

# MINUTES

## ROCKWALL HOUSING AUTHORITY BOARD OF DIRECTORS SPECIAL MEETING

Friday, March 22, 2024 – 10:00 a.m.

100 Lake Meadows Dr. - Rockwall, TX 75087

### 1. Call Public Meeting to Order / Declare a Quorum

Chairman Matt Neyland called the public meeting to order and declared a quorum at 10:00 a.m. Present were board members Matt Neyland, Teresa Sevier, Rick Crowley, and Judy Johnson. Also present were City of Rockwall City Manager Mary Smith, and City of Rockwall Director of Administrative Services David Sweet.

### 2. Pledge of Allegiance

Board Members recited the Pledge of Allegiance.

### 3. Open Forum / Public Comment

Board Member Matt Neyland explained how Open Forum is conducted, asking if anyone would like to come forth and speak at this time. There being no one indicating such, Mr. Neyland then closed Open Forum.

### 4. Consent Agenda Items

- a. Discuss / act on approval of minutes from March 14, 2024 meeting.

Rick Crowley made a motion to approve the March 14, 2024 meeting minutes. Teresa Sevier seconded the motion, which passed by a vote of 4 ayes to 0 nays.

### 5. Discuss / act on Rockwall Housing Authority Programs and Related Reports, including:

- a. Management and Maintenance of RHA facilities

David Sweet reviewed and updated the board on the following list of maintenance items:

1. Star Transit transported 8 residents to Tony's memorial / funeral service.
2. Tony's personal belongings have been packed and Mrs. Rios has been contacted and plans to pick up his belongings soon. Staff will move his belongings to City Hall, secure them, and will assist his wife with loading them when picked up.
3. Closets/storage areas and maintenance rooms have been gone through and staff is working to remove trash/old damaged items, etc.
4. Tony's computer hard drive has been copied. Chris Minkler, City IT staff member, indicated his computer was not good to begin with and needed to be replaced.
5. Deck – The tree was removed, and the deck needs to be removed or replaced. Estimates are – around \$16k
6. Doors – Jared Yancey (city Internal Operations (maintenance) Department) met "Dallas Doors," and they adjusted the doors to slow them down when closing. The parts in the door will eventually give and the doors will need to be removed or replaced.
7. Parking lot – needs to be striped. Travis Sales (the city's Park Director), is coordinating scheduling.
8. Concrete panels – John Cranson (city staff member) will be handling them.

9. Security Camera – Issues with some cameras are being addressed.
  10. Control system – city staff is addressing concerns with the installation vendor.
  11. Plumbing leak – this is being looked at today.
6. Executive Session: the Board of Directors recessed the public meeting at 10:32 a.m. to go into Executive Session to discuss the following matters, as authorized by Chapter 551 of the Texas Government Code:
- a. to deliberate the appointment, employment, and duties of an interim RHA Executive Director (pursuant to: Personnel Matters, Consultation with Attorney)
7. Call public meeting back to order, and take any action as a result of Executive Session.

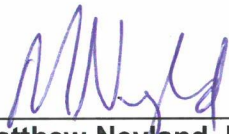
Board Chairman, Matt Neyland called the public meeting back to order at 11:15 a.m. and took the following actions as a result of the Executive Session:

Board Secretary Rick Crowley made a motion to authorize Board President Matthew Neyland and Rockwall City Manager Mary Smith to negotiate and execute an agreement with Aurora Bueno to be named as the Interim Executive Director of the Rockwall Housing Authority. Board Member Sevier seconded the motion, which passed unanimously of those present.

8. Adjournment

The meeting adjourned at 11:16 a.m.

PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF THE ROCKWALL HOUSING AUTHORITY (RHA)  
ON THIS 18<sup>th</sup> DAY OF APRIL, 2024.

  
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Matthew Neyland, RHA President

ATTEST:

  
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Richard R. Crowley, RHA Secretary