	Print Name
	Date