

Jackson Township Board of Supervisors

Township Building, 450 Bastian Rd.

March 4, 2020

CALL TO ORDER: Chairman Hoover called the meeting to order at 7:30.

ROLL CALL: Present: Chairman, Justin Hoover; Vice-Chairman, Jason Graff; Supervisor Charles Bisking; Township Solicitor, Linus Fenicle; Township Engineer, Ed Fisher; Secretary/Treasurer, Robyn Loesch; EMC, Don Shutt; Roadmaster, Rick Grosser, Township Auditor Elaine Steigman. Four citizens also attended this meeting.

BID OPENING: There was only one bid for bids for hourly rates for equipment rental services. Supervisor Graff opened the bid from Grosser Excavating, which listed the hourly rates for equipment rentals with an operator, that was advertised in the Upper Dauphin Sentinel. Supervisor Bisking made a motion to accept the bid from Grosser Excavating, Seconded by Supervisor Graff. Supervisor Hoover abstained due to a conflict of interest. Motion carried 2-0, with one abstention.

PUBLIC COMMENT: NONE

APPROVAL OF MINUTES:

Supervisor Bisking made a motion to approve the minutes of the February 5, 2020 Regular Meeting. Seconded by Supervisor Graff and all were in favor. Motion carried 3-0.

TREASURER REPORT:

The Treasurer reported that the General Fund bills totaled \$36,192.33 and Wages were \$4,383.59. As of March 4, 2020, after payment of these bills and wages, the General Account balance will be \$4,083.11, Reserve Account \$950,594.30 and State Liquid Fuels account balance will be \$254,523.84.

Supervisor Graff made a motion to pay all of the bills and wages. Seconded by Supervisor Bisking and all in favor, and motion passed 3-0.

PERSONS TO BE HEARD: NONE

CORRESPONDENCE

- The American Lung Association set information about free DEP radon kits
- DCCD sent a review of the Brumfield plan.
- PA One Call had a request for a proclamation.
- The Manada Conservancy set a copy of the Natural Resources Inventory of Dauphin County.

BRUMFIELD PLAN: Bill Burch reviewed the plan with the Supervisors.

He said that PennDOT was out for their review of the driveway permit, but PennDOT will not finalize it until the property is in two lots. Burch said that sight distance was an issue with

PennDOT but they have the neighbor's permission to cut the hedges for sight distance. Ed Fisher said that the plan is ready for conditional approval but he needs a completed copy of the stormwater plan.

Supervisor Graff made a motion to waive the 8:1 loading ratio of the retention basin. Seconded by Supervisor Bisking. All in favor, and motion passed 3-0.

Supervisor Graff made a motion to approve the final Brumfield Plan, conditional upon satisfying the financial guarantee and satisfying all outstanding comments from Light-Heigel. Seconded by Supervisor Bisking. All in favor, and motion passed 3-0.

EMC REPORT: Don Shutt reported that:

- He has sent in the NARM.

He gave an update on coronavirus precautions, such as washing hands and if you suspect that you have coronavirus, call ahead before going in to a doctor's office or hospital.

ROADMASTER REPORT:

Rick Grosser reported that:

- They salted roads one time.
- They are still servicing the equipment. They are working on the grader transmission and the Mack hydrolics.
- They have done some more sign installations
- The Roadmaster and the Supervisors had their annual road inspection.

There was a general discussion about if Firehouse Lane is eligible for liquid fuels funds. Ed Fisher suggested that we have PennDOT come up and evaluate the lanes in Fisherville.

ENGINEER REPORT: Ed Fisher discussed the sealcoating bid. We are looking at sealcoating Church, Ret, Tobias, Bardoff, and Mini. He would like to bid these all together for the best price; doubleseal with 1/2" stone the, 1/4" stone, then fog seal. Supervisor Graff made a motion to put the seal-coating project out for bid. Seconded by Supervisor Bisking. All in favor, and motion passed 3-0.

Ed Fisher said that they are still working on the Lapp stormwater application.

SOLICITOR REPORT: NONE

OLD BUSINESS:

- There was a request to rename Camp Lane off of Mallard Lane. A resident did not like the existing name. The Supervisors decided to try putting up an additional private lane sign to resolve the issue of unwanted cars going down that lane.
- Supervisor Graff talked to GoDaddy about hosting our website. There is a \$144 / year maintenance fee ,but we can lock in this rate by paying up-front. Supervisor Bisking made the motion to lock in our web-site for ten years. Seconded by Supervisor Bisking. All in favor, and motion passed 3-0.
- Supervisor Bisking made the motion to have Supervisor Graff pick a domain name. Seconded by Supervisor Hoover. All in favor, and motion passed 3-0.
- The Supervisors will review the proposed open burning Ordinance next month.

NEW BUSINESS:

- The Township will start the application process to obtain a County Infrastructure loan for the Bastian Road Bridge repair. Supervisor Hoover made a motion to put this on next month's Agenda and prepare a Resolution to Adopt at next month's meeting. Seconded by Supervisor Bisking. All were in favor and motion carried 3-0.
- Auditor Elain Steigman gave a brief Auditor's report. The auditors are ready to submit their electronic annual report to DCED and will be getting the two paper certified copies. Elaine stressed that the fuel slips should list both the truck and the driver's signature, and all fuel slips should be overseen by the Roadmaster. The Roadmaster should also sign-off in all maintenance records. The Auditors also are of the opinion, that if the Roadmaster attends the regular monthly Supervisor's meeting, that he should be paid for that meeting. Supervisor Graff made the motion to confirm that the Roadmaster will be paid for one hour of time to attend the Supervisor's meeting. Seconded by Supervisor Bisking. All in favor, and motion passed 3-0.

ANNOUNCEMENTS: The next Workshop meeting will be on April 1, 2020, beginning at 7:00. Followed by the Regular Meeting at 7:30.

ADJOURNMENT: Supervisor Graff made a motion to adjourn, seconded by Supervisor Bisking. All were in favor. Motion carried 3-0. Meeting adjourned at 8:40.

Robyn Loesch
Secretary/Treasurer