

9/28/2021

NAACA Board Meeting Minutes
Sandia Presbyterian Church

Attendees: Dave Neale, Steve Shackley, Bernadette Torres-Olivares, Bill Rowland, Peggy Valencia, Len Bugge', Dale Morrison

1. **Call to order @ 4:50pm -Dave Neale**
 - a. **Note: Prior Individual Email Approval by Entire Board: Approved-**
 - i. August 10, 2021 Board Meeting Minutes: Recorded by Peggy Valencia
 - ii. August Treasury Report: Recorded by Len Bugge'
 - iii. Fall Newsletter: Recorded by Bernadette Torres-Olivares
 - b. **Note:** Jerry Janicke (VP- South) has resigned his position due to a health issue. We thank Jerry for his decades of service to the community! We also wish him full and speedy recovery! Jerry has voiced his desire to serve as Advisor when he is able, and we welcome him when he is ready.
 - c. **Note:** Carroll Voelkel (Advisory) has resigned her position due to time constraints during her Grad-School studies. We thank her for her service to the community and wish her the best in her career goals!
2. **Review/Discuss and vote on By Law Changes – ByLaws Committee: Steve Shackley and Dale Morrison with written input from Jerry Janicke**
 - a. Entire Bylaws were orally reviewed by Board with Edits/Changes noted by Steve Shackley: Entire Board Approved
 - i. Final Edit of Bylaws will be sent out to Board Members for final view.
 1. As per Bylaws, a copy of approved Bylaws will be sent out to membership 15 days prior to Annual meeting on 11/9/21. Only current 2021 members who don't have email will be mailed hard copy: Bernadette Torres-Olivares will handle communications.
3. **iATS-Electronic Payments (not-for profit)– Dave Neale**
 - a. Electronic payments: credit card or direct account withdrawal are now available.
 - i. Fees for \$25 dues - 2.49%+\$.20 fee or \$.82 -we will be asking a rounded \$26 total. The overage: \$.18 will go to discretionary fund in treasury.
 - ii. Peggy Valencia has installed payment button onto NAACA website.
 - iii. Dues will show on report in real time but will take 2 business days to process into NAACA bank account.
 - iv. Treasurer will be trained in attaining reports, along with Membership Secretary in pulling membership information.
4. **Advisor Candidates – Dave Neale**
 - a. Candidates:
 - i. Dick Rifkin- approved by entire board: to be invited by Peggy Valencia
 - ii. Lori Zumwalt- approved by entire board: to be invited by David Neale
 - b. If accept, both new advisors will be asked to attend Annual meeting 11/9/21
5. **Newsletter – Bernadette Torres-Olivares**
 - a. Newsletter is ready! Thanks to Bernadette Torres-Olivares for hard work plus learning the newsletter program! Thanks to all board members for submitting articles!
 - b. Will be emailed to all 2019, 2020, 2021 membership with email addresses.
 - c. Only those current 2021 members without emails will be mailed hard copy (or those who requested)
 - d. Around 24 hard copies are needed: \$7.00 per copy for printing.
 - e. Don't have estimate of postage prices without weight- TBD

- i. Entire Board has given approval for any funds needed for postage.

6. Membership Drive Meeting – Membership Committee: Peggy Valencia, Bernadette Torres-Olivares, and Bill Rowland

- a. We consider sending out President's message as membership drive
- b. Nextdoor neighbor post also membership drive
- c. Bernadette to research a bulk rate postcard to send to all of 87122 as membership drive (1/2022)
- d. Permanent Signage at PDN/Eubank welcoming to NAA with ability to change announcements etc. Dave Neale is getting parameters from County Commissioner (Walt Benson's) office. Then we'll start looking for manufacturers and get quotes.
- e. Statement of Importance for membership: Why be a member?
 - i. The NAACA Board research issues affecting our community such as: Sector plan protection, zoning, drainage (AMAFCA), road conditions, etc
 - ii. Representing our members before our elected representatives such as: during Hearings at the Bernalillo County Commission, Zoning and Planning, etc.
 - iii. Outreach to keep our NAA community environmentally cohesive such as petitioning government/ Capital improvement funds for roads and infrastructure.
 - iv. Keep Neighbors informed such as new construction, changes etc.
 - v. Sponsor Spring Clean-up for NAA and BernCo. Ice cream social, etc
- f. Have President write "why be a member" in his note for the Fall 2021 newsletter, place on website, and use on postcards.

7. Treasurers Position Posting– Len Bugge'

- a. Thank you, Len: for serving as Interim Treasurer! Len is wanting to slow down and desires an Advisory role.
 - i. We are actively looking for permanent Treasurer. Duties have been written.
 - ii. An ad has been placed in Nextdoor by Bernadette Torres-Olivares
 - iii. Will place ad on website: Peggy Valencia
 - iv. Will make announcement at Annual meeting
 - v. If we can't get volunteer soon, we can look at hiring bookkeeper.

8. Annual Meeting Preparation – Dave Neale

- a. Sargent at Arms
- b. Ballots- need to be made as per Bylaws
- c. Nominations and Voting Guidelines as per Bylaws
- d. Signs- As per Bylaws need to be posted 30 days prior to meeting.
 - i. Portable signs use in past are no longer available. A new metal sign has been purchased by Peggy Valencia
 - ii. Peggy working with BernCo for permission to post on their property (PDN/Eubank-NE Corner)
- e. Speakers- David Neale has calls in to: Bill Rehm, Walt Benson, AMAFCA, BernCo Sheriff
- f. Agenda Items- TBD

9. Next Meeting Date -We've run out of time to finish Annual Meeting Prep. We will have a short meeting: **October 12, 2021 @ 5:30pm Sandia Presbyterian Rm 221**

10: Motion to Adjourn: 6:48 pm

- a. by Steve Shackley
- b. 2nd by Bill Rowland
- c. Unanimous