

Dranesville Estates ARB Application

(Architectural Review Board Request for Home Modification or Alteration to Property within Dranesville Estates)

Email Application To:

Lisa@SpectrumPropertyMGT.com with your home address in subject line

OR

Mail Application To:

Dranesville Estates ARB Application

C/O Spectrum Property Management

PO BOX 1562

Great Falls, VA 22066

IMPORTANT – PLEASE READ!

Please submit only one (1) improvement per application to avoid confusion and/or project delays.

Please submit a separate application per guideline. For example, one application is needed for a roof replacement and a separate application is needed for gutter replacement. Incomplete applications will be returned. The ARB will not be responsible for deadlines.

PLEASE PRINT CLEARLY

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (H): _____ (W): _____ (C): _____

Email: _____

START DATE: _____ COMPLETION DATE: _____

PROJECT TYPE (i.e. Deck, Fence, etc.): _____

Detailed Description: _____

APPLICATION REQUIREMENTS:

You must submit this information as it applies to complete your application. Your application will be returned to you if you do not submit the required material.

1. A recent photo of your house from the street and the area(s) impacted by your project.
2. Detailed written description of improvement including placement, construction/installation details, etc. (If not provided application will be returned pending additional information). Be as detailed as possible so that the ARB will be able to clearly understand your intent.
3. Sketch, photo or manufacturer's brochure showing the design/style of the improvement.
4. Description of materials. Color / finish of the material – include color samples.

5. For any additions/improvements such as: **decks, shed, fences, patios, screened in porches**, construction details with measurements are required. These include architectural plans/drawings, elevation, overhead view drawings, plat/survey of your property/lot, and grading plan, if applicable. **A plat (survey) is required** for applications of this type. The application must indicate the location of the proposed change(s) on the plat. ****If you are replacing an old fence with a new fence, or making significant repairs to an old fence, even if it's the same style and location as your old fence, you must fill out an application and obtain approval beforehand****

NEIGHBOR ACKNOWLEDGEMENT:

You are required to obtain the signature of the two (2) adjacent property owners most affected by the proposed change. Signature by your neighbors indicate an **awareness** of your proposed change and **does not** constitute approval or disapproval on their part.

Name: _____ Name: _____

Address: _____ Address: _____

Signature: _____ Signature: _____

Applicant hereby warrants that Applicant shall assume full responsibility for:

- (i) All landscaping, grading and/or drainage issues relating to the improvements (including replacing bonds or escrows posted by Developer currently in place affecting the lot)
- (ii) Obtaining all required Fairfax County approvals relating to said improvements.
- (iii) Complying with all applicable Fairfax County ordinances and requirements.
- (iv) Any damage to adjoining property (including common area) or injury to third persons associated with improvement.
- (v) Applicant hereby states that they have read the ARB guidelines and agree that all work performed will be in compliance with those guidelines.
- (vi) Ensuring that work will not commence until approval has been received by the association.

Signature of Owner

Date

Signature of Owner

Date