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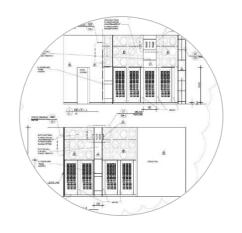
## Budget Review

- Site Visit confirm scope
- Co-ordinate contractors, trades and consultants
- Develop scope
- Confirm
   estimated
   indicative
   project cost.



### Concept Design

- Development of
  CAD plans
  Develop Concept
  Mood Board with
  look and feel
  images ·
- Prepare 3D views to explain design concept,
- Prepare initialFurniture andmaterialsselections
- Review design against budget.



#### **Documentation**

- Plans, notes and schedules
- Detail DesignDrawings andschedules.
- Issue to Contractors to confirm costs.
- Review Against Budget.
- Revise if required



## Management

- Issue of documents to statutory authorities and seek approvals
- Site Meetings and progress check
- Answering queries from suppliers and contractors
- Client Reporting
- Defects Inspections



# Delivery

- Furniture Lead time availability checks.
- IssuingPurchaseorders
- SchedulingDeliveries