

# **Cedar Lakes Woods and Gardens**

## **Hourly Rental Contract**

ourly Rates:	
Veekends (Friday, Saturday, Sunday) -	\$ 400.00 (Hourly Rental)
Veekday (Monday, Tuesday, Wednesday, Thursday) -	\$ 300.00 (Hourly Rental)
eposit (non-refundable):	
enter/Event Information:	Number of Guests:
ype of Event:	
ate of Event:	
cheduled Time of Event:	
enter Name:	
hone Number:	
ddress:	
mail Contact:	
	ng and is signed by both parties. This Contract binds and benefits both between both parties. This contract is governed by the laws of the
animal (s) or equipment) during any participation, I may be found	which I have released herein. I had sufficient opportunity to read this
Signature of Cedar Lakes Woods and Gardens Repre	sentative Date
Signature of Renter/Responsible Party	 Date



#### Renter's Rules

- Renters' liability insurance is required.
- Please be advised that the rental space is for the renter's sole use during the rented times agreed upon, and the park will remain open to the public during the event. Cedar Lakes Woods and Gardens will see that park visitors do not infringe on the rented space.
- Renter provides all catering and setup. NO GLASS PLEASE.
- Setup is one hour prior to the rental time, and breakdown is to be completed one hour after the rental time is concluded. (Before and/or after this time a \$150.00 HOURLY FEE will be imposed for each hour thereafter)
- Do not move benches from their permanent locations and common areas (sidewalks/bridges) cannot be blocked at any time.
- Rental includes the botanical gardens as they are. Park staff will clean the rented area prior to the rental time and will strive to accommodate any practical and reasonable suggestions.
- Décor can only be attached with string. (NO tacks, staples, or tape)
- GLITTER, CONFETTI, and BIRDSEED are NOT permitted, please use BUBBLES and FLOWER PETALS instead.
- Please leave rented space in the same condition as found prior to the rental of the space.
- There is a non-refundable deposit of 50% of your total rental cost.
- Payment: Full payment must be made by 7 business days prior to the day of your event.

## **Pavilion Rentals**

- Our Pavilion is a beautiful waterfront site with a backdrop of Veronica's Falls and view of Palm Tree Island. It also contains a large cantilever deck over the pond and houses a Tiki bar.
- It is considered a gorgeous spot to have your event next to the water.
- Rental guests may utilize the pavilions' picnic tables, tiki bar, charcoal grille, and electrical outlets.
- The pavilion area contains 8 picnic tables 5'x 6' and 2 much larger picnic tables. Tabletops 2.5' wide.
- A single 15'x15' (or smaller) tent can be placed on pavilion deck.

### **Pavilion Rental drawbacks:**

- Everything will need to be hand transported to the pavilion. Those vehicles transporting can be parked inside the main gate for closest access to ramp. Wheelbarrows and Dolly available for transport.
- All guest vehicles would need to be parked at the main entrance/office parking area.
- There will likely be more visitor traffic leading up to your event than with the tent rental area; however, garden visitors will be redirected from the pavilion during the rental time.
- Restrooms are located at the main entrance/office area, and it is a long walk back to the restrooms.



## **Tent Rental**

- Includes utilization of the Wedding Chapel (10' x 10').
- Convenient vehicle access for loading and unloading.
- Located next to the children's garden for the children in the group.
- Space to the East of the main tent can also be utilized for additional tenting for larger weddings. (Additional tents will need to be rented from a party supply establishment)
- The tent coverage is 23' x 40'. The concrete floor is 22' x 50'.
- The tent contains 6 custom made picnic tables measuring 5'x 8' and 7 picnic tables measuring 5' x 6'. Tabletops are 2.5' wide.
- The tent also features a 7' x 10' covered greeting station and two other concrete slabs measuring 7' x 8' and 8'x 10' that would allow places for a band/DJ area and a meal/food station.
- Rental guests may utilize the ceiling fans, lights, large charcoal grille, and electrical outlets.
- Your guests also have full access to tour the gardens for the duration of your rental time.
- The tent allows privacy from garden guests and direct access to the restrooms and parking area.