

Debut/ Party Plan

Consultant Name: _____

Purpose of Event: _____

STEP 1

Event Prep

- ☐ Create Invite w/ Recruiter/Director
- ☐ Send Text Invites (7-10 days before)
- ☐ Follow Up RSVP Text Sent
- ☐ Start booking ppl unable to attend to other time slots in my datebook
- ☐ Plan Product Display
- ☐ Plan Refreshments

Consultant Checklist

- ☐ 50 ppl to invite (Debut) 30+ (event)
- ☐ Sent RSVP list w/ #'s to Director
- ☐ Booked LIVE via Zoom/in person
- ☐ Text official RSVP list 48 hr b4 event
- ☐ Last Call Text sent to any who haven't RSVP'd

Debut/Event Details

____/____/____ : ____
DATE TIME (AM or PM)

STEP 2

Collect Guest List to Pre-Profile

Name & Phone	Tried MK?	Skincare currently using	Skin Type NORMAL/DRY COMBO/OILY	1 Thing to change	Interview Yes/Maybe/No
1)					
2)					
3)					
4)					
5)					
6)					
7)					
8)					
9)					
10)					
11)					
12)					
13)					

STEP 3

Manage Your \$\$

Event In Review

Schedule a time _____ to do this process with Director.



REORDER: 50% SUPPLIES: 10% PROFIT: 40%

This is a basic model of money management but does not account for discounts given. Ask your Director for more details.

Skincare Sets Sold: _____

Parties Booked: _____

Sharing Appts. Scheduled: _____

New Team Members: _____

Follow up on "Tell Us

What You Think" form: _____