

Jackson Township Board of Supervisors
Township Building, 450 Bastian Rd.
February 4, 2026

CALL TO ORDER: Chairman, David Faust called the meeting to order at 7:15pm.

ROLL CALL: Present: Chairman David Faust, Vice-Chairman/Roadmaster Justin Hoover, Supervisor Charlie Bisking, Secretary/Treasurer Shelley Miller; EMC Don Shutt, Solicitor Linus Fenicle, Tax Collector Dale Faust, Engineer Representative Ed Fisher and 6 citizens were in attendance.

PUBLIC COMMENT:

Jeremy Heimelrich, on behalf of Halifax Pool, shared intention of an anniversary celebration which could include “flash-back pricing”, a party, etc. He shared the cost of running the pool each season is \$30,000-\$40,000. Halifax Pool is seeking Township financial support.

APPROVAL OF MINUTES:

Justin Hoover moved to approve January 5, 2025, reorganization meeting minutes. Charlie Bisking seconded, the motion carried 3-0.

Justin Hoover moved to approve January 5, 2025, regular meeting minutes. Charlie Bisking seconded, the motion carried 3-0.

TREASURER REPORT:

- A. Financial Reports – Financial reports were presented with the Supervisors’ Meeting Packets.
- B. Bills/Wages – A check register was provided and reviewed.

Justin Hoover moved to approve the Financial Reports and the Payment of Bills & Wages, Charlie Bisking seconded, the motion carried 3-0.

- C. Wagner Dreese Elsassor Audit Firm is now staffed sufficiently to process Jackson Township Audits.

Justin Hoover moved to appoint Wagner Dreese Elsassor as Audit Firm. Charlie Bisking seconded, the motion carried 3-0.

CORRESPONDENCE:

- A. 2026 PSATS Membership Information: Review & Updates Required. Chairman David Faust & Secretary/Treasurer Shelley Miller to complete & submit with updated contacts, staff & information.
 - a. PSATS Webinar Power Pass \$99.00/Annual
 - b. PSATS New Law Service \$35/Annual
- B. NPDES Permit PAC220477 A-1 Schwalm Farm: Approved
- C. Annual Recycling Report Due: No recycling to report. Complete report with zero data figures. Update contact information.
- D. Dauphin County office of County Controller 2025 Outstanding Debt Report Due: Complete \$0.00 debt.
- E. Halifax Township reported (via voicemail) dumping on Enders Rd by the bridge. Chairman David Faust returned the call and left a voicemail message. No further update.
- F. 563A Mountain House Road: Change of address requested due to property/mail delivery confusion with 563 Mountain House Road. Information to be provided by Supervisor Justin Hoover next week.
- G. 2026 Municipal Cost Index distributed- no action required.
- H. Dauphin County Department of Public Safety Municipal Emergency Contact Form: EMC Don Shutt to complete.
- I. Penn Nation Notice of Non-Renewal for Shane Liddick.

EMC REPORT:

EMC Don Shutt reported training completed in January with upcoming training opportunities including Ice Jam, IS Training 02/17-02/18, CSA Active Shooter. Emergency Management Planning 02/21 Department of Public Safety. Also reported 2026 Homeland Safety Task Force training and mudslide training.

- A. Emergency Contact needed. 717-362-9909 is Township phone number. Identify Township fax number and assign as Emergency Contact phone number.

ROADMASTER REPORT:

- A. Snow Removal Reported
- B. Township Road Line Painting – Supervisors agreed to hold line painting until Spring.
- C. Hose/reel/nozzle required for fuel tank.

Justin Hoover moved to approve the purchase of fuel tank parts. Charlie Bisking seconded, the motion carried 3-0.

ENGINEER REPORT:

- A. New Equipment Storage Building: Lobar meeting scheduled for next week. KPN completion needed.
- B. Township Road Line Painting: See Roadmaster Report.

SOLICITOR REPORT:

- A. Requested copy of executed HAWASA agreement; to be sent by Secretary/Treasurer.

OLD BUSINESS:

- A. Non-Compliance Permitting Fees: No update, tabled.
- B. Truck Purchase: In process, no update.
- C. Building Project: No update, tabled.
- D. Amish Buggy Signage Route 225: Township Letter needed.
- E. Halifax Township Road Discussion: Roads in question are Snyder Road of Halifax Township & Tobias Road of Jackson Township. Supervisor Bisking moved for an intermunicipal agreement with Halifax Township for Snyder & Tobias Roads.
- F. Audit Firm Update: Auditor Appointment: See Approval of Minutes
- G. Wage Rates approved at the January 6, 2026 meeting.

NEW BUSINESS:

- A. Resolution: COG Regional Municipal Emergency Services

Charlie Bisking moved to decline, at this time, adoption of the proposed/requested resolution. Justin Hoover seconded the motion, the motion carried 3-0.

A letter to be drafted for receipt prior to the scheduled 6pm meeting 02/24/2026.

- B. Tech Support quoted by MIS for Jackson Township for \$125/month.

Justin Hoover moved to accept the quote. Charlie Bisking seconded the motion, the motion carried 3-0.

- C. Building Permit Administrative Fee: Tabled
- D. New Hire: Mike Pozoic

Justin Hoover moved to approve new hire Mike Pozoic. Charlie Bisking seconded the motion, the motion carried 3-0.

- E. New Hire: Andy Noblit

Justin Hoover moved to approve new hire Andy Noblit. Charlie Bisking seconded the motion, the motion carried 3-0.

- F. Fisherville Fire Company, represented by Jesse Shutt, requested an increase in contributions. Discussions acknowledged there has not been an increase in 5 years. Tabled discussion until May.

- G. Emergency Contact for Jackson Township: Tabled.

- H. .gov website recommended, available at no charge to Township.

David Faust moved to approve .gov website, at no charge to Township. Justin Hoover seconded the motion, the motion carried 3-0.

- I. Treasurer Shelley Miller requested approval to order banking & address stamp for Jackson Township.

Justin Hoover moved to approve the purchase of requested stamps. David Faust seconded the motion, the motion carried 3-0.

J. Frontier Services' monthly bill is reported as high. One of the charges is for "In Wall Protection Services" at approximately \$115/month.

David Faust moved to discontinue the protection service. Charlie Bisking seconded the motion, the motion carried 3-0.

K. MidPenn Positive Pay offered to Jackson Township for additional banking protection, with no fees.

Justin Hoover moved to approve MidPenn Positive Pay. David Faust seconded the motion, the motion carried 3-0.

L. Internal control narratives highly recommended by Secretary/Treasurer.

Charlie Bisking moved to appoint Ian K for monthly review of accounts payable, accounts receivable & banking.

Justin Hoover seconded the motion, the motion carried 3-0.

M. PSTCA Membership Dues \$80.00

Charlie Bisking moved to approve payment of Dues. David Faust seconded the motion, the motion carried 3-0.

ANNOUNCEMENTS: The next Workshop will be held April 1, 2026, at 7:00pm followed by monthly business meeting.

ADJOURNMENT:

Justin Hoover moved to adjourn the meeting. Charlie Bisking seconded the motion, the motion carried 3-0.

Meeting adjourned at 7:44pm.

Respectfully submitted,

Shelley Miller
Jackson Township
Secretary/Treasurer