

SPRING BROOK FIRE DISTRICT
Minutes of Meeting 2/2/2026

Meeting called to order by Chairman Paul Mamon with pledge to the flag at 7:00 p.m.

Commissioners Mamon, Joe Gnojek, Szwaczkowski, Jay Gnojek and Meaney present. Sec. Carol Szwaczkowski and Treas. Melinda Collins present. Attorney Paul Notaro present. Chief Tyler Tedesco, 9-1 Michael Fitzgerald and 9-2 Santo Tedesco present. President Andy Barlow present. Deputy Treasurer Bethge present.

The Chairman noted that the Secretary had provided a copy of the Minutes of the previous meeting to Commissioners have had the opportunity to review same. The Chairman then asked if there were any additions, deletions, corrections or modifications to the Minutes of the previous meeting. Motion by Commissioner Szwaczkowski seconded by Commissioner Joe Gnojek To accept the Minutes of the previous meeting. 5 ayes.

Treasurer's Report read by Treasurer Melinda Collins showing total cash funds of \$45,439.85. m/m Jay Gnojek 2nd Joe Gnojek To accept the Treasurer's Report as read. 5 ayes.

m/m Jay Gnojek 2nd Joe Gnojek To authorize payment of the bills as they have been duly audited and approved for payment by Commissioners Szwaczkowski, Joe Gnojek and Meaney. 5 ayes.

Communications: Letter from Anders Barlow, Spring Brook Fire Company President, requesting authorization to have fundraising event for Lenten fish fry's every Friday in Lent-February 20, 27, March 6, 13, 20, 27 and April 3, 2026; Letter from Commissioner Meaney stating he completed mandatory commissioner training and submitted a written report for all commissioners to read; \$3,229.84 check from VFIS Claims Management for repairs to 2025 Ford vehicle (gave to treasurer); Copies of 3 building permits from Town of Elma Building Department; Notice of annual meeting and Installation of Officers of ECFDOA Saturday, March 28, 2026 at South Line Fire District #10 Main Hall; Notice of Winchester Fire Company's annual Installation of Officers Saturday, February 7, 2026 at Ironworkers Hall; Credit statement of \$293.90 from Alliance Laundry Systems; Credit statement of \$141.57 from Stryker; 2026 Fire and EMS Conferences and Seminars schedule (each commissioner received a copy); December 2025-January 2026 AFDSNY newsletter (each commissioner and attorney received a copy); The Allied Perspective Winter 2026 newsletter. m/m Jay Gnojek 2nd Joe Gnojek To accept and file communications as read. 5 ayes.

Chief's Report: Activities, appointments, reports and requests listed. m/m Jay Gnojek 2nd Meaney To accept chief's report. 5 ayes.

m/m Jay Gnojek 2nd Joe Gnojek To go out of regular order of business at 7:57p.m. to interview new member Nick Lawrence. 5 ayes.

m/m Joe Gnojek 2nd Meaney To accept Nick Lawrence as a probationary firefighter. 5 ayes.

Nick Lawrence sworn in by Attorney Paul Notaro.

m/m Joe Gnojek 2nd Jay Gnojek To return to regular order of business at 8:01 p.m. 5 ayes.

Committee Reports: Apparatus-#5-1 has been undercoated. Audit-All bills have been audited by Commissioners Szwaczkowski, Joe Gnojek and Meaney; Commissioner Joe Gnojek stated NYS recommends changing auditors every 5 years; Commissioner Meaney noticed former Commissioner Jim Stevenson's name is still on Verizon bill-Commissioner Jay Gnojek has been trying to rectify the issue with Verizon; Commissioner Jay Gnojek trying to get two new Ipads. Building and Grounds-Discussed putting new ducts in current chiefs room; Car wash not working correctly-Commissioner Szwaczkowski will contact Cintas; County will pick up surplus helmets this Thursday; Discussed donating surplus turn out gear to Erie County Sheriff's fire investigators. Insurance-Approved \$3,229.80 minus \$250.00 deductible for repair of chief's vehicle; Approved \$2,255.50 minus \$250.00 deductible for repair of 1st assistant chief's vehicle. Legal-Charles Bethge can be appointed deputy-treasurer under 177b; Playing phone tag with representative from NYClass. Planning and Development-Physicals will be done by HealthWorks in May. Safety and Training-Blood Borne Pathogens drill Thursday-President Barlow will send out reminder via IAR; Commissioner Joe Gnojek has registered as contact person for Registry for Fire Police. Service Award Program-Points for 2025 are posted; Commissioner Jay Gnojek will meet with deputy treasurer to complete paperwork for

LOSAP. Erie County Fire District Officers-January meeting was cancelled; Next meeting February 18, 2026 at Orchard Park Main Hall; Installation at South Line Fire District #10 Saturday, March 28, 2026; Training class will be held in April. West Seneca Association Board of Fire Commissioners-February 24, 2026 at Winchester. West Seneca Chiefs-Next meeting February 24, 2026 at Winchester. East Aurora Chiefs-Next meeting March 11, 2026 at West Falls. President's Report-Accepted Nick Lawrence as new member; Installation held on went well; Submitted letter to Board of Commissioners requesting authorization to have Fish Fry fundraiser every Friday during Lent-will provide list of all who are volunteering to district for insurance purposes; Planning Easter egg hunt; Will provide Board of Commissioners a copy of company by-laws for approval. m/m Jay Gnojek 2nd Szwaczkowski To accept committee reports. 5 ayes.

