

CEDAR LAKES WOODS & GARDENS, INC.
11th Annual Garden Show & Spring Festival

EVENT DETAILS AND GUIDELINES

To apply as a vendor for our annual spring festival, please find the enclosed application. For your convenience, we have attached last year's map so you may see your previous space number. To request your previous space we must receive your application by the **priority deadline of March 3, 2026**. Due to the high demand of this event, we will no longer honor your previous space if your application is received **after** the priority deadline. **Application deadline is April 1, 2026. There will be a \$25.00 late fee if your application is received after April 1, 2026.**

EVENT DATE/TIME: Saturday May 2, 2026 (9:30 am-5:00 pm) & Sunday May 3, 2026 (9:30 am-4:00 pm).

SPACE RENTAL: All space rentals are final; no refunds. The event runs rain or shine. Vendors may rent 15x15 spaces for \$120 each or 10x10 spaces for \$100 each. Electricity is available for an additional \$45 fee however, it is limited. All prices include both days.

If you have been a vendor at our previous Spring Festivals 5 years or more, we will offer a \$20 discount per space.

FOOD VENDORS: We have limited spots available for food vendors. ALL spaces will be in the order the completed applications are received and accepted.

PLANT VENDORS: Moving forward, Cedar Lakes Woods & Gardens staff may not be able to transport plants for guests. Instead, guests purchasing plants will be responsible for bringing them from your booth to the designated plant pick-up station.

CHECK-IN: Vendor check-in occurs Thursday, April 30th 10am-6pm, Friday, May 1st, 10am-6pm, and Saturday, May 2nd & Sunday, May 3rd starting 7am. Please pull your vehicle as close as possible to your space. **DO NOT park in the middle of the row.** Once checked-in, vendors can unload merchandise at their space and then move vehicles to designated parking (tree line) before beginning setup. **Vehicles must be out of the display area before 8:45 am**

WRISTBANDS: Vendors will receive 3 wristbands for one space and 5 for two spaces. **Additional vendor wristbands will be available for purchase at half price until 5pm on Friday, May 1st.** Wristbands must be worn at all times.

DISPLAY AREAS: Spaces are marked and numbered. Vendors are responsible for space preparation and tear down, leaving the area clean. Non-potable water faucets will be available, but it is the responsibility of vendors to bring whatever watering equipment they deem necessary. Mulch and wood chips must be placed on plastic, not directly on turf. Donations of plants and mulch are accepted. Cedar Lakes Woods and Gardens are not responsible for theft or damage.

TRASH DISPOSAL: We do NOT offer dumpster service. Vendors must dispose of their own trash daily.

TEARDOWN: Teardown begins at 4:00 pm on Sunday and must be completed by 7:00 pm. Spaces must be clean before departure.

WATERING: Hose bibs available, but vendors must bring watering equipment.

SALES TAX: Vendors must collect and pay 7% Florida sales tax on all sales.

CEDAR LAKES WOODS AND GARDENS, INC.
11th Annual Garden Show & Spring Festival Vendor Application - May 2nd & May 3rd 2026

Business/Organization Name: _____

Contact Person Name: _____ Phone: _____

Mailing Address: _____

Email: _____

Please circle preference of contact: Phone or Email

Circle Previous Years Participated:

2015 2016 2017 2018 2019 2021 2022 2023 2024 2025

Circle Booth Type:

Arts & Crafts Nursery/Plants Food Edibles Information*

**Information booths, plant societies, and other related educational groups (not selling items) are offered free display space to distribute literature and promote their organizations. A donation is appreciated to support Cedar Lakes Woods and Gardens, Inc..*

Cost:

Please Check:	Items Needed:	x Quantity	Line Total
	Standard Booth 15' x 15' (\$120.00 each)		\$
	Mini Booth 10' x 10' (\$100.00 each)		\$
	Electricity Outlet (\$45.00)		\$
	Donation		\$
	Late Fee - Applicable if application is received after April 1st (\$25.00)		\$
	Vendors who have been with us 5 years or more shall receive a \$20 discount per space		- \$
TOTAL COST OWED:			= \$

Booth space requests only if payment and application received before March 3rd:

Briefly describe what types of plants, foods, or other items you will offer:

Space required: Length/Front _____ Width/Depth: _____ Trailer/Tent _____

Note: If your tent/canopy has a tall point/vent it may affect your space due to trees/limbs.

Note: Vendors with vehicles or displays larger than 15 feet in length (**including trailer hitch**) must purchase additional booth space(s).

We reserve the right to request the removal of any items, particularly food menu items, not listed above. We ensure fairness among vendors by avoiding duplicate items.

Initial Page:

___ I understand all booth rental fees are final and that **no refunds** or vouchers will be given unless an "ACTS OF GOD" specifically described above.

___ I understand that the location of booth space is not a guarantee. They are assigned in the order they are received.

___ I understand the need to quickly unload and immediately remove my vehicle to aid with traffic. Please pull your vehicle as close as possible to your space. **DO NOT park in the middle of the row.**

___ I understand I will clean up any trash left in my area after breakdown.

___ I will be respectful of Cedar Lakes staff, property, drive slowly, and watch for staff and guests.

___ I will only park in the designated vendor parking area and will not park in the handicap or general parking areas.

___ I will not go beyond my paid for and designated booth rental space. You and all of your merchandise as well as plants must stay **within your booth space**. Please do not place merchandise or plants in the middle of the isle.

___ I understand that tear down of the spaces can begin at 4pm on Sunday. Tear down must be completed by 7pm.

___ As a representative of this business/ organization I have read and understand the guidelines and agree to abide by them. I recognize that failure to abide by them may result in exclusion from future festivals. I understand that all confirmations of rental space are final and no refunds will be available upon cancellation. Our organization and/or business agrees not to hold Cedar Lakes Woods and Gardens, Inc. liable for damage or loss of materials.

Signed: _____ Date: _____

Applications for the Spring Festival are ONLY accepted by mail, and payments must be made by check or money order. The Application deadline is April 1st, 2026. Applications received after April 1st (if space is available) will be subject to a \$25.00 LATE FEE. Return your application, check/money order, and a copy of your food/nursery license (if applicable) by mail to:

**Cedar Lakes Woods & Gardens
4990 NE 180th Ave, Williston, FL, 32696**

Please note that your application is not valid until your completed application including the initial page and payment is received. If your application is accepted, we will send you a confirmation email. FOR FURTHER INFORMATION, CALL 352-529-0055