



**MEMBERSHIP APPLICATION FORM - COMPLETE IN BLOCK CAPITALS**

**PLEASE READ THE ATTACHED NOTES BEFORE COMPLETING THIS APPLICATION**

Surname .....	Forenames .....
Date of Birth .....	Place of Birth .....
Address .....	
Post Code .....	
Telephone .....	Mobile .....
Email .....	Occupation.....

**Type of Membership being applied for: FULL/JUNIOR/YOUNG ADULT (delete as appropriate)**

Have you lived at your present address for less than one year?	YES/NO	If YES, give details
Do you suffer from any physical or mental health condition which may affect your ability to safely use a firearm?	YES/NO	If YES, give details
Have you previously applied to join a rifle/pistol club or are you now, or ever have been, a member of a rifle/pistol club?	YES/NO	If YES, give Club name & address ..... .....
Do you hold, or have you ever held a Firearms Certificate or Shotgun Certificate?	YES/NO	If YES, give Number, Expiry date & Issuing Authority
Have you ever been refused a Shotgun or Firearms Certificate, or had a Certificate revoked?	YES/NO	If YES, give details
Are you a member of the NRA?	YES/NO	If YES, give NRA number .....
Full WRPC Member Sponsoring		Name .....
		Telephone/Mobile.....
		How long known ..... What Capacity .....

**DECLARATION**

***I certify that the above information is correct to the best of my knowledge and I have also signed the Section 21 declaration, GDPR consent and indemnity waiver. If accepted, I agree to abide by the Rules and Regulations of the Club***

**Applicant's Signature .....**      **Date .....**

Note: The Committee reserve the right to refuse membership and is under no obligation to give reasons, nor do applicants have the right of appeal. Membership may be terminated for breach of Club Rules.

**Junior Members only** (To be co-signed by the parent or guardian of all applicants under the age of 18)

Signed ..... (Parent/Guardian) Date .....

Name & address of person for a reference (1). <b>The referee must have known the applicant personally for at least one year and should not be directly related.</b>	Name ..... Address ..... ..... How long known ..... What Capacity .....
Name & address of person for a reference (2) <b>The referee must have known the applicant personally for at least one year and should not be directly related.</b>	Name ..... Address ..... ..... How long known ..... What Capacity .....

FAC Holders please list Firearms, Types and calibres Held	..... ..... ..... ..... ..... .....
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Please return this application to the Range Officer (RO), together with a means of **photo** identification (Driving Licence, Passport, FAC or Birth Certificate etc.), four passport size photographs, signed Section 21 form, GDPR consent, indemnity waiver and the application fee.

<b><u>CLUB USE ONLY: Will The RO Please Check</u></b>	
Signed Section 21 form, GDPR consent and indemnity waiver:	Yes/No
Identity document produced and verified. Type and copy:	.....
4 UK Passport Size Photographs	Yes/No
Administration fee paid:	Yes/No    £.....
Range officer name:	.....
Date:	.....

**DECLARATION UNDER SECTION 21 OF THE FIREARMS ACT 1968**

**New criteria to the Firearms Act 1968 states that all Club members, prospective members and guests must be asked to sign a declaration that they are not prohibited from possessing a firearm or ammunition.**

**The Act States:**

*It is an offence for a person who is prohibited by Section 21 of the Firearms Act 1968 to have a firearm or ammunition in his/her possession at any time.*

*This Section applies to any person who has been sentenced to imprisonment or youth custody or detention in any young offenders institution for three months or more.*

*A person sentenced to a period between 3 months and 3 years is prohibited for 5 years from the date of release.*

*A person who has been sentenced to 3 months imprisonment or more and the sentence is suspended is prohibited for a period of 5 years commencing 2 days after the date of the sentence.*

*A person sentenced to 3 years or more is prohibited for life.*

*It is an offence for a person to transfer, let, hire, or lend a firearm or ammunition to someone whom he knows or has reasonable grounds for believing to be a prohibited person.*

**DECLARATION**

I.....hereby declare that I have never had a firearm or shotgun application refused or such a certificate revoked. I also declare that I am not a person prohibited from possessing firearms or ammunition by virtue of Section 21 of the Firearms Act 1968.

I also agree to inform the Club Secretary immediately if the validity of my declaration should change in any way.

Signed..... Dated.....

**INDEMNITY WAIVER**

I hereby release Weybridge Rifle and Pistol Club (WRPC), its Committee, Officers and Members from any and all liability for personal injury or property damage arising out of the use (by me or any third party), in any way, of the facility, its equipment or firearms, or my firearm.

