

**Jackson Township Board of Supervisors**  
**Township Building, 450 Bastian Rd.**  
**April 2, 2025**

**CALL TO ORDER:** Chairman, Charlie Bisking called the meeting to order at 7:10pm.

**ANNOUNCEMENT:**

An Executive Session was held March 7, 2025 to discuss personnel matters.

**ROLL CALL:** Present: Chairman, Charlie Bisking; Vice-Chairman, David Faust; Supervisor, Justin Hoover, Shane Liddick (representing Hoover Financial) Secretary/Treasurer; Tax Collector, Dale Faust; EMC, Don Shutt; Engineer Representative, Ed Fisher; Solicitor, Linus Fenicle; and 6 citizens were present.

**PUBLIC COMMENT:**

None.

**APPROVAL OF MINUTES:** Justin Hoover moved to approve the March 5, 2025 meeting minutes as presented. David Faust seconded, and the motion carried 3-0.

**TREASURER REPORT:**

- A. Financial Reports – Financial reports were provided with the Supervisors' Meeting Packets.
  - B. Bills/Wages – A check register was provided and reviewed.
- David Faust moved to approve the Financial Reports and the Payment of Bills as presented except the 'Monarch' bill. Justin Hoover seconded, and the motion carried 3-0.

**CORRESPONDENCE:**

None.

**EMC REPORT:**

Don Shutt provided a verbal update that he will be attending the Township EMA seminar in Hershey on 5/4/25, there is a COG meeting scheduled for 4/17/25 and 7/17/25, and the area remains in a mild drought status.

**ROADMASTER REPORT:**

Roadmaster Justin Hoover indicated that the road crew has received a load of salt, began street sweeping, and performed sign repairs. The Road Inspection was conducted and some notation of required signage includes: Straws Church & Mountainhouse Road and the Square in Enders.

**ENGINEER REPORT:**

Engineering Representative Ed Fisher provided an update regarding ongoing issues.

- A. 578 Wolf Hole Road – Solicitor Fenicle has been in communication with the Miller's attorney.
- B. 1333 Forest Lane – The excavator is supposed to have the plans to Ed's office within a week.
- C. Steigman Farm – Ed Fisher contacted the Steigman family and they qualify for an exemption because their project is agricultural related.
- D. 2025 Roadwork Project – The anticipated/discussed project would be Bastian Road, Enders Grove Road, and Mar-Bob Road for sealcoating and fogsealing as well as a leveling course on Firehouse Lane (Pine Alley – Route 225) and Snyder Road. Discussion ensued. Justin Hoover moved to approve advertising for bids in the April 17 and April 24 editions of the newspaper with the bid opening to occur at the May 7, 2025 Supervisors' meeting. David Faust seconded, and the motion carried 3-0.

**SOLICITOR REPORT:**

No Report.

**OLD BUSINESS:**

- A. Non-Compliance Permitting Fees – Tabled.
- B. ARPA Funding Allocation – Tabled.
- C. Liquid Fuels – Paperwork for the bond application was reviewed.
- D. Truck Purchase – Minimal discussion ensued. Tabled.
- E. Building Addition – Discussion ensued regarding the project which will need to include a four-foot high retaining wall to go on the high side of the grade and continue approximately 30-40 feet toward Bastian Road.

Chairman Bisking presented a quote from Gene Nye for removal of the air conditioner units in the current meeting room and add three windows to the same side of the building for an approximate cost of \$3,680. David Faust moved to approve the project as presented.

Charlie Bisking seconded, the motion carried 2-1 (Justin Hoover voted Nay).

- F. Road Inspection – See 'Engineer Report' above.

**NEW BUSINESS:**

- A. Horse & Buggy Signage Request – Discussion ensued regarding signage for horse and buggies within the Township due to a citizen's request. A permit from PennDOT is required for signage along state roadways but the signage would be the responsibility of the Township. The Supervisors and Office will work toward obtaining the permits necessary for installation.
- B. Fogarty Letter – Solicitor Fenicle indicated that no response is required.
- C. Sewage Enforcement Application – The annual Sewage Enforcement Application was provided for review and requires a notarized signature for submission.
- D. Clean-Up Day – Discussion ensued regarding the Township hosting a Clean-Up Day like many other municipalities do in the area, due to a citizen's request. The last time the Township held a Clean-Up Day was in 2018 or 2019 and it was NOT well attended. David Faust moved to approve hosting a Clean-Up Day in the Fall of 2025. Justin Hoover seconded, and the motion carried 3-0.

**ANNOUNCEMENTS:** The next Workshop will be held May 7, 2025 at 7:00pm followed by the Monthly Business Meeting.

**ADJOURNMENT:** David Faust moved to adjourn. Justin Hoover seconded, and the motion carried 3-0. Charlie Bisking adjourned the meeting at 7:43pm.

Respectfully submitted,



Shane M Liddick  
Sec/Treas