

**Meeting of**  
**Association Name**

AGENDA

Date:

Time:

ATTENDEES

\_\_\_\_\_  
\_\_\_\_\_

I. Call to Order

II. Approval of the Agenda

III. Approval of the Minutes

IV. Reports

Executive Director  
Finance Director  
Committee(s)

V. Old Business

Board nominations  
Contract negotiations

VI. New Business

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VII. Comments and Announcements

VIII. Adjournment

Next meeting date: \_\_\_\_\_