

Hello Hugs families!!

In this letter we will outline the health and safety protocols that we are putting in place for our re-opening. Please keep in mind that these are based on the information that we currently have and are subject to change or modification.

Regulating Contact and Number of People in Buildings

- 1) All specials are canceled, and children will not be moving between buildings (Polaris). Staff and parents should go between buildings and classrooms as little as possible.
- 2) We will be assisting with drop-off and pick-up to minimize the number of parents in the buildings. Extra staff will be either in front and in the parking lots to walk children in, or in the hallways to direct children safely into classrooms.
 - i. **Toddlers/3s:** Because of potential separation anxiety, we will allow toddler parents in the buildings to drop off. If you are a toddler parent and you just want to drop off in front of the building, please wait for a staff member to walk your child into the building and to their classroom.
 - ii. **4 yrs – Kindergarten:** These kiddos can be monitored by staff in the hallways and lobbies to walk into their classrooms on their own. They will need assistance in the parking lots and into the building.
 - iii. **School-Age:** Will need monitored in the parking lots and hallways but can walk in/join their group on their own.
- 3) We will be happy to bring your child out to you at pick-up. Please call ahead or wave to us in the parking lot. We will be watching and assisting as much as we can, so please be patient as your child is collected.
- 4) The flow of traffic in the parking lots for 8989 & 8979 will change. All vehicles enter at the 8989 entrance and exit at the 8979 exit. Please follow the directions and pull up to the front of the building or into a parking spot. HnH Campus and Hugs North will not change, with the exception of using more caution as children may be walking in on their own.
- 5) We will not be using the sign-in books, iPad sign-in, number pads, or exit buttons. Doors will be propped open during busy times, and monitored constantly.
- 6) We are going to try to eliminate combining groups in classrooms by reducing our operating hours. Our goal is for each child to go directly to their classroom. More details about scheduling will be available soon.
- 7) We will be creating a playground schedule so that everyone gets time outside. While we can't sanitize an entire playground, we will be adhering to the personal health protocols listed below.
- 8) All children, parents, and staff will be monitored for signs of illness upon arrival. The CDC illness guidelines will be enforced.

Children's Personal Protection and Health

- 1) Face coverings are suggested for staff and parents during interactions, **but are not recommended for children!** We want to be respectful of everyone's safety during interactions.
- 2) Continue to practice social distancing with staff and other parents when possible. We are not using social distancing with our students, it is just not possible.

- 3) All of your child's food from home must be in a thermal lunch bag with ice packs. Please do not send anything that would need stored in a shared refrigerator, except for milk alternatives.
- 4) Please DO NOT send individual sippy cups or water bottles. Single-use disposable cups are the more sanitary option. We will make sure that children are offered water, juice, or milk often throughout the day. Toddler parents- please watch for an additional email regarding your children.
- 5) Please monitor your child's health and report **any** suspected illness. The CDC lists dry cough, fatigue, fever over 100.4, and body aches as the most common symptoms of COVID-19.

Classroom Cleaning and Sanitary Protocols

- 1) **WASH YOUR HANDS!** All staff and children are required to wash hands as soon as they enter the classroom, and then frequently throughout the day! Children will be directed to take hand-washing breaks at both routine intervals and random times.
- 2) Please minimize the amount of personal items brought from home, particularly soft or cloth items that are more difficult to sanitize. Please refrain from bringing bookbags when possible.
- 3) All children will be required to have a full cot-covering, and all nap items will be sent home weekly for laundering, regardless of how many days the child attended. Toddler cots are 41.5" x 21.5". Three/Four-year-old cots are 51.75" x 21.5". If you do not already have one, cot coverings can be found online through many retailers, including Lakeshore, Walmart, Etsy, Target, etc. Pre-K students will not be napping anymore.
- 4) ***Please make sure that we are aware if your child has asthma or a health condition.*** We want to make sure we are monitoring these children for unusual behavior.
- 5) ABC- Always Be Cleaning! We know that this is on your mind, as it should be. The chemical cleaner/sanitizer that we use at all locations are effective in killing the coronavirus. We have also contracted our HVAC company to clean and change our air filters on a more rigorous schedule. We have also increased the frequency of carpet-cleaning.
- 6) Here is a link to the CDC recommended minimum cleaning schedule. It is very similar to the regular ODJFS cleaning schedule. We are going to clean even more than suggested here, as we always have.
 - a. <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html#CleanDisinfect>
- 7) Gloves must be worn during all food prep.