

LANNOM CORONADO
HAIGHT PLLC

Attorneys at Law

John M. Lannom
Christine A. Coronado
Scott K. Haight
Becky Dykes Bartell *
James S. Wilder, III **

* Certified Rule 31 Family Law Mediator
Specially Trained in Domestic Violence

** Of Counsel

December 9, 2024

Mayor Eddie Noeman
Town of Mason, Tennessee
12157 Main Street
Mason, TN 38049

Dear Mayor Noeman:

I very much appreciate being asked to serve as counsel for the Town of Mason. This letter will confirm our discussions concerning our firm's representation and will describe the terms on which we propose to provide legal services to Mason should the Board of Mayor and Aldermen appoint our firm as your City Attorney:

- (a) Client: Scope of Representation. The Town of Mason will be our client in this matter. If appointed as City Attorney, we do not require a contract and acknowledge that we serve at the pleasure of the Board of Mayor and Aldermen. The services that you have requested and that our firm will provide are strictly legal in nature.
- (b) Lawyers Providing Services. I will be the primary contact on this matter here at the firm, but there will be a team of lawyers and staff working on this matter. The lawyers at our firm have more than 100 years of combined experience in representing municipalities. Should this matter involve a formal opinion letter or should you at any point request that we provide an audit response to a third party, you agree that, consistent with our firm's policy of involving lawyers especially experienced in these matters, other lawyers may become involved for these specific purposes.
- (c) Communication Regarding Case. We will report to and take direction from you regarding all matters for which you seek our services. You will have my personal cell phone number so that you can have access to counsel after our normal business hours.

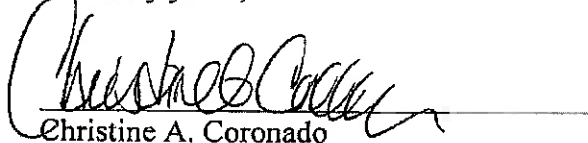
Mayor Eddie Noeman
December 9, 2024

Page 2

- (d) Preserving Confidences. We appreciate that we will be privy to confidential information and we will take steps to maintain this confidentiality, all in compliance with the applicable rules of professional conduct. We confirm that you have approved the use of Internet e-mail communication without encryption.
- (e) Fees and Expenses. As a courtesy to our municipal clients, we reduce our hourly fee for representation to \$175.00 per hour. Should we advance any expenses on the Town's behalf (such as filing fees), those sums will be listed on our billing statement with the appropriate documentation attached. We will provide monthly statements for work performed and expenses advanced during the previous month. On occasion, expenses will take more than a month to appear on our invoices, particularly where they are charged by a third party vendor. We will include on our statements separate charges for performing services such as photocopying, messenger and delivery service, computerized research, travel, long-distance telephone and filing fees. Fees and expenses of others (such as consultants and experts) generally will not be paid by us, but will be paid directly by you.

Once again, I am very pleased to have this opportunity to work with you and the Town of Mason. Should you have any questions or require further information, please do not hesitate to contact me.

Sincerely yours,



Christine A. Coronado