

SPRING BROOK FIRE DISTRICT
Minutes of Meeting 3/2/2026

Meeting called to order by Chairman Paul Mamon with pledge to the flag at 7:00 p.m.

Commissioners Mamon, Joe Gnojek, Szwaczkowski, Jay Gnojek and Meaney present. Sec. Carol Szwaczkowski and Treas. Melinda Collins present. Attorney Paul Notaro present. Chief Tyler Tedesco, 9-1 Michael Fitzgerald and 9-2 Santo Tedesco present. President Andy Barlow present. Deputy Treasurer Bethge present.

m/m Meaney 2nd Joe Gnojek To proceed with regular order of business as no one is here from the public for public comments portion of agenda. 5 ayes.

The Chairman noted that the Secretary had provided a copy of the Minutes of the previous meeting to Commissioners have had the opportunity to review same. The Chairman then asked if there were any additions, deletions, corrections or modifications to the Minutes of the previous meeting. Motion by Commissioner Szwaczkowski seconded by Commissioner Joe Gnojek To accept the Minutes of the previous meeting. 5 ayes.

Treasurer's Report read by Treasurer Melinda Collins showing total cash funds of \$29,848.02. m/m Szwaczkowski 2nd Joe Gnojek To accept the Treasurer's Report as read. 5 ayes.

m/m Joe Gnojek 2nd Meaney To authorize payment of the bills as they have been duly audited and approved for payment by Commissioners Szwaczkowski, Joe Gnojek and Meaney. 5 ayes.

Communications: Letter from Commissioner Jay Gnojek requesting permission to attend AFDNY annual meeting in Sarasota Springs, NY October 6-11, 2026 and VCOS Symposium in the Sun in Clearwater, Florida November 12-15, 2026; Letter from Firefighter Adam Martin requesting a one year leave of absence; Tax check in the amount of \$619,700.00 from Town of Elma (gave to treasurer); Refund check of \$388.24 from Alliance Laundry Systems (gave to treasurer); \$2,255.50 check from VFIS for repairs to 2020 Chevrolet (gave to treasurer); AFDSNY February-March 2026 newsletter (each commissioner and attorney received a copy); NYS Archives Local Government February and March 2026 newsletters; Notice of 2026-2027 LGRMIF grant application deadline of April 1, 2026; Notice of Capital Area Fire Districts Association annual conference in Lake George, NY April 9-April 11, 2026; Notice of Capital Area Fire Districts Association Financial Training March 13, 14, 2026 in Fishkill, NY and March 27 and 28, 2026 in Cortland, NY; Notice from FASNY regarding applications to nominate deserving firefighter for annual award; Treasurer Mindy Collins certificate of completion of NYS Sexual Harassment Prevention Training; Credit statement of \$141.57 from Stryker; Letter from Hudson Valley Volunteer Firefighters' Association asking for endorsement and support for Thomas McKinney for position of Trustee of the Firefighters Home in Hudson, NY and for Donald Farrell for position of President of the Firefighters Association of the State of New York; ECFDO February 1, 2026 newsletter; Advertisement from 4allpromos.com. m/m Meaney 2nd Szwaczkowski To accept and file communications as read. 5 ayes.

Chief's Report: Activities, appointments, reports and requests listed. m/m Meaney 2nd Joe Gnojek To accept chief's report. 5 ayes.

Committee Reports: Audit-All bills have been audited by Commissioners Szwaczkowski, Joe Gnojek and Meaney. Building and Grounds-Commissioner Szwaczkowski reported that Cintas will train members on how to use car wash system; Issue with outside building lights. Equipment-HDE gave a quote of \$6500 to install 3 drop down electrical drop down lines-Commissioner Joe Gnojek will get a quote from Ken Zamaira for same work to compare prices; All in One computer will be delivered on March 13, 2026; Lap top for training room will be delivered April 23, 2026; Need to surplus refrigerator on #1. Insurance-Commissioner Jay Gnojek submitted LOSAP information; Commissioner Meaney requested and received cancer information file-will return to secretary upon review. Legal-Attorney Notaro will respond to Smith & Associates regarding request for fire incident report at 6480 Seneca Street on February 2, 2026 and refer them to Erie County Sheriffs Office for information. Liaison Town of Elma-Commissioner Szwaczkowski picked up tax money and gave to treasurer to deposit. New Apparatus-Commissioner Meaney reported on progress of grant application for SCBA equipment. Planning and Development-Commissioner Meaney confirmed physicals will be done by HealthWorks in May 7 and 14, 2026. Records Management-Training certificates need to be submitted in a timely manner for accurate NERIS inputting. Erie County Fire District Officers-Commissioner Joe Gnojek submitted updated 2026 roster for Spring Brook Fire District; Installation dinner at South

Line Fire District #10 Saturday, March 28, 2026; Training seminar for Emergency Care and Autism: Safe Effective Responses for Patients and Families April 18, 2026 at Marvale Jr./Sr. High School; Next meeting March 18, 2026 at Pine Hill. West Seneca Association Board of Fire Commissioners-Next meeting April 28, 2026 at Union. West Seneca Chiefs-Next meeting April 28, 2026 at Union. East Aurora Chiefs-Next meeting March 11, 2026 at West Falls. President's Report-Fish Fry's underway and going very well; Submitted list of people working at fish fry's to district; Easter Egg hunt will be held in April; Submitted fire company by-laws to district; Reminded everyone about dumpster usage. m/m Meaney 2nd Joe Gnojek To accept committee reports. 5 ayes.

