

Jackson Township  
Board of Supervisors' Reorganization Meeting  
450 Bastian Rd. Halifax, PA 17032  
January 3, 2022

CALL TO ORDER: Supervisor Hoover called the meeting to order at 7:05 p.m. followed by the Pledge of Allegiance.

ROLL CALL Present: Supervisor Justin Hoover; Supervisor Jason Graff; Supervisor Charles Bisking; on phone Secretary/Treasurer, Robyn Loesch; EMC, Don Shutt; three citizens attended this meeting.

APPOINTMENT OF TEMPORARY CHAIR PERSON: Supervisor Hoover nominated Supervisor Bisking as the temporary Chairman, seconded by Supervisor Graff, motion carried 3-0.

PERMANENT CHAIRMAN: Supervisor Hoover made a motion to appoint Supervisor Bisking as Chairman for 2022, seconded by Supervisor Graff, motion carried 3-0.

PERMANENT VICE CHAIRMAN: Supervisor Hoover made a motion to appoint Supervisor Graff as Vice Chair for 2022 seconded by Supervisor Bisking, motion carried 3-0.

APPOINTMENT OF SECRETARY/TREASURER: Supervisor Hoover made a motion to appoint Robyn Loesch as Secretary/Treasurer for 2022 with a salary of \$21,000.00/year. Seconded by Supervisor Graff motion carried 3-0.

APPOINTMENT of CPA FIRM to replace elected Township auditors; Supervisor Hoover made a motion to appoint the CPA Firm of Wagner, Dreese, Elsasser & Associates, P.C. to replace elected Township auditors for 2022. Seconded by Supervisor Graff and motion carried 3-0.

APPOINTMENT OF ROADMASTER: Supervisor Graff made a motion to appoint Justin Hoover, as Roadmaster for 2022, and to set the 2022 Roadmaster compensation rate at \$22.00 an hour. Seconded by Supervisor Bisking. Motion carried 3-0.

TREASURER BOND: Supervisor Graff made a motion to recommend to the township auditors that the 2022 treasurer bond remains at \$ 1,600,000.00 Seconded by Supervisor Hoover, motion carried 3-0.

HOURLY RATE FOR TOWNSHIP LABORERS AND CDL DRIVERS (including working Supervisors): Supervisor Graff made a motion to set hourly rate at 20.00 for 2022, seconded by Supervisor Hoover. Motion carried 3-0.

APPOINT LEGAL COUNSEL: Supervisor Hoover made a motion to appoint the law firm of Reager and Adler (Linus Fenicle) as the township's legal firm for 2022, seconded by Supervisor Graff and motion carried 3-0.

TOWNSHIP ENGINEER: Supervisor Graff made a motion to appoint the engineering firm of Light/Heigel for 2022, seconded by Supervisor Hoover, motion carried 3-0.

ALTERNATE TOWNSHIP ENGINEER: Supervisor Graff made a motion to appoint Engineering firm of HRG as alternate engineer for 2022, seconded by Supervisor Hoover, motion carried 3-0.

APPOINT TOWNSHIP SEO: Supervisor Hoover made a motion to appoint as Brian McFeaters SEO for 2022, seconded by Supervisor Graff, motion carried 3-0.

ALTERNATE SEO: Supervisor Graff made a motion to appoint Tom Dewees as alternate SEO for 2022. Seconded by Supervisor Hoover, motion carried 3-0.

APPOINTMENT OF ADMINISTRATOR AND ENFORCEMENT OFFICERS FOR LOCAL ADMINISTRATIVE BUILDING PERMITS: Supervisor Hoover made a motion to appoint Light-Heigel as the township's local Administrative Building Permit administrator and Enforcement Officers for 2022, seconded by Supervisor Graff, motion carried 3-0.

CHAIRPERSON TO VACANCY BOARD: Supervisor Hoover made a motion to appoint Robert Bower as the Vacancy Board Chairman for 2022, seconded by Supervisor Graff, motion carried 3-0.

APPEALS BOARD FOR UCC CODE: Supervisor Hoover made a motion to appoint David Warfel, Tim Bower and William Zearing as the Township's UCC Appeals Board for 2022, seconded by Supervisor Graff, motion carried 3-0.

EIT DELAGATE – Supervisor Graff made a motion to appoint Tyler James as the Township's 2022 EIT Delegate, and Michelle Bisking as the Alternate EIT Delegate. Seconded by Supervisor Bisking, motion carried 3-0.

BANK DEPOSITORIES: Supervisor Graff made a motion that all Township accounts remain at Mid Penn Bank, seconded by Supervisor Hoover, motion carried 3-0.

DELEGATE TO PSATS CONVENTION: Supervisor Hoover a motion to appoint **one voting** Supervisor, Jason Graff as delegate, seconded by Supervisor Bisking, motion carried 3-0.

DELINQUENT TAX COLLECTOR: Supervisor Hoover made a motion to appoint J.P. Harris as the 2022 delinquent per capita tax collector, seconded by Supervisor Graff motion carried 3-0.

WORKSHOP/BUSINESS MEETING SCHEDULE: Supervisor Graff made a motion to maintain the Workshop Meeting on the FIRST Wednesday of the month at 7:00 p.m. followed by the Business Meeting at 7:30 p.m., seconded by Supervisor Hoover, motion carried 3-0.

MILEAGE REIMBURSEMENT for all Township Business: Supervisor Hoover made a motion for mileage reimbursement at current IRS rate, seconded by Supervisor Graff, motion carried 3-0.

SUPERVISOR COMPENSATION PER MEETING: Supervisor Hoover made a motion to set compensation at \$40.00 per attended meeting. The supervisors are paid \$40.00 per public meeting. They will be paid for each individual workshop, regular monthly meeting, or special meeting, seconded by Supervisor Graff, motion carried 3-0. (rate effective in next new term)

TIME LIMIT FOR PUBLIC COMMENT: Supervisor Graff made a motion to set a limit of three minutes for the Public Comment period, seconded by Supervisor Hoover, motion carried 3-0.

OTHER BUSINESS: None

ADJOURNMENT: At 7:17, Supervisor Hoover made a motion to adjourn, seconded by Supervisor Graff, motion carried 3-0.