Old Business: m/m Joe Gnojek 2nd Jay Gnojek To appoint Charles Bethge as Deputy Treasurer for 2026. 3 ayes 1 nay 1 abstention (Commissioner Meaney).

Commissioner Joe Gnojek stated that Board needs to review pending year to year contracts that are on-going as follows: Integris Equipment-AED; Santander Bank- Pierce Lease; Stryker Cot; Milton Cat-Generator; Mollenberg-Betz-HVAC and when they need to be renewed.

m/m Jay Gnojek 2nd Joe Gnojek To authorize Commissioner Szwaczkowski to be manager of district credit cards. 4 ayes 1 abstention (Commissioner Szwaczkowski)

m/m Jay Gnojek 2nd Joe Gnojek To approve Commissioner Szwaczkowski as second chairman in absence of Commissioner Mamon. 5 ayes.

m/m Jay Gnojek 2nd Szwaczkowski To authorize secretary, treasurer, deputy treasurer to attend conferences and seminars with prior Board approval. On the question: Commissioner Meaney questioned need for deputy treasurer to attend any conferences and seminars. 4 ayes 1 abstention (Commissioner Meaney)

m/m Joe Gnojek 2nd Jay Gnojek To authorize Jay Gnojek, Melinda Collins and Charles Bethge as Board official signatories for Key Bank. 5 ayes.

m/m Joe Gnojek 2nd Jay Gnojek To purchase district oven at a cost not exceed \$2,000.00 5 ayes.

m/m Joe Gnojek 2nd Meaney To purchase district microwave at a cost not to exceed \$300.00. 5 ayes.

m/m Joe Gnojek 2nd Jay Gnojek To approve contract with Alpine for NERIS software. 5 ayes.

m/m Joe Gnojek 2nd Meaney To purchase updated Alpine software with Cloud, CAD and Kiosk for \$3050.00 with license, support and maintenance fees for a total cost of \$6,266.15. 5 ayes.

m/m Joe Gnojek 2nd Jay Gnojek To purchase Dream Machine Pro (UDM Pro) (router) for \$379.00. 5 ayes.

m/m Joe Gnojek 2nd Meaney To purchase Flex Mini switch for \$29.00. 5 ayes.

m/m Joe Gnojek 2nd Meaney To purchase two UPS units for \$141.36. 5 ayes.

m/m Joe Gnojek 2nd Jay Gnojek To purchase two (2) USBC Charger Blocks with cords for \$29.34. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To purchase all in one computer for district office for \$744.21. 5 ayes.

m/m Joe Gnojek 2nd Mamon To purchase lap top for training room for \$487.55 plus security cable for \$25.00. 5 ayes.

m/m Meaney 2nd Joe Gnojek To authorize Commissioner Meaney to electronically send minutes of Board meetings along with dates of 2026 meetings to Katie spencer to post on district website. 5 ayes.

m/m Meaney 2nd Mamon To have secretary include e-mail addresses on SBFDF roster sheet. 5 ayes.

New Business: m/m Joe Gnojek 2nd Szwaczkowski To include new line item on monthly agenda sheet as #3 Public Comments. 5 ayes.

m/m Jay Gnojek 2nd Szwaczkowski To authorize fire company to have fish fry fundraiser every Friday during Lent 2026. 5 ayes.

m/m Joe Gnojek 2nd Meaney Upon auditors approval, firefighters will no longer have to submit paper receipts for fuel with WEX-information will be retrieved through website. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To authorize chiefs to move office to conference room. 5 ayes.

m/m Joe Gnojek 2nd Meaney To approve up to \$500 for materials needed to paint, lighting, etc., for new chiefs room. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To purchase new turn out gear for Paul Mamon at a cost of approximately \$4800.00. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To purchase chief's request for 1 Portable radio EVX-S24-G6-3 UHF 403-470 MHZ at a cost of \$312.80. 5 ayes.

m/m Joe Gnojek 2nd Meaney To purchase all in one computer for chiefs office for \$744.21. 5 ayes.

m/m Joe Gnojek 2nd Meaney To authorize chiefs to purchase their own EMS supplies. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To move sign-in desk area to old chiefs office. 5 ayes.

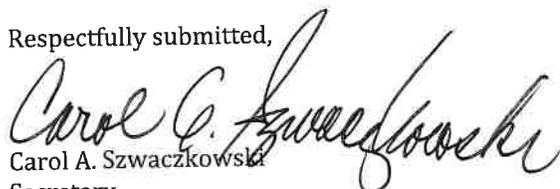
m/m Joe Gnojek 2nd Mamon To start process on possible purchase of a new side x side. 5 ayes.

m/m Meaney 2nd Mamon To authorize secretary to post another Request for Bids notice in the East Aurora Advertiser for janitorial services for 2026. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To adjourn meeting. 5 ayes.

Meeting adjourned at 9:14 p.m.

Respectfully submitted,


Carol A. Szwaczkowski
Secretary