

Jackson Township
Board of Supervisors' Reorganization Meeting
450 Bastian Rd. Halifax, PA 17032
January 4, 2021

CALL TO ORDER: Supervisor Hoover called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL Present: Chairman, Justin Hoover; Vice-Chairman, Jason Graff; Supervisor, Charles Bisking; on phone Secretary/Treasurer, Robyn Loesch; Township Roadmaster, Rick Grosser, EMC, Don Shutt; Township Auditor, Danielle Zearing, no citizens attended this meeting.

APPOINTMENT OF TEMPORARY CHAIR PERSON: Supervisor Hoover nominated Supervisor Graff as the temporary Chairman, seconded by Supervisor Bisking, motion carried 3-0.

PERMANENT CHAIRMAN: Supervisor Bisking made a motion to appoint Supervisor Hoover as Chairman for 2021, seconded by Supervisor Graff, motion carried 3-0.

PERMANENT VICE CHAIRMAN: Supervisor Hoover made a motion to appoint Supervisor Bisking as Vice Chair for 2021, seconded by Supervisor Graff, motion carried 3-0.

APPOINTMENT OF SECRETARY/TREASURER: Supervisor Graff made a motion to appoint Robyn Loesch as Secretary/Treasurer for 2021 with a salary of \$20,000.00/year. Seconded by Supervisor Bisking motion carried 3-0.

APPOINTMENT OF ROADMASTER: Supervisor Graff made a motion to appoint Rick Grosser, as Roadmaster for 2021. Seconded by Supervisor Bisking. Motion carried 3-0.

Supervisor Graff made a motion to set the 2021 Roadmaster compensation rate at \$20.00 an hour, seconded by Supervisor Hoover. Motion carried 3-0.

TREASURER BOND: Supervisor Hoover made a motion to recommend to the township auditors that the treasurer bond remains at \$ 1,600,000.00 Seconded by Supervisor Graff, motion carried 3-0.

HOURLY RATE FOR TOWNSHIP LABORERS AND CDL DRIVERS (including working Supervisors): Supervisor Bisking made a motion to set hourly rate at \$18.00 for 2021, seconded by Supervisor Graff, motion carried 3-0.

APPOINT LEGAL COUNSEL: Supervisor Hoover made a motion to appoint the law firm of Reager and Adler (Linus Fenicle) as the township's legal firm for 2021, seconded by Supervisor Graff and motion carried 3-0.

TOWNSHIP ENGINEER: Supervisor Bisking made a motion to appoint the engineering firm of Light/Heigel for 2021, seconded by Supervisor Graff, motion carried 3-0.

ALTERNATE TOWNSHIP ENGINEER: Supervisor Graff made a motion to appoint Engineering firm of HRG as alternate engineer for 2021, seconded by Supervisor Bisking, motion carried 3-0.

APPOINT TOWNSHIP SEO: Supervisor Graff made a motion to appoint as Brian McFeaters SEO for 2021, seconded by Supervisor Bisking, motion carried 3-0.

ALTERNATE SEO: Supervisor Graff made a motion to appoint Tom Dewees as alternate SEO for 2021. Seconded by Supervisor Bisking, motion carried 3-0.

APPOINTMENT OF ADMINISTRATOR AND ENFORCEMENT OFFICERS FOR LOCAL ADMINISTRATIVE BUILDING PERMITS: Supervisor Graff made a motion to appoint Light-Heigel as the township's local Administrative Building Permit administrator and Enforcement Officers for 2021, seconded by Supervisor Bisking, motion carried 3-0.

CHAIRPERSON TO VACANCY BOARD: Supervisor Graff made a motion to appoint Robert Bower as the Vacancy Board Chairman for 2021, seconded by Supervisor Bisking, motion carried 3-0.

APPEALS BOARD FOR UCC CODE: Supervisor Graff made a motion to appoint David Warfel, Tim Bower and William Zearing as the Township's UCC Appeals Board, seconded by Supervisor Bisking, motion carried 3-0.

EIT DELAGATE – Supervisor Graff made a motion to appoint Matthew Ulmer as the Township's 2021 EIT Delegate, and Robb Wentzel as the Alternate EIT Delegate. Seconded by Supervisor Bisking, motion carried 3-0.

BANK DEPOSITORIES: Supervisor Graff made a motion that all Township accounts remain at Mid Penn Bank, seconded by Supervisor Bisking, motion carried 3-0.

DELEGATE TO PSATS CONVENTION: Supervisor Graff a motion to appoint one voting Supervisor, Justin Hoover as delegate, seconded by Supervisor Bisking, motion carried 3-0.

DELINQUENT TAX COLLECTOR: Supervisor Graff made a motion to appoint J.P. Harris as the delinquent per capita tax collector, seconded by Supervisor Bisking motion carried 3-0.

WORKSHOP/BUSINESS MEETING SCHEDULE: Supervisor Graff made a motion to maintain the Workshop Meeting on the **FIRST** Wednesday of the month at 7:00 p.m. followed by the Business Meeting at 7:30 p.m., seconded by Supervisor Bisking, motion carried 3-0.

MILEAGE REIMBURSEMENT for all Township Business: Supervisor Graff made a motion for mileage reimbursement at IRS rate, seconded by Supervisor Bisking, motion carried 3-0.

SUPERVISOR COMPENSATION PER MEETING: Supervisor Graff made a motion to set compensation at \$40.00 per attended meeting. The supervisors are paid \$40.00 per public meeting. They will be paid for each individual workshop, regular monthly meeting, or special meeting, seconded by Supervisor Bisking, motion carried 3-0.

TIME LIMIT FOR PUBLIC COMMENT: Supervisor Graff made a motion to set a limit of three minutes for the Public Comment period, seconded by Supervisor Bisking, motion carried 3-0.

OTHER BUSINESS: None

ADJOURNMENT: At 7:30, Supervisor Graff made a motion to adjourn, seconded by Supervisor Bisking, motion carried 3-0.