

**Jackson Township Board of Supervisors**  
**Township Building, 450 Bastian Rd.**  
**January 5, 2026**

**CALL TO ORDER:** Chairman, David Faust called the meeting to order at 7:17pm.

**ROLL CALL:** Present: Chairman David Faust, Vice-Chairman/Roadmaster Justin Hoover, Supervisor Charlie Bisking, Secretary/Treasurer Shelley Miller; EMC Don Shutt, Solicitor Linus Fenicle, Tax Collector Dale Faust and 4 citizens. Engineer Representative Ed Fisher was absent.

**PUBLIC COMMENT:**

None.

\*Supervisor Charlie Bisking advised there were two executive sessions held on December 10, 2025 and December 17, 2025, regarding personnel matters,

**APPROVAL OF MINUTES:**

*Justin Hoover moved to approve December 5, 2025, meeting minutes. Charlie Bisking seconded, the motion carried 3-0.*

**TREASURER REPORT:**

- A. Financial Reports – Financial reports were presented with the Supervisors’ Meeting Packets.
- B. Bills/Wages – A check register was provided and reviewed.

*Justin Hoover moved to approve the Financial Reports and the Payment of Bills & Wages, including payment to Hoover Financial Services for January 2026 services rendered as well as payment to HAWASA for Secretary/Treasurer MOU except for Meckley’s invoice. David Faust seconded, the motion carried 3-0.*

*David Faust moved to approve Meckley’s invoice for payment. Charlie Bisking seconded, the motion carried 2-0, with 1 abstention.*

**CORRESPONDENCE:**

- A. Escrow Release Letter 351 Bastian Road

*David Faust moved to approve payment to release escrow in full amount. Justin Hoover seconded the motion, and the motion carried unanimously.*

- B. FEMA: Approval of the Dauphin County Mitigation Plan.
- C. PLGIT Card Application In process, pending US Bank.
- D. PA Department of Labor & Industry: Fisherville Fire Company Worker’s Compensation Policy Renewal Information
- E. Dauphin County Change in Assessment Notice: 394 Straws Church Road
- F. DCCD Deficiency Notice: Schwalm Farm
- G. 2026 Junk License: Application & payment received- License issued.
- H. Certificate of Compliance: Meckley’s Limestone Products
- I. SAMBA (Susquehanna Area Mountain Bike Association) Dauphin County Grant Contract, signatures required.

*David Faust moved to approve signatures for the Dauphin County Grant Contract for SAMBA. Charlie Bisking seconded the motion, the motion carried 3-0.*

**EMC REPORT:**

EMC Don Shutt reported several training opportunities including PEMA training February 17-18, 2026, January-June leadership training. Requested approval for funding for PSATS Spring Training. A copy of the reorganization was also requested, to be provided by Secretary/Treasurer.

*Charlie Bisking moved to approve funds for PSATS Spring Training. Justin Hoover seconded the motion, the motion carried 3-0.*

**ROADMASTER REPORT:**

- A. Snow Removal Reported
- B. Fuel Tank for Garage – Justin Hoover provided an update that the fuel tank has been installed & is operational.
- C. Township Road Line Painting – Supervisors agreed to hold line painting until Spring.

**ENGINEER REPORT:**

None.

**SOLICITOR REPORT:**

None.

**OLD BUSINESS:**

- A. Non-Compliance Permitting Fees: Tabled.
- B. Truck Purchase: Chassis on lot, bed/truck ETA September 2026.
- C. Building Project: Tabled.
- D. Ayers Subdivision: Extension granted.
- E. Police Report Sign Damage Invoice: No update.
- F. Amish Buggy Signage Route 225: No update.
- G. Gaming Grant: Hearing for grant is December 16<sup>th</sup>, 2025.
- H. Halifax Township Road Discussion: Tabled.

**NEW BUSINESS:**

- A. Hoover Financial Services, Inc letter drafted for notification of appreciation and discontinue of services, with January 2026 as the transition month.

*Justin Hoover moved to approve/sign drafted letter to Hoover Financial Services, Inc. Charlie Bisking seconded the motion, the motion carried 3-0.*

- B. Memorandum of Understanding (Agreement) between Jackson Township & HAWASA (Halifax Area Water & Sewer Authority)

*Charlie Bisking moved to accept and sign the MOU between Jackson Township & HAWASA. Justin Hoover seconded the motion, the motion carried 3-0.*

- C. Resolution 2026-001: Secretary/Treasurer Appointment Dawn "Shelley" Miller

*Justin Hoover moved to adopt Resolution 2026-01 as presented. Charlie Bisking seconded the motion, the motion carried 3-0.*

- i. *Charlie Bisking moved to approve application and acceptance of a bond in the amount of \$2 Million dollars for the Secretary/Treasurer. Justin Hoover seconded the motion, the motion carried 3-0.*

- D. Mid Penn Banking

- a. Resolution 2026-002: Mid Penn Bank Online Accessibility

*Justin Hoover moved to adopt Resolution 2026-002 as presented. Charlie Bisking seconded the motion, the motion carried 3-0.*

- b. MPB Online Accessibility Update

*Justin Hoover moved to grant Mid Penn Bank online accessibility to the Board of Supervisors and Secretary/Treasurer. Charlie Bisking Seconded the motion, the motion carried 3-0.*

- c. MPB Online Accessibility Removal

*David Faust moved to terminate accessibility to David Hoover and all staff members of Hoover Financial Services, Inc. Charlie seconded the motion, the motion carried 3-0.*

- E. 2026 Meeting Schedule

*Charlie Bisking moved to accept the 2026 Jackson Township meeting schedule as presented. Justin Hoover seconded the motion, the motion carried 3-0.*

F. Savvy Citizen: Quote for community notification system

*Charlie Bisking moved to approve participation & payment for Savvy Citizen. Justin Hoover seconded the motion, the motion carried 3-0.*

G. Audit Firm Quotes: Requested from Boyer & Ritter and Zelenkofske Axlerod, LLC

H. Meeting Announcement: February 4, 2026, Workshop & Business Meeting at 7:00pm

**ANNOUNCEMENTS:** The next Workshop will be held February 4, 2026, at 7:00pm followed by monthly business meeting.

**ADJOURNMENT:**

*Justin Hoover moved to adjourn the meeting. Charlie Bisking seconded the motion, the motion carried 3-0. Meeting adjourned at 7:44pm.*

Respectfully submitted,

Shelley Miller  
Jackson Township  
Secretary/Treasurer