

**Jackson Township Board of Supervisors  
Township Building, 450 Bastian Rd.  
January 6, 2025**

**CALL TO ORDER:** Chairman Bisking called the meeting to order at 7:00pm.

**ROLL CALL:** Present: Chairman, Charlie Bisking; Vice-Chairman, David Faust; Supervisor, Justin Hoover; Shane Liddick (representing Hoover Financial) Secretary/Treasurer; Tax Collector, Dale Faust; EMC, Don Shutt; and 2 citizens were present. Solicitor, Linus Fenicle & Engineering Representative, Ed Fisher were absent.

**Appointment of a Temporary Chairperson** – Justin Hoover moved to appoint David Faust as the Temporary Chairperson. Charlie Bisking seconded, and the motion carried unanimously.

**Appointment of a Chairperson** – Justin Hoover moved to appoint Charlie Bisking as Chairman. David Faust seconded, and the motion carried 3-0.

**Appointment of a Vice Chairperson** – Justin Hoover moved to appoint David Faust as Vice Chairman. Charlie Bisking seconded, and the motion carried 3-0.

**Appointment of a Secretary/Treasurer** – Justin Hoover moved to appoint Hoover Financial Services Inc as the Secretary Treasurer with Shane M Liddick as the representative bearing the title and authority of Secretary/Treasurer. David Faust seconded, and the motion carried 3-0.

**Appointment of Auditor (CPA Firm)** – David Faust moved to appoint the firm of Wagner, Dreese, Elsasser, & Associates as the Township's Independent Auditor(s). Justin Hoover seconded, and the motion carried 3-0.

**Appointment of Roadmaster** – David Faust moved to appoint Justin Hoover as the Roadmaster at a suggested pay rate of \$24/hour. Charlie Bisking seconded, and the motion carried 3-0.

**Appointment of Road Foreman** – Justin Hoover moved to appoint Wayne Webster as the Road Foreman with a suggested pay rate of \$23/hour. Charlie Bisking seconded, and the motion carried 3-0.

**Appointment of Hourly Pay Rates** – David Faust moved to suggest wages for employees at a rate of \$22/hour for CDL Drivers, \$21/hour for non-CDL Drivers, and \$19/hour for general laborers with pay for Supervisors working on the road crew to be determined based upon the classifications herein. Justin Hoover seconded, and the motion carried 3-0.

**Appointment of Solicitor/Legal Counsel** – Justin Hoover moved to approve Linus Fenicle – Smigel, Anderson & Sacks LLP as the Township Solicitor. David Faust seconded, and the motion carried 3-0.

**Appointment of Engineer** – David Faust moved to approve Light, Heigel & Associates as the Township Engineer, with Ed Fisher being the representative and contact. Justin Hoover seconded, and the motion carried 3-0.

**Appointment of Alternate Engineer** – David Faust moved to appoint HRG as the Alternate Engineer. Charlie Bisking seconded, and the motion carried 3-0.

**Appointment of SEO (Sewage Enforcement Officer)** – Justin Hoover moved to approve Brian McFeaters & Carrie McFeaters as the Township SEO. David Faust seconded, and the motion carried 3-0.

**Appointment of Alternate SEO** – Justin Hoover moved to appoint Tom DeWees as the Alternate SEO. David Faust seconded, and the motion carried 3-0.

**Appointment of Administrator & Enforcement Officers for Local Admin. Building Permits** – Justin Hoover moved to appoint Light, Heigel & Associates as the Administrator & Enforcement Officer for Local Admin. Building Permits. David Faust seconded, and the motion carried 3-0.

**Appointment of Vacancy Board** – Justin Hoover moved to appoint Robert (Bob) Bower to the Vacancy Board. David Faust seconded, and the motion carried 3-0.

**Appointment of Appeals Board for UCC (Uniform Construction Code)** – Justin Hoover moved to appoint Tim Bower, Dave Warfel, & William (Bill) Zearing to the Appeals Board. David Faust seconded, and the motion carried 3-0.

**Appointment of EIT Delegate** – Justin Hoover moved to appoint Tyler James as the EIT Delegate and Dale Faust as the Alternate Delegate. David Faust seconded, and the motion carried 3-0.

**Appointment of Bank Depositories** – Justin Hoover moved to approve Mid Penn Bank and PLGIT for the Township's depository institutions. Charlie Bisking seconded, and the motion carried 3-0.

**Appointment of Delegate to PSATS Convention** – Justin Hoover moved to appoint David Faust as the Delegate to the PSATS Convention. Charlie Bisking seconded, and the motion carried 3-0.

**Appointment of Delinquent Tax Collector** – Justin Hoover moved to appoint Keystone Collections Group as the Delinquent Tax Collector. David Faust seconded, and the motion carried 3-0.

**Workshop & Business Meeting Schedule** – Justin Hoover moved to approve the monthly Workshops and Business Meetings be held on the 1<sup>st</sup> Wednesday of each month beginning at 7:00pm (following the same schedule as was in 2024) and host the 2026 Reorganization and January Workshop & Business meeting on January 5, 2026 at 7:00pm. Charlie Bisking seconded, and the motion carried 3-0.

**Mileage Reimbursement** – Justin Hoover moved to approve mileage reimbursement at the IRS Standard Mileage Rate. David Faust seconded, and the motion carried 3-0.

**Compensation for Supervisors** – Supervisor's meeting pay is set at \$40/meeting, no change.

**Time Limit for Public Comment** – David Faust moved to approve limiting the time for public comment to three minutes per person. Justin Hoover seconded, and the motion carried 3-0.

**Other Business** – None.

**Adjournment** – Justin Hoover moved to adjourn. David Faust seconded, and the motion carried 3-0. Charlie Bisking adjourned the meeting at 7:18pm.

Respectfully submitted,

Shane M Liddick  
Sec/Treas