

## **Jackson Township Board of Supervisors**

**Township Building, 450 Bastian Rd.**

**July 7, 2021**

**CALL TO ORDER:** Chairman Hoover called the meeting to order at 7:30 followed by the Pledge of Allegiance.

**ROLL CALL:** Present: Chairman, Justin Hoover; Vice-Chairman, Charles Bisking; Supervisor, Jason Graff; Township Solicitor, Linus Fenicle; Township Engineer, Ed Fisher; Sec/Treas. Robyn Loesch; Rick Grosser, Roadmaster; Don Shutt, EMC. There were two citizens present.

**PERSONS TO BE HEARD:** Marvin Zook and Jacob Stoltzfus discussed their proposed land development on the former Keiter farm off of Armstrong Valley Rd. Ed Fisher said that there will be several steps to adding another home to this property: septic testing and sewage modules; a formal land Development Plan may be required by the Supervisors; and a right-of-way to add an additional user must be obtained.

**BID OPENING** There were three bids for the Harman Road Project

- H&K - \$67,865.69
- New Enterprise - \$26,481.00
- Farhat - \$58,050.00

There was a general discussion about the bids. Ed Fisher recommended that the award be tabled until New Enterprise verifies the bid. If there are calculation errors in this price, they may need to withdraw their bid. Supervisor Graff made a motion to hold a Special Meeting on July 15<sup>th</sup> to award the bid for the Harman Rd. Project. Seconded by Supervisor Bisking and all were in favor. Motion passed 3-0.

There were no bids for the cleaning service bid ads. Supervisor Graff made a motion to obtain cleaning proposals. Seconded by Supervisor Bisking. All in favor and motion passed 3-0.

**PUBLIC COMMENT: NONE**

**APPROVAL OF MINUTES:**

Supervisor Bisking made a motion to approve the minutes of the June 2, 2021 Regular Meeting. Seconded by Supervisor Graff, and all were in favor. Motion carried 3-0.

**TREASURER REPORT:**

The Treasurer reported that the General Fund bills totaled \$13,793.39 and Wages were \$1,670.37. There are no State Fund funds bills. As of July 7, 2021, after payment of these bills and wages, the General Account balance will be \$4,932.75, Reserve Account \$1,183,984.10 and State Liquid Fuels account balance will be \$283,931.24.

Supervisor Graff made a motion to pay all of the bills, wages. Seconded by Supervisor Bisking. All in favor and motion passed 3-0.

**CORRESPONDENCE**

- DCCD sent a follow up letter stating that all of the issues for violations for a property on Armstrong Valley Rd have been resolved.

- DCED has distributed the first year's checks from the American Recovery Act. There was a general discussion about possible projects. Supervisor Graff will find out if radios can be purchased with this funding.

**EMC REPORT:** Don Shutt reported that he attended an Essentials of Township Public Safety webinar. Supervisor Bisking made a motion to approve cost reimbursement for this webinar. Seconded by Supervisor Graff and all were in favor. Motion Passed 3-0.

**ROADMASTER REPORT**

- The ten-wheeler was inspected. It passed inspection but will need break work.
- The 550 was inspected.
- They have started another round of mowing.
- There was a culvert collapse on Dietrich Rd. It will need an M box in the 1700 block area.
- Boom mower rental is \$2,400 a week plus \$750 delivery.

Supervisor Bisking made a motion to get the breaks repaired on the 10-wheeler. Seconded by Supervisor Graff. All in favor and motion passed 3-0.

Supervisor Graff made a motion to rent the boom mower for \$3,150. Seconded by Supervisor Bisking. All in favor and motion passed 3-0.

Supervisor Graff made a motion to purchase 4 sets of pop -up "mow ahead" signs and stands. Seconded by Supervisor Bisking. All in favor and motion passed 3-0.

**ENGINEER REPORT:** Ed Fisher reported that:

- He prepared the Harman Rd. bid specs, and held the pre-bid meeting. H&K and New Enterprise attended the pre-bid.
- He has prepared the specs and a draft of the Air Conditioning project. It may be possible to use COSTARS. The bid may be a prevailing wage project. Rick Grosser said that the electric system needs to be upgraded to a 400-amp service. A propane generator was discussed, but will not be part of the current project.

Supervisor Bisking made a motion to upgrade the AC and the electric panel. Seconded by Supervisor Graff. All in favor and motion passed 3-0.

He inspected the new home site on Dietrich Road. The site is not stable and he cannot recommend the release of escrow.

**SOLICITOR REPORT:** No report

**OLD BUSINESS:** There is no new progress on the proposed clean-up day. We will hold off renting the dumpsters until after the next meeting

**NEW BUSINESS:**

- There was a question about Air B&Bs. The Township does not have any Air B&B general regulations.
- The Roadmaster will review the CDL driver list.
- There was a noise complaint about gunshots and fireworks over the 4<sup>th</sup> of July holiday. There was a general discussion by the Supervisors. Atty. Fenicle said that the township does not have any noise or firework ordinances.
- Supervisor Hoover made a motion to require a formal Land Development Plan with necessary right-of-way, for the Stoltzfus property. Seconded by Supervisor Bisking and all were in favor. Motion passed 3-0.

**ANNOUNCEMENTS:** Special Meeting, Bid Award, will be on July 15<sup>th</sup> at 7PM. The next Workshop Meeting will be on August 4, 2021 beginning at 7:00, and followed by the Regular Meeting at 7:30.

**ADJOURNMENT:** Supervisor Graff made a motion to adjourn, seconded by Supervisor Bisking. All were in favor. Motion carried 3-0. Meeting adjourned at 8:35.

Robyn Loesch  
Secretary/Treasurer