I agree to hold WRPC harmless and to indemnify WRPC from responsibility for any claims or demands arising out of such use (by me or any third party).

I agree to hold WRPC harmless for all claims or demands by me, if I am harmed by the actions or omissions of a third party while I am at WRPC.

I agree to be held financially responsible for any damage or destruction caused by me to the range, range equipment, or any property owned by a third party.

I agree to be held financially responsible for all claims or demands by any third party who is harmed by my actions while I am at WRPC.

I have read, understand and agree to abide by the range rules currently in force and displayed on the ranges.

Signed..... Dated.....

**PRIVACY NOTICE AND CONSENT**

The following is a privacy notice under the General Data Protection Regulations legislation.

It reflects the club Privacy Policy which may be viewed at [www.veybridgerpc.co.uk](http://www.veybridgerpc.co.uk) or at the Clubhouse We the Weybridge Rifle and Pistol Club intend to use your data in all matters relating to:

- The administration of membership of our organisation
- Competitions entered
- Ranges booked
- Armoury purchases
- Training courses
- Events

We collect your data via online submission and paper documents

We will inform you before using your data for any other reasons

Our lawful basis for processing is your written consent, any legal requirement and any contract entered into.

Our data retention periods follow the statutory guidelines. The retention period stipulated by the Home Office is Six years from the end of your membership. Financial records must be kept for Seven years.

You have the right to:

- Be provided with the data that we hold relating to you
- Rectify / update the data
- Ask us to remove your data
- Restrict processing
- Data portability
- Object to our use of your data
- Not to be subject to automated decision-making including profiling

We will comply within one month of your request. Please contact the Club Data Protection Officer or Club Secretary

As a Firearms Club we are required to hold your personal data. It only passes outside the club when requested by the police or relevant authority.

If you do not consent to the retention of your Data you cannot continue as a member or be considered for membership.

**I hereby give my consent for the Weybridge Rifle and Pistol Club to hold and use my Data subject to the above conditions.**

Name (Block Caps Please).....

Signed .....

**If under 18 years old countersigned by Parent or Guardian**

Name (Block Caps Please).....

Signed .....

## **Notes about applying for Membership at Weybridge RPC.**

1. You will be given a tour of the facilities and an explanation of how the club works.
2. Download a copy of the Membership Application pack including a Section 21 Declaration, General Data Protection Regulations consent form and a liability waiver.  
**Please complete the form legibly in block capitals.**
3. No shooting is permitted until all the required paperwork and payments have been received and the Police Check and References come back positive.
4. On all the forms please give your **FULL** name including any middle names. If you have changed your name (e.g. stage name/married) please also give the full name on your birth certificate. This will help the Police to process your check speedily.
5. Please do not leave empty answers. Write N/A if not applicable.
6. Please give full home address for your referees. We will need to write to them as we do not take references by telephone or email. Please ensure they are willing to supply a reference for you and that they know a speedy reply will assist your application.
7. **Your will need FOUR UK Passport type and size photographs. On photographic paper.**
8. **You will need to bring a photo ID with you to confirm your identity and address. Please also supply a copy. The best form of ID is a firearms certificate.**
9. There is a non-refundable administration fee which must be paid when you return the forms. This is in addition to the membership fees. Please see the website for latest prices.
10. **You must present the completed forms and Photo ID in person for verification.**
11. Incomplete or illegible forms will not be processed.
12. Any false or misleading statement will disqualify the application

## **The following explains what will happen when you return the forms.**

13. A police check will be applied for. You will be notified of the result.
14. References will be taken up by post.
15. The Club reserves the right to request further checks to be made and to require further information from the applicant.
16. You will be invited to the club by email and requested to pay the appropriate fee.
17. One of your photos will be displayed with your name on a board in the Club house.
18. One of your photos will be attached to a record card which you must complete on each visit.
19. You must write your name in the attendance book each time you visit.
20. You must enter your name on the "Takings Sheet" if you shoot. A Green Fee is payable, plus ammunition and targets. All prices are displayed in the Club house.
21. Safe handling instruction will be given. Range rules and conduct will be explained along with a misfire/stoppage procedure. Instructions will be given in how to operate each firearm. Your competence on each type of firearm will be recorded.
22. You will be closely supervised until you are deemed safe to shoot unsupervised.
23. There is a probation period of 6 months and you must shoot at least 12 times within that period. Probation can be extended in extenuating circumstances at the Committees discretion.