Old Business: Secretary opened following sealed bids for janitorial service for 2026 as follows:

K & T Professional Cleaners-\$450.00/week +\$45.00/week for additional lavatory cleaning

Jenson Lawn & Yard care, Inc.-\$1450.00/month

Bieler Janitorial Services-\$179.95/week

m/m Joe Gnojek 2nd Jay Gnojek To accept bid from Bieler Janitorial Services for \$179.95/week for 2026. 5 ayes.

m/m Joe Gnojek 2nd Jay Gnojek To approve \$496.00 to Michael Fitzgerald for one time set up of NERIS data inputting. 5 ayes.

Treasurer Collins informed Board that auditor stated paper receipts are required for WEX gas fuel purchases.

Discussed Vaspian phone service and system. m/m Szwaczkowski 2nd Joe Gnojek To purchase 6 new phones/equipment for \$750.00 and \$107.00 monthly phone service through Vaspian. 5 ayes.

m/m Meaney 2nd Joe Gnojek To authorize Commissioner Meaney to take tax exempt forms to Transit Auto Detail and Transit Auto Recovery. 5 ayes.

m/m Joe Gnojek 2nd Jay Gnojek To authorize Commissioner Meaney to attend training sessions and/or webinars for grant writing with a cost not to exceed \$1500.00 for any registration fees as needed. 5 ayes.

Work session is planned for May 5, 2026 at 7:00 p.m. to review all yearly contracts, committee duties and responsibilities; press releases, social media posts and travel mileage.

Commissioner Meaney received and activated his district credit card.

New Business: m/m Jay Gnojek 2nd Meaney To purchase 2 Apple iPads from Connections Solutions Group at a cost of \$495.00 ea. 5 ayes.

m/m Jay Gnojek 2nd Meaney To approve quote of \$2,298.00 from Amherst Alarm for door fobs. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To accept one year leave of absence request from Adam Martin. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To purchase chief's EMS requests as follows: 1 ea. Battery for stretcher @ \$521.36 ea., 1 ea. Refurbished AED for 5-1 @ \$995.00, 1 ea. CO detector for #8 @ \$233.00, 4 bx. Anti-fog procedure mask with ear loops @ \$26.29 ea., 2 pk. Foam electrodes adult @ \$10.09 ea., 2 ea. Responder emergency trauma dressing 4 in. X 60 in. @ \$7.79 ea., 2 ea. NAR wound packing gauze @ \$5.59 ea., 2 pr. Statz-Padz electrodes pediatric @ \$199.99 pr., 3 bx. Fora GD20 test strips @ \$22.29/bx., 1 ea. Fora GD20 Blood glucose monitoring system @ \$29.29, 3 ea. Curaplex obstetrical kit @ \$19.49 ea., 3 ea. Curaplex epi-kit @ \$46.79 ea., 1 ea. Curaplex pulse oximeter @ \$39.99, 3 ea. Curaplex patient transporter @ \$33.79 ea., 3 bx. Curaplex tritongrip nitrile exam gloves lg. @ \$12.29 bx., 2 bx. Curaplex tritongrip nitrile exam gloves XL @ \$12.29 bx., 1 bx. Curaplex tritongrip nitrile exam gloves med. @ \$12.29, 1 ea. Curaplex berman airway kit @ \$8.59, 3 ea. Combat application tourniquet @ \$44.49 ea. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To purchase new sign-in desk for kiosk area not to exceed \$500.00. 5 ayes.

m/m Joe Gnojek 2nd Mamon To authorize chiefs to have coffee bar fund not to exceed \$750.00. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To authorize two people to attend Erie County Fire District Officers Installation Dinner at South Line Fire District #10 on March 28, 2026 @ \$150.00 ea. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To authorize Commissioner Joe Gnojek to work with chiefs to input training, fund drives, fish fry, company meeting, work details and miscellaneous attendance in new NERIS system. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To authorize Commissioner Jay Gnojek to attend AFDSNY annual meeting in Saratoga Springs, NY October 6-11, 2026. 4 ayes 1 abstention (Commissioner Jay Gnojek)

m/m Szwaczkowski 2nd Mamon To authorize Commissioner Jay Gnojek to attend VCOS Symposium in the Sun in Clearwater, Florida November 12-15, 2026. 2 ayes 2 nays 1 abstention (Commissioner Jay Gnojek). Tabled until next meeting.

Deputy Treasurer Bethge agreed to continue to be liaison person with WEX gas cards along with Commissioner Joe Gnojek.

Discussed progress with NYClass application. Tabled until next meeting.

m/m Joe Gnojek 2nd Szwaczkowski To go out of regular order of business and go into executive session to discuss a personnel issue at 9:27 p.m. 5 ayes.

m/m Joe Gnojek 2nd Szwaczkowski To go out of executive session and return to regular order of business at 9:37 p.m.

m/m Joe Gnojek 2nd Meaney To adjourn meeting. 5 ayes.

Meeting adjourned at 9:37 p.m.

Respectfully submitted,



Carol A. Szwaczkowski
Secretary