



Dear Vendor,

We are accepting applications for Cedar Lakes Woods & Gardens' 8th Annual Garden Show and Spring Festival Scheduled for May 6th and May 7th 2023. We want to invite YOU!

Visitors will have the opportunity to pick out Mom's perfect gift the week before Mother's Day and admission will be discounted for all guests. Over the past few years, we have been growing and adding new garden areas for the guests to explore! More and more people in the area have discovered our little hidden gem and are sharing their experiences. Also, we have been experimenting with new advertising opportunities to appeal to a broader audience to gain more attendance for our Garden Show and Spring Festivals. For the projection of years to come we believe that we will continue to grow and entice more visitors to our gardens and our events. As our attendance grows so does our vendors' revenue!

When: Saturday, May 6th, 2023, from 9:30 am to 5:00 p.m.

Sunday May 7th, 2023, from 9:30 am to 4:00 p.m.

Where: Cedar Lakes Woods & Gardens

4990 NE 180th Avenue, Williston, Florida 32696

Cost: \$100.00 (includes both days) + \$45.00 if electricity is needed

Contact: cedarlakeswoodsgardens@gmail.com

To apply as a vendor please find the enclosed application. For vendors who have supported us in the past, we will try to honor your booth space requests. For your convenience, we have attached last year's lineup so you may see your previous space number. The deadline for any booth space requests is **March 8th, 2023.**

The Application deadline is April 14th, 2023. Applications received after April 14th (if space is available) will be subject to a \$25.00 LATE FEE.

If you have been a vendor with us within any of our previous Spring Festivals, we offer a \$5.00 discount for each space, per number of years you have been a vendor with us (\$75 min.). For example, if you have attended all past 7 years, your rental fee would be \$75.00 per space (This is the lowest possible fee). And if you have attended one past year, your fee would be \$95.00 per space.

Become a Sponsor: Additionally, if you would like to become a listed sponsor of this event on the front page of our website, applicants can do so for an additional \$100. Any support is heavily appreciated!

APPLICATIONS ARE NOT VALID UNTIL YOUR VENDOR FEE IS RECEIVED!

Thank you,

Cedar Lakes Woods & Gardens Team

Cedar Lakes Woods and Gardens
8th Annual Garden Show & Spring Festival
May 6th & 7th 2023

Event Guidelines

DATE/TIME: Saturday, May 6th, 2023 (9:30am - 5:00pm) and Sunday, May 7th, 2023 (9:30am - 4:00pm)

SPACE RENTAL: All confirmations of rental space are final. No refunds of fees will be available.

The event will proceed rain or shine.

SALES TAX: Vendors are responsible for collecting and paying 7% Florida sales tax on any items sold.

SET-UP: Set-up will take place Thursday, May 4th and Friday, May 5th from 10:00 a.m. until 6:00 p.m. Also, Saturday & Sunday morning between 7:00 a.m. and 8:30 a.m. You may pull up to your space, unload your merchandise, and then move your vehicle to the designated vendor parking area. **Vehicles must be out of the display area before 8:45 a.m.** Then you may begin to set-up your display, and someone will provide you with vendor wristbands.

DISPLAY AREAS: Plant, food, and garden accessories vendors are invited to rent one or more 15x15 spaces for \$100.00 each or 10x10 spaces for \$90.00 each. Non-potable water faucets will be available, but it is the responsibility of vendors to bring whatever watering equipment they deem necessary. There is an additional \$45.00 charge for vendors requiring electricity. Spaces 15' x 15' or 10' x 10' will be marked and numbered. All space preparation and tear down is the responsibility of the vendor. Vendors are asked to leave the site as they found it. Mulch or wood chips must be placed on plastic, not directly on turf. Cedar Lakes Woods and Gardens will accept donations of plants and mulch that vendors wish to leave behind. On site security will be provided Friday and Saturday nights, but we do not assume responsibility for theft or damage.

TRASH DISPOSAL:

We do NOT offer dumpster service. All vendors (Including food vendors) are responsible for removing their own trash and disposing of it.

WATERING: Hose bibs will be available, but it is the responsibility of vendors to bring hoses, watering cans, and/or backpack sprayers.

PARKING: There will be designated vendor parking. Overnight accommodations are available at adjacent Devil's Den Springs 352-528-3344 and Two Hawk Hammock 352-339-2026.

TEAR DOWN: Tear down will be at 4:00 p.m. on Sunday and must be completed by 7:00 p.m. unless other arrangements have been made. Your rented space must be clean of trash and any debris before leaving.

FOR FURTHER INFORMATION, CALL 352- 812-2279

CEDAR LAKES WOODS AND GARDENS

8th Annual Garden Show & Spring Festival Vendor Application

The Application deadline is April 14th, 2023. Applications received after April 14th (if space is available) will be subject to a \$25.00 LATE FEE. Please complete the application below and include payment.

Return application, check and, if applicable, a copy of your food/nursery license by mail to:

**Cedar Lakes Woods & Gardens
4990 NE 180th Ave, Williston, FL, 32696**

Previous Years Participated: 2015 _____ 2016 _____ 2017 _____ 2018 _____ 2019 _____ 2021 _____ 2022 _____

Business/Organization Name: _____

Contact Person Name: _____ Phone: _____

Mailing Address: _____

Email: _____ Website: _____

Circle one category that best describes your booth:

Arts & Crafts

Nursery

Garden Supplies

Food

Information*

*Information booths, plant societies, and other related educational groups (not selling items) are offered free display space to distribute literature and promote their organizations. A donation is appreciated to support Cedar Lakes Woods and Gardens.

Cost:

Please Check:	Items Needed:	x Quantity	Line Total
	Standard Booth 15' x 15' (\$100.00 each)		\$ _____
	Mini Booth 10' x 10' (\$90.00 each)		
	Electricity Outlet (\$45.00)		\$ _____
	Donation		\$ _____
	Sponsorship (\$100.00)		\$ _____
	Late Fee - Applicable if application is received after April 1st (\$25.00)		\$ _____
	MINUS \$5 off each year you have participated in the past. (Minimum \$75.00)		- \$ _____
TOTAL COST OWED:			= \$ _____

Booth space requests:

Briefly describe what types of plants, foods, or other items you will offer.

Space required: Length/Front _____ Width/Depth: _____

Note: If you are a food vendor, or any vendor with a vehicle/display larger than **15' long**, you will be required to purchase additional booth space(s).

As a representative of this business/ organization I have read and understand the guidelines and agree to abide by them. Our business agrees not to hold Cedar Lakes Woods and Gardens, Inc. liable for damage or loss of materials.

*Signed: _____ *Date: _____

Please return form, check, and if applicable license by mail to:

Cedar Lakes Woods & Gardens 4990 NE 180th Avenue, Williston, FL, 32696. www.cedarlakeswoodsandgarden.com